



Executive/Finance Committee Meeting

May 15, 2024
3:00 pm

Mission Career Center
4981 Ayers Street
Mission Training Room
Corpus Christi, TX

Join Zoom Meeting

<https://us02web.zoom.us/j/83351891559?pwd=a1FSY1Rmekx3M3RPaHlmM0ZYZ1AwZz09>

Toll-Free Call In

888 475 4499 US Toll-free

Meeting ID: 833 5189 1559

Passcode: 911453

www.workforcesolutionscb.org

Strategic Goals

- Establish and Strengthen Partnerships
- Effectively/Efficiently Target Rural Area Services
- Increase Workforce Awareness
- Expand Innovative Services to Business
- Explore New Revenue Opportunities
- Improve Internal Efficiencies
- Refine Board Culture

Mission Statement

At Workforce Solutions of the Coastal Bend, we invest in our regional economic success through access to jobs, training, and employer services.

Value Statement

Accountability – We address our customers and co-workers in a positive manner that elevates their spirit and creates a professional, supportive workplace for staff, job seekers, and employers.

Teamwork – We combine our individual talents for the benefit of the mission and common goals leveraging our unique abilities and contributions.

Trust – We consistently deliver on our commitments to our customers and co-workers to establish strong, sustainable relationships.

Integrity – We are honest, supportive, candid in addressing difficult issues, and willing to share success to demonstrate respect and consideration for our customers and co-workers.

Tenacity – We resist giving up when the going gets tough and support our customers and co-workers in seeing that issues are resolved and the job gets done.

Understanding – We are serious and passionate about delivering our services with compassion and empathy.

Dignity – We interact with customers and co-workers professionally regardless of their backgrounds, experience, and circumstances to reflect our commitment as public servants.

Enthusiasm – We recognize the importance and value of our work and know that every day we have the opportunity to help build the economic success of our regional economy.

Disclosure and Declaration of a Conflict of Interest

Conflicts of Interest and the appearance of Conflicts of Interest shall be reported according to Board Administrative Policies #1.0.101.00 - Standards of Conduct and Conflict of Interest; and #1.0.105.00 - Reporting Conflict of Interest, Fraud, and Abuse, which were adopted by the Board of Directors on April 26, 2007.

Conflict of Interest – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee is in a decision-making position and has a direct or indirect interest, particularly a financial interest, that influences the individual's ability to perform job duties and fulfill responsibilities.

Appearance of a Conflict of Interest – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee's action appears to be:

- influenced by considerations of one or more of the following: gain to the person, entity, or organization for which the person has an employment interest, substantial financial interest, or other interest, whether direct or indirect (other than those consistent with the terms of the contract), or;
- motivated by design to gain improper influence over the Commission, the Agency, the Board, or the Board's Chief Elected Officials.

Code of Ethics

The Workforce Solutions Code of Ethics is a guide for dealing with ethical matters in the workplace and in our relationship with our clients and members of the community.

- We believe in respect for the individual.
- We believe all persons are entitled to be treated with respect, compassion and dignity.
- We believe in openness and honesty in dealing with the general public, the people we serve, and our peers.
- We believe in striving for excellence.
- We believe in conducting ourselves in a way that will avoid even the appearance of favoritism, undue influence or impropriety, so as to preserve public confidence in our efforts.



Executive/Finance Committee Meeting

Mission Career Center – 4981 Ayers Street – Mission Training Room
Corpus Christi, Texas

Join Zoom Meeting

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Wednesday, May 15, 2024 – 3:00 pm

AGENDA

Page

- I. **Call to Order:** *Raynaldo De Los Santos, Jr., Chair*
- II. **TOMA Rules:** *Janet Neely*
- III. **Roll Call:** *Jesse Gatewood, Secretary*.....4
- IV. **Announcement on Disclosure of Conflicts of Interest**
Any Conflicts of Interest or Appearance of a Conflict of Interest with items on this agenda shall be declared at this time. Members with conflicts will refrain from voting and are asked to refrain from discussion on such items. Conflicts discovered later in the meeting shall be disclosed at that time. Note: Information on open meetings is included at the end of this agenda.
- V. **Public Comments**
- VI. **Discussion and Possible Action on Minutes of the February 21, 2024 Executive/Finance Committee Meeting**.....5-7
- VII. **Chair’s Report:** *Raynaldo De Los Santos, Jr.*
 - Board Updates, Key Meetings, Items of Interest, and Communication
- VIII. **President/CEO’s Report:** *Ken Trevino*
 - Business Development, Public Relations and Organizational Update

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Equal Opportunity Employer/Program

Auxiliary aids and services are available upon request to individuals with disabilities.

Deaf, hard-of-hearing or speech impaired customers may contact

Relay Texas: 1.800.735.2989 (TDD) and 1.800.735.2988 or 7-1-1 (voice)

IX.	CFO Report: <i>Shileen Lee</i>	8-12
	• Financial Review as of March 31, 2024	
	• Audit Update	
	• BCY24-25 Planning Allocations	
X.	Committee Reports	
	* <i>Child Care Services</i> <i>Marcia Keener, Chair</i>	13-14
	* <i>Youth Services</i> <i>Liza Wisner, Chair</i>	15-16
	* <i>Workforce Services</i> <i>Manny Salazar, Chair</i>	17-18
	* <i>Public Relations</i> <i>C. Michelle Unda, Chair</i>	19-22
XI.	Discussion and Possible Action to Approve FY 2024 Budget Amendment #3: <i>Shileen Lee</i>	23-25
XII.	Discussion and Possible Action:	
	1. To Authorize the President/CEO to Execute the Options for Renewal of Contracts and Leases for Fiscal Year 2024-25: <i>Esther Velazquez</i>	26-27
XIII.	Information Only:	
	1. Facilities/IT Updates: <i>Shileen Lee</i>	28
	2. Update on Procurements and Contracts: <i>Esther Velazquez</i>	29-37
	3. Performance Measure Update: <i>Alba Silvas</i>	38-44
	4. Draft Agenda for the May 22, 2024 Board of Directors Meeting: <i>Ken Trevino</i>	45-48
XIV.	Adjournment	

Notice: *The Chair of the Executive Finance Committee will be at 4981 Ayers Street, Corpus Christi, Texas where the Chair will preside over the Meeting.*

Notice: *One or more members of the Executive Finance Committee and the Board of Directors may attend via video conference.*

Note: Except for expressly authorized closed sessions, meetings, discussions, and deliberations of the Board or Committees will be open to the public. Voting in all cases will be open to the public. Board members are advised that using personal communication devices to discuss Committee and Board business during the meeting may be a violation of the Texas Open Meetings Act. Such communications also may be subject to the Texas Public Information Act.

Closed Session Notice. PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

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Texas Open Meetings Act (TOMA). All public meetings are required to follow all parts of the Texas Open Meetings Act. Therefore, we will be holding this meeting both in-person at our **Mission Career Center, Mission Training Room** and on **ZOOM**. With this format, comes some changes to what is required of board members and the public.

- The presiding member (Chair or designee) must be in-person at the meeting location, 4981 Ayers Street, Corpus Christi, Texas.
- Board members must be visible on camera in order to count toward the quorum and in order to vote.
- The public and all presenters will need to be visible while presenting information.

This hybrid meeting format will allow us to meet TOMA rules, while still ensuring the safety of those who must attend.

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Executive/Finance Committee Meeting
Roll Call Roster
May 15, 2024
(6 = Quorum)

_____ Raynaldo De Los Santos, Jr., Chair

_____ Sandra Bowen, Vice Chair

_____ Jesse Gatewood, Secretary

_____ John Owen, Treasurer

_____ Victor M. Gonzalez, Jr., Parliamentarian

_____ Gloria Perez, Past Chair

_____ Marcia Keener, Chair of Child Care Services Committee

_____ Liza Wisner, Chair of Ad Hoc Youth Committee

_____ Manny Salazar, Chair of Workforce Services Committee

_____ C. Michelle Unda, Chair of Public Relations Committee

Signed

Printed Name

MINUTES
Workforce Solutions Coastal Bend - Executive/Finance Committee Meeting
Mission Career Center – 4981 Ayers Street – Mission Training Room
Corpus Christi, Texas

Join Zoom Meeting

<https://us02web.zoom.us/j/81915353319?pwd=QUxock9WczdDdUtOWjNPQWswRW5rQT09>

Toll-Free Call In
888 475 4499 US Toll-free

Meeting ID: 819 1535 3319
Passcode: 424232

February 21, 2024 – 3:00 pm

Committee Members

Present

Raynaldo De Los Santos, Jr., Chair
Sandra Bowen, Vice Chair
Jesse Gatewood
John Owen
Victor M. Gonzalez, Jr.
Gloria D. Perez
Marcia Keener
Liza Wisner
Manny Salazar

Absent

C. Michelle Unda

Others Present

Ken Trevino, Workforce Solutions
Shileen Lee, Workforce Solutions
Allyson Riojas, Workforce Solutions
Esther Velazquez, Workforce Solutions
Ricardo Munoz, Workforce Solutions
Ernest Herrera, Workforce Solutions
Ernest Everett, Workforce Solutions
Diego Cano, Workforce Solutions
Justin Schwerdtfeger, Workforce Solutions
Xena Mercado, Workforce Solutions
Ramsey Olivarez, C2GPS, LLC
Geri Escobar, C2GPS, LLC
Robert Reyna, C2GPS, LLC
Linda Stewart, C2GPS, LLC
Autumn Villafranco, C2GPS, LLC
Robert Gonzales, C2GPS, LLC

Other Board Members Present

I. Call to Order

Mr. De Los Santos, Jr. called the meeting to order at 3:00 pm.

II. TOMA Rules

Mr. Munoz provided information on the Texas Open Meetings Act (TOMA) Rules.

III. Roll Call

The roll was called and a quorum was present.

IV. Announcement on Disclosure of Conflicts of Interest

Attention was called to the Disclosure and Declaration of Conflict of Interest and disclosures were requested by the chair at this time. None were made.

V. Public Comments

Due to the new TOMA rules we do have a laptop setup at 4981 Ayers Street and it is listed on the zoom call as Public. The laptop is available and open to the public.

VI. Discussion and Possible Action on Minutes of the November 16, 2023 Executive/Finance Committee Meeting

Mr. Gonzalez, Jr. moved to approve the minutes of the November 16, 2023 Executive/Finance Committee meeting. The motion was seconded by Mr. Owens and passed.

VII. Chair's Report

Mr. De Los Santos, Jr. presented the Board Updates, Key Meetings, Items of Interest, and Communication.

Activities Participated In:

- Annual Board of Directors Meeting – December 14, 2023
- Youth Services Committee Meeting – February 14, 2024
- Briefings from CEO weekly
- Del Mar College Tour/Briefing – January 24, 2024
- Commissioner Joe Esparza Visit to Coastal Bend – January 25, 2024
- WFSCB Stakeholder Roundtable – January 25, 2024
- Port Corpus Christi Boat Tour – January 25, 2024

Mr. De Los Santos mentioned Workforce Solutions Coastal Bend hosted our newest Texas Workforce Commissioner Joe Esparza, Representing Employers. Commissioner Esparza spent two days within the region. Commissioner Esparza attended the Del Mar College Tour/Briefing; WFSCB Stakeholder Roundtable; and the Port Corpus Christi Boat Tour and was extremely impressed with what he saw.

VIII. President/CEO's Report

Mr. Trevino provided information on the Business Development, Public Relations, and Organizational Update.

IX. Financial Report as of December 31, 2023

Ms. Lee presented the December Financial Report (included on pages 8-11 of the February 21 agenda packet).

X. Committee Reports

Workforce Services

Mr. Salazar provided a report on the February 15, 2024 Workforce Services Committee meeting (included on pages 19-20 of the February 21 agenda packet).

Child Care Services

Ms. Keener provided a report on the February 13, 2024 Child Care Services Committee (included on pages 12-16 of the February 21 agenda packet).

Ad Hoc Youth

Ms. Wisner provided a report on the February 14, 2024 Ad Hoc Youth Committee meeting (included on pages 17-18 of the February 21 agenda packet).

Public Relations

Ms. Mercado provided a report on the February 15, 2024 Public Relations Committee meeting (included on pages 21-23 of the February 21 agenda packet).

XI. Discussion and Possible Action to Approve FY 2024 Budget Amendment #2:

Ms. Lee provided information on the FY 2024 Budget Amendment #2 (included on pages 24-26 of the February 21 agenda packet).

Mr. Owens moved to approve the FY 2024 Budget Amendment #2. The motion was seconded by Ms. Keener and passed.

XII. Discussion and Possible Action to Approve Updates:

1. Policy #3.0.409.00 – Training and Development

Ms. Lee provided information on the Board Policy # 3.0.409.00 – Training and Development (included on pages 31-34 of the February 21 agenda packet).

2. Policy #3.0.404.00 – Holidays

Ms. Lee provided information on the Board Policy # 3.0.404.00 – Holidays (included on pages 35-38 of the February 21 agenda packet).

Ms. Keener moved to approve Board Policies #3.0.409.00 – Training Development and #3.0.404.00 – Holidays. The motion was seconded by Ms. Perez and passed.

XIII. Information Only:

1. *Monitoring Report*

Mr. Munoz provided the following Monitoring Report and significant observations completed during the months of August 2023 – February 2024 (included on pages 39-40 of the February 21 agenda packet). TWC requires that monitoring review results be reported to all relevant parties and to the Board of Directors. The monitoring staff conduct fiscal and program reviews for compliance with federal and state laws and regulations, and compliance with TWC and local policies.

2. *Facilities/IT Update*

Ms. Lee provided a Facilities and IT update (included on pages 41 of the February 21 agenda packet).

3. *Update on Procurements and Contracts*

Ms. Velazquez provided an update on Procurements and Contracts (included on pages 42-50 of the February 21 agenda packet).

4. *Performance Measure Update*

Ms. Silvas presented the Performance Measure Update for September 2023 (included on pages 51-54 of the February 21 agenda packet).

5. *Draft Agenda for the February 28, 2024 Board of Directors Meeting*

Mr. Trevino provided a draft agenda for the February 28, 2024 Board of Directors meeting (included on pages 55-58 of the February 21 agenda packet).

XIV. Adjournment

The meeting adjourned at 4:32 pm.

FINANCIAL REPORT – EXECUTIVE/FINANCE

IX. CFO Report

BACKGROUND INFORMATION

Financial statements are prepared on a monthly basis by Board Professionals. Attached is a copy of the most recent Financial Report.

Financial Report as of 3/31/2024

Profit Loss

As of March 31, 2024, we are halfway into the FY24 and are trending at 46% expended overall. The small under expenditure is in One Stop Operations due the phase three Mission project being budgeted there but has not incurred costs at this time.

There are only three categories that are over a straight-line percentage of 50%, all being under Oversight and Management. There will not be a budget movement for these at this time.

Looking at the graph it illustrates that 88% of our expenditures are coming from direct contractor activity with only 7% on Oversight and Management and 5% on One-Stop Facilities.

Balance Sheet

The next page is the balance sheet to show that we are regularly reconciling both sides of our financial statements.

Contracts Open

The next page is a listing of open funding streams. In the center of the page, you will see the grey items; these are open contracts that have had budget adjustments. On the far right you will see items in yellow that are 10% +/- the TWC straight-line method. None of concern at this point; we are working on Youth with the contractor, but a large amount of activity does take place in the summer.

Audit Update

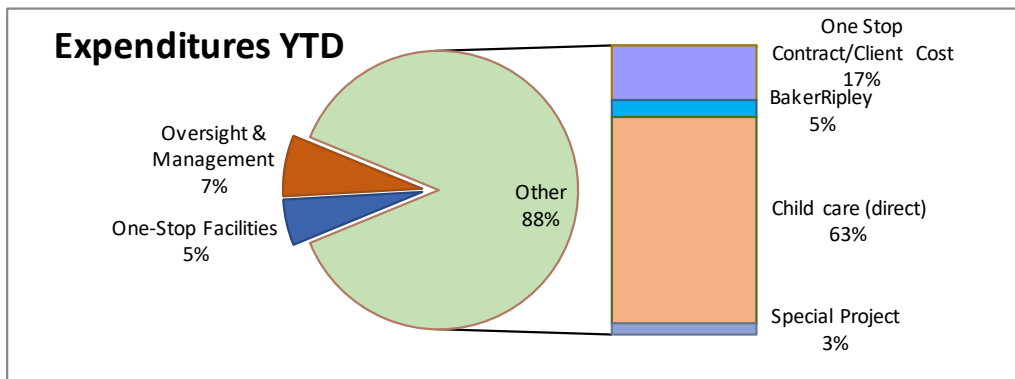
The external audit performed by ABIP is underway and about 85-90% complete. There is not a draft available at this time. Audit will be completed before the federal audit clearing house 6/30/2024 deadline and the full report brought to you at the next set of meetings.

BCY24-25 Planning Allocations

Planning estimate allocations were approved by the commission in April and published on the TWC website. Attached are the preliminary budget allocations. Since we are only halfway through the year this is informational only. Currently all funds except child care have a small decrease in budget with an overall net increase of .3%. These are considered preliminary as there are often adjustments before the FY begins.

WORKFORCE SOLUTIONS COASTAL BEND
STATEMENT OF ACTIVITIES
For the Month Ending
March 31, 2024

	FY2023 Amended Budget	Current	YTD	% Expended
REVENUES				
Grant revenue - federal	45,965,344	3,771,483	21,010,156	46%
Grant revenue - Non federal	30,000	1,324	8,487	
	45,995,344	3,772,807	21,018,643	46%
EXPENSES				
Oversight & Management				
Salaries and benefits	2,452,772	186,615	1,143,169	47%
Facilities and related expense	298,100	20,876	124,971	42%
Furniture, equipment, & software	118,881	2,552	43,471	37%
General administrative expense	196,500	10,548	79,495	40%
Communication expense	43,000	6,130	28,757	67%
Professional fees and services	108,000	3,217	26,004	24%
Staff development expense	30,000	800	19,508	65%
Travel expense	75,000	3,086	42,709	57%
Total Oversight & Management Expense	3,322,253	233,825	1,508,085	45%
One Stop Operations				
Facilities and related expense	1,997,873	155,337	853,180	43%
Furniture, equipment, & software	540,000	27,644	158,661	29%
General administrative expense	161,500	13,884	48,332	30%
Communication expense	170,000	12,954	72,653	43%
Professional fees and services	-	-	2,500	#DIV/0!
Total One Stop Operations	2,869,373	209,818	1,135,327	40%
Contracted services	39,803,718	3,424,101	18,675,922	47%
Total expense	45,995,344	3,867,744	21,319,333	46%



**WORKFORCE SOLUTIONS COASTAL BEND
BALANCE SHEET**

For the Month Ending
March 31, 2023

ASSETS

Current Assets

Cash & Cash Equivalents	\$	91,244
Money Market Account	\$	667,170
Due from TWC		2,637,725
Accounts Receivable		11,438
Prepaid Expense		128,288
Other Assets		71,467
Total Current Assets	\$	3,607,632

Fixed Assets

Building Improvements	\$	1,904,457
Furniture and Equipment		586,940
Less Accumulated Depreciation		(1,967,151)
Net Fixed Assets	\$	524,246

Total Assets **\$** **4,131,878**

LIABILITIES

Current Liabilities

Accounts Payable	\$	2,578,702
Accrued Expense		936,270
Accrued Vacation		80,916
Total Current Liabilities	\$	3,595,887

NET ASSETS

Unrestricted-Non-Federal Fund	\$	461,232
Temporarily Restricted- Ticket to Work/Other		(449,487)
Investment in Fixed Assets		524,246
Total Net Assets	\$	535,991

Total Liabilities and Net Assets **\$** **4,131,878**

Contract No.	Contract Program	Begin Date	End Date	Current Budget	Cum. Expenditures	Budget Balance	TWC	
							% Expended	% Target
Expires 5/31/2024								
Non TWC	Walmart - PATHS	1/1/20	5/16/24	\$450,000.00	\$347,519.04	\$102,480.96	77%	NA
2223TAN003	TANF-Texas Internship Initiative	3/21/23	5/31/24	\$100,000.00	\$60,703.72	\$39,296.28	61%	NA
Expires 6/30/2024								
2222WOA001	WIOA - FY23 Adult Allocation (Oct)	10/1/22	6/30/24	\$1,269,498.00	\$1,269,495.00	\$3.00	100%	100%
2222WOA001	WIOA - PY22 Adult Allocation (July)	7/1/22	6/30/24	\$347,949.00	\$347,949.00	\$0.00	100%	100%
2222WOD001	WIOA - FY23 Dislocated Worker Allocation (Oct)	10/1/22	6/30/24	\$1,317,859.00	\$1,317,859.00	\$0.00	100%	100%
2222WOD001	WIOA - PY22 Dislocated Worker Allocation (July)	7/1/22	6/30/24	\$390,538.00	\$390,538.00	\$0.00	100%	100%
2222WOY001	WIOA - PY22 Youth Allocation	7/1/22	6/30/24	\$1,695,253.00	\$1,695,253.00	\$0.00	100%	100%
2223WOR001	WIOA - PY23 Rapid Response	7/1/23	6/30/24	\$27,255.00	\$2,162.01	\$25,092.99	8%	NA
Expires 7/31/2024								
2224WOZ001	WOZ - Upskilling and Training	1/1/24	7/31/24	\$99,329.00	\$19,300.80	\$80,028.20	19%	NA
Expires 8/31/2024								
Non TWC	3024VRS058-Student Hireability	9/1/23	8/31/24	\$113,000.00	\$36,765.48	\$76,234.52	33%	NA
Expires 9/30/2024								
2224NCP001	Noncustodial Parent Choices Program	9/1/23	9/30/24	\$142,403.00	\$128,015.76	\$14,387.24	90%	8%
Non TWC	Wage Services for Paid WE 3018VRS171	9/1/23	9/30/24	\$112,500.00	\$36,051.22	\$76,448.78	32%	NA
Non TWC	2223COL001 - VR Colocation	9/1/23	9/30/24	\$144,349.00	\$62,975.60	\$81,373.40	44%	NA
2224RAG001	Resource Administration Grants	10/1/23	9/30/24	\$6,923.00	\$3,461.52	\$3,461.48	50%	54%
2224REA001	Reemployment Services and Eligibility Assessme	10/1/23	9/30/24	\$577,268.00	\$353,309.55	\$223,958.45	61%	54%
2224SNE001	SNAP E&T	10/1/23	9/30/24	\$486,108.00	\$189,297.87	\$296,810.13	39%	54%
2224TRA001	Trade Act Services for Dislocated Workers	10/1/23	9/30/24	\$10,000.00	\$0.00	\$10,000.00	0%	NA
2224TVC001	TVC	10/1/23	9/30/24	\$37,412.00	\$34,485.19	\$2,926.81	92%	NA
2224WCI001	WCI - Workforce Commission Initiatives	10/1/23	9/30/24	\$56,291.00	\$12,030.54	\$44,260.46	21%	NA
Expires 10/31/2024								
2224TAF001	TANF Choices	10/1/23	10/31/24	\$2,904,299.00	\$1,030,031.22	\$1,874,267.78	35%	46%
2224CCQ001	Child Care- CCQ	5/31/23	10/31/24	\$1,783,506.00	\$197,822.85	\$1,585,683.15	11%	NA
2223TIP001	WIOS - Texas Partnership Initiative	12/28/22	10/31/24	\$150,000.00	\$0.00	\$150,000.00	0%	NA
Non TWC	Kingsville - TIP	12/28/22	10/31/24	\$150,000.00	\$0.00	\$150,000.00	0%	NA
Expires 12/31/2024								
2224CCF001	Child Care	5/31/23	12/31/24	\$25,517,704.00	\$11,489,418.07	\$14,028,285.93	42%	31%
2224CCM001	Child Care - Local Match	10/1/23	12/31/24	\$1,897,372.00	\$0.00	\$1,897,372.00	0%	NA
2224CCP001	Child Care - DFPS	9/1/23	12/31/24	\$672,000.00	\$517,523.06	\$154,476.94	77%	NA
2224WPA001	Wagner-Peyser Employment Services	10/1/23	12/31/24	\$1,694.00	\$364.83	\$1,329.17	22%	NA
2224WOS001	Military Family	1/1/24	12/31/24	\$55,240.00	\$12,699.50	\$42,540.50	23%	23%
Expires 1/31/2025								
2224EXT001	Externships for Teachers	2/1/24	1/31/25	\$183,170.00	\$0.00	\$183,170.00	0%	NA
Expires 2/28/2025								
Non TWC	TEA	4/10/23	2/28/2025	\$561,500.00	\$23,945.18	\$537,554.82	4%	NA
Expires 6/30/2025								
2223WOA001	WIOA - PY23 Adult Allocation (July)	7/1/23	6/30/25	\$521,797.00	\$521,797.00	\$0.00		
2223WOA001	WIOA - PY23 Adult Allocation (Oct)	7/1/23	6/30/25	\$1,733,337.00	\$919,760.89	\$813,576.11	64%	60%
2223WOD001	WIOA - PY23 Dislocated Worker Allocation (July)	7/1/23	6/30/25	\$387,100.00	\$387,100.00	\$0.00		
2223WOD001	WIOA - PY23 Dislocated Worker Allocation (July)	7/1/23	6/30/25	\$1,184,884.00	\$628,474.71	\$556,409.29	65%	60%
2223WOY001	WIOA - PY23 Youth Allocation	7/1/23	6/30/25	\$2,449,912.00	\$1,193,774.28	\$1,256,137.72	49%	30%
				\$47,537,450.00	\$23,229,883.89	\$24,307,566.11		

**Workforce Solutions of the Coastal Bend
Allocations Information BCY 2024-25**

Funding	Final Allocation 23-24	Planning Estimates Allocation 24-25	Variance	% Change
WIOA Adult-	\$ 2,255,134	\$ 2,174,121	\$ (81,013)	-3.6%
WIOA Dislocated Worker	1,571,984	1,383,160	(188,824)	-12.0%
WIOA Youth-	2,449,912	2,356,190	(93,722)	-3.8%
WIOA Subtotal	\$ 6,277,030	\$ 5,913,471	\$ (363,559)	-7.2%
WIOA Rapid Response	\$ 27,255	\$ 25,111	\$ (2,144)	-7.9%
TANF (Oct)	2,904,299	2,792,256	(112,043)	-3.9%
SNAP E&T	486,108	447,018	(39,090)	-8.0%
SNAP E&T- ABAWD	-	-	-	#DIV/0!
Employment Serv (Oct)	518,424	473,609	(44,815)	-8.6%
Child Care Quality (CCQ)	1,256,954	574,152	(682,802)	-54.3%
Others Subtotal	\$ 5,193,040	\$ 4,312,146	\$ (880,894)	-16.9%
Child Care (Oct)	27,326,747	28,707,617	1,380,870	5.1%
Child Care Local Match (Oct)	1,897,372	1,861,912	(35,460)	-1.9%
Child Care Subtotal	\$ 29,224,119	\$ 30,569,529	\$ 1,345,410	4.7%
Total	\$ 40,694,189	\$ 40,795,146	\$ 100,957	0.3%
OTHER				
AEL (not in budget)				
WIOA Adult Education and Literacy (AEL)	1,935,041	1,862,861	(72,180)	-3.7%

COMMITTEE REPORT

X – 3. Child Care Services

Committee: Child Care Services

Marcia Keener, Chair

Dr. Justin Hoggard, Vice Chair

Andrea Chavez

Dr. Criselda Leal

Michelle Lozano

Michelle Tobar

Catrina Wilson

Date of Committee meeting: May 7, 2024

The Committee did have a quorum.

The following action items were reviewed, discussed, and action taken by the Committee:

- Approved the minutes of the February 13, 2024 Child Care Services Committee Meeting.

The following information items were discussed and are for information purposes only:

- Child Care Performance:

1. Summary of Child Care Performance for the Second Quarter of BCY2024

The Board's TWC performance measure target for BCY2024 is **3,214** average number of children served per day. At the beginning of BCY2024, the Board adjusted the TWC performance measure target to **4,269** average number of children enrolled per day in care to ensure that all its child care funding allocation, including local match funding, would be exhausted by December 31, 2024. The performance measure target increased by **1,055** children.

At the end of March 2024, there were **3,939** children enrolled in the CCS Program. This is an increase of **439** children since December 2023. This enrollment tentatively places our child care performance at **122.56%** for the contract year.

2. Summary of Child Care Performance for the Month of April of the Third Quarter of BCY2024

As of April 22, 2024, an additional **83** children have enrolled in the CCS Program. This brings enrollment to **4,022** children in care. The TWC and Board's performance measure perspectives are listed below.

TWC Performance Measure – **125.14%**

WFSCB's Adjusted Performance Measure – **106.14%**

TWC conducted a mid-year review of the child care performance measure targets in March. The child care performance measure target for Coastal Bend was adjusted from **3,214** to **3,242** average number of children served per day. This is an increase of **28** children.

3. Action Plan for Child Care Performance for the Remainder of the Third Quarter of BCY2024

The action plan for child care performance for the remainder of the third quarter of BCY2024 is to continue actively enrolling children from the wait list. The Board will continue promoting the CCS Program on its social media platforms to generate interest in our CCS Program in our 11-county region.

As of May 7, 2024, there are **4,073** children enrolled in the CCS Program. The goal is to enroll an additional **103** children during the months of May and June of the third quarter. If this goal is met, we will have **4,176** children enrolled in the CCS Program at the end of the third quarter of BCY2024.

Ms. Kenia Dimas provided a summary of the CCS Program operational and community outreach activities conducted during the second quarter of BCY2024. She stated that the focus for staff this contract year has been on “connection.” Connection to the families and providers in our community, to the Board, and to each other.

Board staff provided updates on the status of the Texas Rising Star (TRS) Entry Level Designated (ELD) providers and the Texas Child Care Connection (TX3C) System.

Detailed information can be found in the Child Care Services Committee Meeting Packet emailed to the Board of Directors by Ms. Janet Neely. The packet contains detailed narratives and provides further explanation of all matters discussed and presented to the Committee.

The Committee took the following action:

1. The Committee approved the Minutes of the February 13, 2024 Child Care Services Committee Meeting.

Meeting adjourned at 3:56 p.m.

COMMITTEE REPORT

X – 2. Youth Services

Committee: Youth Services

Liza Wisner, Chair

Omar Lopez, Vice-Chair

Dr. Leslie Faught

Michelle Flower

Jose R. “Joey” Garcia III

Ofelia Hunter

Date of Committee meeting: May 8, 2024

The Committee did have a Quorum.

The following action items were reviewed, discussed and action taken by the committee:

- Approved the Youth Services Committee Meeting Minutes of February 14th, 2024.
- Approved the Board Policy 4.0.100.07 – Incentives/Stipends.

The following information items were discussed and for information only:

Services to Youth:

- Program Updates- Mr. Robert Reyna and Ms. Catherine Cole provided an update on WIOA school engagements and work experience for WIOA Youth Participants.
- Performance Updates- Ms. Catherine Cole provided an overview of the youth performance from the latest published MPR for February 2024.

Services to Special Community Populations:

- Student HireAbility Navigator- Ms. Catherine Cole provided updates to activities serving students with disabilities and the update to the upcoming event SEAL.
- Foster Youth- Ms. Catherine Cole gave a brief overview of the Foster Youth updates and initiatives.

Programs and Engagements:

- Texas Internship Initiative (TII)- Ms. Catherine Cole provided an update on the TII Grant and the partner provider, Education to Employment (E2E), and their program, Emerging Professionals, and their interns.
- Educator Externship (EDEX) – Ms. Geri Escobar provided an update on the Educator Externship and the recruitment of local educators and employers for the summer program.
- Tri-Agency Regional Convener Grant- Ms. Catherine Cole provided an update on the strategic plan being developed for the grant.
- Career and Education Outreach Program (CEOP)- Ms. Samantha Smolik and Mr. Luis Rodriguez gave a program update to the Career and Education Outreach Program. For the First Quarter, Ms. Smolik provided:
 - An update to school engagements,
 - An update to activities,
 - An update to their total VR numbers of 5277 youth served.

Celebrating Participant Success:

- Ms. Catherine Cole spoke regarding Ms. Emily Elizondo career success in participating in the WIOA Youth Program.

Detailed information can be found in the Youth Services Committee Packet, e-mailed to the Board of Directors, by Ms. Janet Neely on Wednesday, May 1st, 2024.

Meeting adjourned at: 4:26 PM

COMMITTEE REPORT

X – 3. Workforce Services

Committee: Workforce Services

Manny Salazar, Chair

Travis Nelson, Vice Chair

Lance Brown

Randy Giesler

Dr. Leonard Rivera

Randy Seitz

Date of Committee meeting: May 9, 2024

The Committee did have a quorum.

The following action items were reviewed, discussed and action taken by the committee:

- Approved Workforce Services Committee Meeting Minutes of February 15, 2024.
- Approved for recommendation as presented Board Policies:
 - 4.0.100.07- Incentive/Stipends
 - 4.0.101.14- Support Services
 - 4.0.115.09- Program Non-Compliance
 - 4.0.120.05- Limited English Proficiency
 - 4.0.122.03- Outreach
 - 4.0.124.01- Documentation and Verification of Participation Activities Choices/SNAP E&T
 - 4.1.104.08- Individual Training Accounts (ITAs)

The following information items were discussed and for information only:

- Services To Workers-
 - Policy Review Schedule- Seven Policies. Schedule Updated.
 - Program Updates- updates on programs, wrapped-up for half of program year as of March 31, 2024. Operation meetings taking place with C2GPS Regarding the service delivery, quality assurance, fiscal, and business services. For further discussion partnerships and youth services continue to be areas in need of attention. Took time to recognize: Award presented to WFSCB by Wings of Texas for Summer Earn and Learn (SEAL), NCP received recognition from TWC for attainment of Child Support payments ranking #1 region in the state, and recognition to Board Team members and C2GPS for attending and completing LMI training provided by Lightcast.
 - An update regarding the staffing, center traffic, unemployment assistance and WIT registration was provided by C2GPS Management Team. Over-all for Q2 January-March 2024 there was an over all traffic increase vs Q1 October- December 2023. Outreach and Service Strategies currently taking place were presented by C2GPS management, in efforts to engage with community partners. Activity for Mobile Career Center was provided to include deployment of unit to rural communities.
 - Veterans services highlights reported were the planning stages for 2024 Hiring Red, White and You- to take place in November 2024.

- Services To Business-
 - Ms. Linda Stewart presented on the activities relate to: Activity Spotlights such as Hiring events, Business, Healthcare, and Professional Skills and Trades Sectors connections with employer and job seekers. In addition, data regarding Job and Hiring Fairs was provided. Presentation wrapped-up with Ms. Linda Stewart presenting on current projects in the works: SEAL, Educator Externship.

- Local Labor Market Information-
 - Ms. Allyson Riojas provided update on Coastal Bend's Unemployment Rate at 4.5 for March 2024; this reflects a -02% from the February rate of 4.7%. Discussion on high demand occupations and reasoning for UI rate took place. Labor Market requests for **Q2 at 25 vs. Q1 at 9**. Mr. Manny Salazar commended Ms. Riojas for prompt response to LMI requests.

- Performance Measure Update-
 - The committee was presented with March 2024 performance measures: 2 exceeding, 11 meeting and 3 not meeting. Discussion on the Measurable Skills Gains (the 3 measures not being met) took place; Dr. Leonard Rivera provided input for potential actions to assist in meeting these measures. The committee was informed regarding the 24 measures for the new program year beginning in October 2024. Currently, there are 22 measures.

- Facilities Update-
 - Ms. Shileen Lee provided update on the build-out of Mission Career Center in Corpus Christi with a potential date of June 1st for some operations to be at Mission Center. Update on lease update for rural centers and the work being conducted for site/locations including Portland.

Detailed information can be found in Workforce Services Committee Packet e-mailed to Board of Directors, by Ms. Janet Neely. The packet contains detailed narratives and provides further explanation of all matters discussed and presented by the committee.

The Committee took the following action:

1. Approved the minutes of February 15, 2024, Workforce Services Committee Meeting.
2. Reviewed and approved seven (7) board policies for recommendation to the Board of Directors as presented.

Meeting adjourned at: 2:35 pm

COMMITTEE REPORT

X – 4. Public Relations

Committee: Public Relations

C. Michelle Unda, Chair

Carlos Ramirez, Vice-Chair

Hector Bernal

Jason Bevan

Eric Evans

Susan Temple

Date of Committee meeting: May 9, 2024

The Committee did have a quorum.

The following items were discussed at the meeting:

- Xena Mercado provided an overview of the Strategic Board Goals, describing which goals the Communications Department are actively working towards.
 - The Communications Department's main function is to support Goal 3, Increasing Workforce Awareness, however we are able to support other goals as well, such as:
 - Goal 1. Establishing and Strengthening Partnerships by aligning our brand with our Community Partner's brands.
 - Goal 2. Effectively and Efficiently Targeting Rural Area Services through targeted digital marketing campaigns.
 - Goal 4. Expanding Innovative Services to Business by providing marketing value to businesses that partner with us on Workforce Initiatives.
 - Goal 6. Improving Internal Efficiencies by working with other departments to streamline workflows improving Marketing Protocols.
- The Communications Team reviewed the Quarterly Performance Report: Event Promotion, Recap and Public Relations:
 - **San Patricio County EDC Career Expo & Job Fair** – The Communications Team published 3 posts about this high energy event, resulting in strong visibility and engagement on both Facebook and LinkedIn. Facebook's best performing post showed 8,177 Post Impressions with 2,249 Engagements, and LinkedIn's best performing post boasted 1,518 with an engagement rate of 81.41%
 - **San Patricio County EDC Career Expo & Job Fair - Facebook Ad** – 29 Day ad run with \$200 resulted in 104,007 Post Impressions, 4,806 Engagements, 1,482 Clicks, with a Cost Per Click of \$0.14.
 - **Harbor Bridge Project Hiring Event** – The Communications Team works closely with the Business Solutions Team to create flyers, promote upcoming hiring events through our digital channels, and attends high profile events, such as this one, to ensure quality media coverage and storytelling.

- **JET Grant Presentation** – March 26th - This JET Grant will support training for welding occupations in collaboration with Rockport-Fulton ISD and Del Mar College. This story was published on Facebook and LinkedIn, where are most engaging audience is, and resulted in 1,287 Post Impressions and 154 Engagements on Facebook, whereas LinkedIn reached 1,863 Impressions, 528 Engagements, 462 Clicks and a Click-Through Rate of 24.8%.
- **Elevate 361 Grand Opening** – A revamped initiative to re-engage out-of-school young adults looking for advising and resources for education and career advising. Partnering with Education to Employment Partners and Education Service Center 2, WFSCB now has a Career Counselor positioned here to further extend WFSCB's reach to young adults ages 16-24.
- **Mission Moment – SkillsUSA** - Team Workforce volunteered to help facilitate SkillsUSA District Leadership Conference on April 4th & 5th. High Social Media Engagement was highlighted here whereas LinkedIn's Post Engagement Rate was nearly 40% and Facebook reached over 250 Engagements out of 1,413 Post Impressions.
- **Mission Moment – This One's For the Gals** - Team Workforce volunteered for a 2nd year to assist This One's For The Gals in hosting the Coastal Bend Women in Industry Conference. High Social Media Engagement was highlighted on LinkedIn, boasting 1,060 Engagements, at a 75.34% Engagement Rate. This post also reached 1,407 Impressions, 996 Clicks, with a Click-Through Rate of 70.9%.
- **Spirit of the ADA Award presented by Wings of Texas** - Workforce Solutions Coastal was been recognized as Organization Advocate of the Year by Wings of Texas at the 2024 Spirit of the ADA Awards! WFSCB is proud to receive this Award for the outstanding services Team Workforce continues to provide to people with disabilities, through partnerships with TWS – Vocational Rehabilitation Services and initiatives like Summer Earn and Learn.
- **Nueces County Hiring Event** – The Communications Team assisted in the promotion of this hiring event by publishing a Press Release and promoting through digital channels, Facebook, LinkedIn, Instagram and Email. Social Media posts feature high engagement on both Facebook (444 Engagements) and LinkedIn (54.59% Engagement Rate).
- **Branding Update – Empower YOU! Flyer** – New YOU! Branding initiated by a need to re-engage out-of-school young adults, featuring a modern and diverse design with messaging that speaks to what is important to the customer, financial freedom and empowerment.
- **Branding Update – NEW Child Care Flyers** – The Child Care Assistance flyer was developed out of a need to promote Child Care Services. The Workforce Child Care Provider flyer was developed from a need to encourage new child care providers to consider opening their own center, and offers assistance with that process. Both flyers were designed with compelling visuals and clear messaging and the goal of ensuring the audience understands the message while providing a vehicle to engage with the Child Care Team.
- **Public Relations** - We've participated in 7 stories in the last quarter with our Media Partners, KIII and KRIS, sharing Labor Market Information and promoting Summer Earn and Learn.
- Xena Mercado and Tony Armadillo reviewed Upcoming Events and Ongoing Projects.
 - **Mission Plaza Career Center Announcement** – PR Committee members were shown a sneak peak of the new Window Graphics that will adorn the front façade of the New Mission

Plaza Career Center. The Communications Team provided a brief overview of the announcement strategy to include both digital and print announcements as well a PR Event Grand Opening Ribbon Cutting Ceremony. Date TBA.

- **Photo Best Practices Workshop** – The Communications Team curated a workshop to encourage team members from other departments to take photos at community engagement events that they attend. This workshop featured what to look for when taking photos for social media, including tips like who to prioritize in photos, taking staged and candid shots, framing and angling, removing clutter if possible, and much more. Our strategy is to host this workshops for all contractor staff as well, prioritizing those who regularly engage with community partners and events. More Marketing Workshops are being created as well as a new Marketing Request Form built out with efficiency and quality protocols.
 - **[Educator Externship Program](#)** – This popular summer program is being held June 24 – 28 and July 15 – 19. The Communications Team has developed Marketing Collateral, posted to the wfscb.org website and to social media. Storytelling strategiest are being adjusted this year to enlist educators as content creators so they can help us tell the story through the week. We'll be offering incentives to educators who are the most engaged in this process.
 - **[Summer Earn & Learn](#)** – The Communications Team provides tremendous support to this program, including creating multiple flyers to promote this program to potential participants, to employers, as well as flyers for the corresponding events like the Employer Disability Awareness Training and SEAL Signing Day. A landing page is created and updated specially to provide a hub of information for all those involved or wanting to get involved. Press Releases are curated and Media is engaged to assist in the promotion of this program and to help tell the story throughout the summer. Additionally, our team assisted with the branding of many promotional materials that the team will get to share with participants at the Signing Day.
 - **[Employer Disability Awareness Training – Announcement](#)** – This training opportunity is free and open to all employers, not just Summer Earn & Learn employers. This will be held on May 16th at the Mission Plaza Career Center. RSVP to Attend.
 - **[SEAL Signing Day – June 5th at La Palmera Mall](#)** - Board Members are encouraged to attend. This is a heart-warming event to kicks off the Summer Earn & Learn program, where participants are celebrated, inspired, and encouraged to make the most of their summer work opportunities. [Visit the WFSCB YouTube page to see the recap video from last year's SEAL Program.](#)
 - Other Upcoming Events:
 - WFSCB will be Live on Facebook at the Premont Signing Day May 16th.
 - Save the Date! The Maritime Expo & Career Fair will be held on Oct. 2nd at the Ortiz Center. Promotional materials are currently in progress.
- Tony Armadillo reviewed Social Media and Web Analytics:
 - Audience Report 1/1/2024 - 4/10/2024
 - Facebook is still our largest audience. From quarter to quarter, we've increased our following to 7,521 (+35). We have also seen growth of our Instagram following with a total of 367 followers (+5). We have seen significant growth with following on our LinkedIn Platform, with 2,767 Followers (+209).

- Post Engagement Rate
 - Facebook 8.2%
 - LinkedIn 20.18%
 - Instagram 9.73%
 - Twitter 8.53%
- Brand Awareness Report (January 1 – April 10th)
 - Facebook
 - 293,802 Page Impressions
 - 197,604 Post Impressions
 - LinkedIn
 - 24,402 Page Impressions
 - 22,980 Post Impressions
 - Instagram
 - 2,274 Profile Impressions
 - 2,051 Post Impressions
- Web Analytics (January 1 through April 10, 2024)
 - Total Users – 17,784
 - New Users – 17,237
 - Sessions – 25,832
 - Views – 63,797
 - The top pages users are visiting, with an exception of the home page, are:
 - Child Care - 6,924 Views
 - Job Seekers Page - 5,615 Views
 - Hot Jobs / Jobs Start Here - 3,793 Views
 - Child Care Waitlist - 3,441 Views
 - Most of our web users are in Corpus Christi (3,200), but we are seeing double and triple digit gains of users in our rural areas.

The Committee took the following action:

1. Approved the minutes of February 15, 2024 Public Relations Committee Meeting.

Meeting adjourned at: 4:16 pm

ITEM FOR DISCUSSION AND POSSIBLE ACTION

XI. FY 2024 Budget Amendment #3

BACKGROUND INFORMATION

The Workforce Solutions Board of Directors approved the FY 2023-24 Operating Budget on September 21, 2023. Budget Amendment #3 is attached with a detailed budget narrative.

RECOMMENDATION

The Executive/Finance Committee recommend to the Board of Directors approval of FY 2024 Budget Amendment #3.

**WORKFORCE SOLUTIONS OF THE COASTAL BEND
BUDGET NARRATIVE
FY 2024**

The proposed budget FY24 Amendment #3 is to adjust for new funds, additional funds, and one fund finalization; the amendment includes an overall revenue increase of \$407,984.

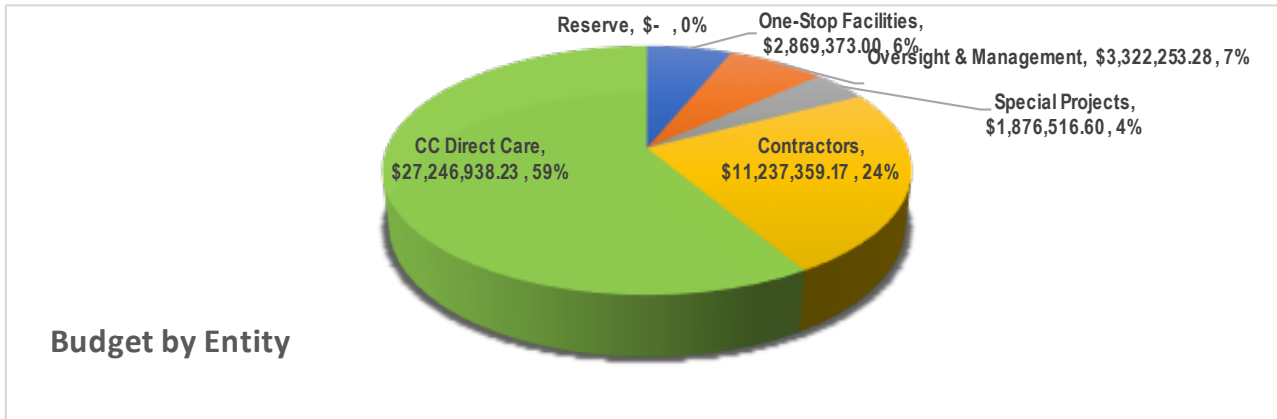
The proposed amendment has minimal movements within the Contracted Services categories of Direct Child Care and Contractors. As noted in the budget area column the exact amounts are listed by funding stream that ties back to the budget category. These movements are directly related to the programmatic activity and therefore the majority going to the contractor.

We are requesting approval on the final BCY2024 budget (Amendment #3).

Contract No.	Program	Budget Area	Amended Budget	Amendment#3	Total Amended Budget 23-24	Comments
Non-TWC	Walmart (PATHS)	Special Proj	182,868		182,868	
2223NCP001	Non-Custodial Parent (NCP)	One-Stop	137,468		137,468	
2223WOA001	WIOA - PY22 Adult Allocation	One-Stop	2,255,507		2,255,507	
2223WOD001	WIOA - PY22 Dislocated Worker Allocation	One-Stop	1,643,285		1,643,285	
2223WOY001	WIOA - PY22 Youth Allocation	One-Stop	2,262,706		2,262,706	
2223WOR001	WIOA - PY23 Rapid Response	One-Stop	26,925		26,925	
2223CCF001	Child Care	Childcare	1,652,646		1,652,646	
2224CCF001	Child Care	Childcare	25,517,704		25,517,704	
2223CCM001	Child Care Local Match	Childcare	1,880,444		1,880,444	
2224CCM001	Child Care Local Match	Childcare	1,897,372		1,897,372	
2223CCQ001	Child Care Quality (CCQ)	Special Proj	294,401		294,401	
2224CCQ001	Child Care Quality (CCQ)	Special Proj	1,783,506		1,783,506	
2224CCP001	Child Care - DFPS	Childcare	523,146	148,854	672,000	Add'l Funds
2223SNE001	SNAP E&T	One-Stop	486,108		486,108	
2223TAF001	Temporary Assistance for Needy Families/Choices	One-Stop	2,904,299		2,904,299	
2223TRA001	Trade Act Services for Dislocated Workers	One-Stop	10,000		10,000	
2223WOS001	Military Family Support	One-Stop	14,050		14,050	
2224WOS001	Military Family Support	One-Stop	55,240		55,240	
2223TAN003	Texas Internship Initiative	Special Proj	70,489		70,489	
2223WOS002	WOS - Middle Skills Initiative	One-Stop	54,699	(23,369)	31,330	Fund Closeout
2223TIP001	WIOS - Texas Partnership Initiative	Special Proj	300,000		300,000	
2223REA001	Reemployment Services and Eligibility Assessment	One-Stop	70,000		70,000	
2224REA001	Reemployment Services and Eligibility Assessment	One-Stop	577,268		577,268	
2224RAG001	Resource Administration Grants	One-Stop	6,923		6,923	
2224TVC001	TVC	One-Stop	37,412		37,412	
2223WPA001	Wagner-Peyser Employment Services	One-Stop	36,459		36,459	
2224WPA001	Wagner-Peyser Employment Services	One-Stop	1,694		1,694	
2224WOZ001	Upskilling and Training	One-Stop	-	99,329	99,329	New Fund
2224EXT001	Externships for Teachers	One-Stop	-	183,170	183,170	New Fund
Non-TWC	SEAL	Special Proj	230,000		230,000	
Non-TWC	2023 Convener Grant	Special Proj	560,386		560,386	
Non-TWC	STUDENT HIRABILITY (09/01/20-08/31/21)	Special Proj	113,000		113,000	
Non-TWC	KINGSVILLE/BEEVILLE/STAPLES VR Monthly Expenses	Special Proj	281,467		281,467	
Non-TWC	Wage Service for Paid WE 3018VRS171	Special Proj	77,872		77,872	
Non-TWC	POCC-Seal, Edex, CEOP	Special Proj	50,000		50,000	
	Grand Total		45,995,344	407,984	46,403,328	

**Workforce Solutions of the Coastal Bend
Allocations Information BCY 2023-24
For the twelve month period ending September 30, 2024**

	A FY2024 Amended Budget	B FY2024 Amendment#3	Difference B - A
Grant revenue	45,995,344.45	46,403,328.39	\$ 407,984
Total revenue	\$ 45,995,344	\$ 46,403,328	\$ 407,984
EXPENSES			
Oversight & Management			
Salaries and benefits	\$ 2,452,772	\$ 2,452,772	\$ -
Facilities and related expense	298,100	298,100	-
Furniture, Equipment & Software	118,881	118,881	-
General administrative expense	196,500	196,500	-
Communication expense	43,000	43,000	-
Professional fees & service	108,000	108,000	-
Staff development expense	30,000	30,000	-
Travel expense	75,000	75,000	-
Total Oversight & Management Expense	\$ 3,322,253	\$ 3,322,253	\$ -
One Stop Operations			
Facilities and related expense	\$ 1,997,873	\$ 1,997,873	\$ -
Furniture, Equipment & Software	540,000	540,000	-
General administrative expense	161,500	161,500	-
Communication expense	170,000	170,000	-
Professional fees & service	0	0	-
Client	-	-	-
Total One Stop Operation	\$ 2,869,373	\$ 2,869,373	\$ -
Contracted services	\$ 39,803,718	\$ 40,211,702	\$ 407,984
Total expense	\$ 45,995,344	\$ 46,403,328	\$ 407,984
Changes in net assets	0	0	(0)



ITEM FOR DISCUSSION AND POSSIBLE ACTION

XII – 1. To Authorize the President/CEO to Execute the Options for Renewal of Contracts and Leases for Fiscal Year 2024-25

BACKGROUND INFORMATION

Board Professionals has conducted a review of the expectations detailed in the contracts listed below. Based upon the review, Board Professionals has determined it is advisable to proceed with the options for the contract renewals for the upcoming Fiscal Year 2024-25, subject to successful contract negotiations. The contract renewals are as follows:

Grant Agreements

Management of Direct Child Care Services

Contract Renewal 3 of 3 with BakerRipley for an additional one-year period from October 1, 2024 to September 30, 2025. The contract amount for the current fiscal year (FY23-24) is \$31,887,391. The amount for the new contract for the upcoming fiscal year will be determined based upon the new fiscal allocations and contract negotiations.

Management and Operations of the Career Center System

Contract Renewal 1 of 3 with C2 Global Professional Services for an additional one-year period from October 1, 2024 to September 30, 2025. The contract amount for the current fiscal year (FY23-24) is \$8,634,889. The amount for the new contract for the upcoming fiscal year will be determined based upon the new fiscal allocations and contract negotiations.

Professional & Consulting Services

Banking Services

Contract Renewal 1 of 3 with Frost Bank for an additional one-year period from October 1, 2024 to September 30, 2025. The contract amount for the current fiscal year (FY23-24) is based on actual bank fee rates. The renewal contract will be similarly structured.

Commercial Real Estate Broker Services

Contract Renewal 2 of 3 with The Clower Company for an additional one-year period from October 1, 2024 to September 30, 2025. The terms of the Commercial Buyer/Tenant Representation Agreement state that all fees and commissions are to be paid by the Landlord. The renewal contract will be similarly structured.

IT Professional Services

Contract Renewal 3 of 3 with Vertical Computers for an additional one-year period from October 1, 2024 to September 30, 2025. The contract amount for the current fiscal year (FY23-24) is \$100,000. The contract renewal amount will be \$100,000.

One-Stop Career Center Leases

At the request of Board staff, periodic cost price market analyses for all locations is conducted by the Board's real estate broker. The analysis reports indicate that the base rents are competitively priced within the real estate market. Leases eligible for renewal are as follows:

Lease renewal with Coastal Bend College (Beeville Campus) for an additional one-year period from October 1, 2024 through September 30, 2025 (Renewal 3 of 4). The annual base rent amount for the current fiscal year (FY23-24) is \$49,014. The renewal amount for the annual base rent will be \$49,014.

Other Contracts

Economic and Labor Market Information Tool

Contract renewal with Lightcast for the period from October 1, 2024 to September 30, 2025. The contract amounts for the current fiscal year (FY23-24) are \$16,000 (Developer Agreement) and \$7,500 (Career Coach Agreement). The contract renewal amounts will be \$16,000 and \$7,500 respectively.

Transportation Service Providers (for participants)

Contract Renewal 1 of 3 with Rural Economic Assistance League (REAL) for an additional one-year period from October 1, 2024 to September 30, 2025. The contract amount for the current fiscal year (FY23-24) is \$5,000. The contract renewal amount will be \$5,000.

The above contracts and leases were competitively procured, and the services provided have been determined to be satisfactory, and in accordance with the contract's statement of work and terms and conditions.

RECOMMENDATION

The Executive/Finance Committee recommend to the Board of Directors to authorize the President/CEO to execute options for renewal of contracts and leases for Fiscal Year 2024-25 as listed above. The renewals will be subject to availability of funds and successful contract negotiations.

INFORMATION ONLY

XIII – 1. Facilities/IT Updates

BACKGROUND INFORMATION

Board Professionals will provide update on:

- **Facilities:**
 - Progress of New Career Center in Corpus Christi; Ph2 and Ph 3.
 - Colocation options
 - Sinton AC

- **IT:** Mobile Unit

INFORMATION ONLY

XIII – 2. Update on Procurements and Contracts

BACKGROUND

An update on procurements and contracts is provided on the following pages. The changes are in the highlighted text.

UPDATE ON PROCUREMENTS

Ongoing Procurements	Date of Issuance	Anticipated Date of Contract	Anticipated Cost	Over \$50,000 Approval Required	Comments
Request for Applications (RFA) for Professional Development Trainers to Provide Training to Child Care Providers	March 4, 2024	Various dependent upon training dates	TBD	NO	RFA will remain open until August 16, 2024

Future Procurements	Anticipated Date of Issuance	Anticipated Date of Contract	Anticipated Cost	Over \$50,000 Approval Required	Comments
Request for Statement of Qualifications (RFQ) for 401(k) Plan Administrator for Bundled Services	TBD	TBD	TBD	YES	
Request for Proposals (RFP) for General Contractor Services Mission Plaza Phase III	TBD	TBD	TBD	YES	
Request for Statement of Qualifications (RFQ) for Legal Services	June 24, 2024	October 1, 2024	\$35,000	NO	Current contract for legal services terms out on September 30, 2024.

Anticipated dates and costs are contingent upon the completion of the procurement outcomes.

SUBRECIPIENT / CONTRACTOR LOG 2023-2024

NAME	CONTRACTORS	CONTRACT AMOUNT	CONTRACT STATUS	CONTRACT PERIOD
C2 Global Professional Services, LLC	Management and Operation of Career Center System (Including Youth Services)	\$8,625,642	Year 1 (3 renewals)	10/1/23 – 09/30/24
BakerRipley	Direct Child Care Services	\$31,887,391	Renewal 2 of 3	10/1/23 – 09/30/24

NAME	PROFESSIONAL & CONSULTING SERVICES	CONTRACT AMOUNT	CONTRACT STATUS	CONTRACT PERIOD
Wood, Boykin & Wolter, P.C.	Legal Services	\$35,000	Renewal 3 of 3	10/1/23 – 9/30/24
CLK Architects & Associates	Architecture, Design & Certified Space Planning Services	<i>Pending</i>	Renewal 2 of 3	10/1/23 – 9/30/24
Vertical Computers	IT Professional Services	\$100,000	Renewal 2 of 3	10/1/23 – 9/30/24
ABIP, PC	Financial Audit Services	\$44,050	Renewal 1 of 3	10/1/23 – 9/30/24
The Clower Company	Commercial Real Estate Broker Services	N/A	Renewal 1 of 3	10/1/23 – 9/30/24
Frost Bank	Banking Services	Fee Based	Year 1 (3 renewals)	10/1/23 – 9/30/24

SUBRECIPIENT / CONTRACTOR LOG 2023-2024

NAME	CAREER CENTERS	ANNUAL BASE RENT	CONTRACT STATUS	CONTRACT PERIOD
PAK 56 Plaza LLC, SGT 44 Pirate LLC	Lease Agreement for Office Space Pirate Plaza, Sinton (≈ 3,650 sq ft)	\$76,444	Year 2 of 4	1/01/24 – 12/31/24
Texas Workforce Commission	Building Use Lease Agreement Staples, Corpus Christi (≈ 22,616 sq ft)	\$0		10/1/23 – 9/30/24
Coastal Bend College	Lease Agreement for Office Space Beeville (≈3,850 sq ft)	\$49,014	Year 2 of 4	10/1/23 – 9/30/24
Coastal Bend College	Lease Agreement for Office Space Alice (≈2,730 sq ft)	\$34,902	Year 4 of 4	2/1/24 – 1/31/25
Coastal Bend College	Lease Agreement for Office Space Kingsville (≈3,191 sq ft)	\$40,711	Year 4 of 4	5/1/24 – 4/30/25
B-Y Mission Plaza CC, LTD	Shopping Center Lease Agreement Ayers (Mission Plaza), Corpus Christi (≈ 24,973 sq ft) <i>Lease Term 2021–2032</i>	\$305,670	Year 3 of 11	1/1/24 - 12/31/24
Goodwill Industries of South Texas	MOU for Office Space Rockport (≈ 612 sq ft)	\$11,985	Year 3 of 3	5/1/24 – 4/30/25
City of Falfurrias Economic Development Accelerator (F-EDA)	Office and Membership Lease Falfurrias (≈ 132 sq ft)	\$7,200	Year 1	6/20/23 – 6/20/24

NAME	OTHER CONTRACTS / AGREEMENTS	CONTRACT AMOUNT	CONTRACT STATUS	CONTRACT PERIOD
Rural Economic Assistance League, Inc. (REAL)	Transportation Assistance Services to Aransas, Bee, Brooks, Duval, Jim Wells, Live Oak, Refugio, & San Patricio Counties	NTE \$5,000	Year 1 (3 renewals)	10/11/23 – 9/30/24
Economic Modeling, LLC (Lightcast)	Developer Agreement for Economy and LMI Tool	\$16,000	Renewal	10/1/23 – 9/30/24
Economic Modeling, LLC (Lightcast)	Career Coach Agreement	\$7,500	Renewal	10/1/23 – 9/30/24
Sec Ops, Inc.	Security Guard Service Agreement	Per Contracted Hourly Rates	Year 1	10/1/23 – 9/30/24

SUBRECIPIENT / CONTRACTOR LOG 2023-2024

NAME	OTHER CONTRACTS / AGREEMENTS	CONTRACT AMOUNT	CONTRACT STATUS	CONTRACT PERIOD
McLemore Building Maintenance	Janitorial Service Agreement	\$145,556	Year 1	10/9/23 – 10/8/24
Turnkey Lawn Care & Services	Lawn Care Service Agreement for Staples Center	\$3,000	Year 1	3/5/24 – 2/28/25
Education to Employment Partners	Externship for Teachers	\$65,729	Year 1	3/1/24 – 9/30/24

TWC GRANTS & CONTRACTS LOG 2023–2024

NAME	TWC CONTRACT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
Workforce Innovation and Opportunity Act – Adult	2222WOA001	To provide job seekers and workers with the high-quality career services, education, training, and supportive services they need to get good jobs and stay employed, and to help businesses find skilled workers and access other supports including education and training for their current workforce.	\$1,617,444	7/1/22 – 6/30/24
		Amendment #1 – Revised general terms & conditions and the statement of work financial requirements.		
Workforce Innovation and Opportunity Act – Dislocated Worker	2222WOD001	To support the planning and delivery of service to dislocated workers, including trade-affected workers and ranked unemployment insurance claimants.	\$1,708,397	7/1/22 – 6/30/24
		Amendment #1 – Revised statement of work financial requirements.		
		Amendment #2 – Revised general terms & conditions and the statement of work financial requirements.		
Agency Board Agreement	2223ABA001	To establish the nature of the working relationship between the Agency and the local Workforce Board to include the goals, responsibilities and obligations with respect to the administration of these programs, or other service delivery programs.	Non-Financial	10/1/22 – 9/30/24
		Amendment #1 – Revised terms & conditions		
		Amendment #2 – Revised Board Guidelines for Security		
Texas Internship Initiative	2223TAN003	Recruit, train, place, monitor and evaluate 40 high school student interns in high-demand STEM fields, including accounting, business management/operations, construction management, engineering, healthcare and information technology.	\$100,000	3/21/23 – 5/31/24
Texas Industry Partnership	2223TIP	To assist with the purchase of equipment, software and to create the space needed to implement an Airframe & Power Plant certification program in collaboration with the Kingsville Chamber of Commerce and Coastal Bend College.	\$150,000	12/28/22 – 10/31/24
		Amendment #1 – Revised statement of work project requirements & uniform administrative requirements. Amendment #2 - Revised statement of work project requirements, financial requirements, uniform administrative requirements and to extend grant end date.		
Workforce Innovation and Opportunity Act - Adult	2223WOA001	To provide job seekers and workers with the high-quality career services, education, training, and supportive services they need to get good jobs and stay employed, and to help businesses find skilled workers and access other supports including education and training for their current workforce.	\$2,255,134	7/1/23 – 6/30/25
Workforce Innovation and Opportunity Act – Dislocated Worker	2223WOD001	To support the planning and delivery of service to dislocated workers, including trade-affected workers and ranked unemployment insurance claimants.	\$1,571,984	7/1/23 – 6/30/25

TWC GRANTS & CONTRACTS LOG 2023–2024

NAME	TWC CONTRACT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
Workforce Innovation and Opportunity Act – Rapid Response	2223WOR001	To support the planning and delivery of Rapid Response services to dislocated workers, including trade-affected workers.	\$27,255	7/1/23 – 6/30/25
Workforce Innovation and Opportunity Act – Youth	2223WOY001	To provide funds to plan and deliver high quality services to low-income youth and young adults, ages 14-24, who face barriers to employment, beginning with career exploration and guidance, continued support for educational attainment, opportunities for skills training in in-demand industries and occupations, and culminating with good job along a career pathway or enrollment in post-secondary education.	\$2,449,912	7/1/23 – 6/30/25
		Amendment #1 – Increased grant award amount by \$6,650 and revised uniform administrative requirements.		
Corpus Christi Building Use Agreement	3124LSE013 AOB FY24	Staples Workforce Center	\$30,000	10/1/23 – 9/30/24
Interagency Cooperation Contract Vocational Rehabilitation Student HireAbility Navigators (SHN)	3024VRS058	Support, expand, and enhance the pre-employment transition services to students with disabilities by establishing partnerships and developing innovative and evidence-based approaches to service delivery.	\$678,000	9/1/23 – 8/31/25
Interagency Cooperation Contract Vocational Rehabilitation Paid Work Experience (PWE)	3024VRS108	To pay wages and associated taxes & fees for VR participants placed in paid work experience.	\$562,500	10/1/23 – 9/30/25
Child Care Services Formula Allocation	2224CCF001	Child Care services are provided to families who meet the eligibility criteria. These direct child care services allow parents to work or to attend school or training, which helps them achieve economic self-sufficiency.	\$25,517,704	5/31/23 – 12/31/24
		Amendment #1 – To reduce the Child Care and Development Fund Discretionary funds by \$1,974,578. Amendment #2 - Revised statement of work financial requirements, uniform administrative requirements, and to extend the budget period for the Covid-19 discretionary funds to 9/30/24.		
Child Care and Development Fund Child Care Local Match	2224CCM001	Child Care services are provided to families who meet the eligibility criteria. These direct child care services allow parents to work or to attend school or training, which helps them achieve economic self-sufficiency.	\$1,897,372	10/1/23 – 12/31/24
Texas Department of Family and Protective Services (DFPS) Child Care	2224CCP001	To purchase child care services for children who are deemed eligible and authorized for services by DFPS.	\$0	9/1/23 – 12/31/24
		Amendment #1 – Revised statement of work project requirements.		
CCDF Quality Improvement Activity	2224CCQ001	Local Board areas and their subcontractors that implement child care quality improvement activities shall do so according to the rules and regulations established by the lead agency.	\$1,783,506	5/1/23 – 10/31/24

TWC GRANTS & CONTRACTS LOG 2023–2024

NAME	TWC CONTRACT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
		Amendment #1 - to reduce Child Care Quality funding by \$82,274 and to add \$608,826 in TRS Mentor Funding.		
Externships for Teachers	2224EXT001	To inform educators on the most up-to-date skill sets needed for a specific vocation or industry. Teachers will create specific lesson plans for students, linking them to real-world industries and jobs. Students will become familiar with both academic and technical skill sets for the modern workforce.	\$183,170	2/1/24 – 1/31/25
Noncustodial Parent Choices Program	2224NCP001	Employment program that targets low-income, unemployed, or underemployed NCPs who are behind on their child support payments. Goals of the program are to help NCPs who have substantial barriers to employment and career advancement, become economically self-sufficient while also making consistent child care payments.	\$142,403	9/1/23 – 9/30/24
Resource Administration Grant	2224RAG001	To acquire and support shared facilities and in those facilities, to acquire goods and services that support access to and use of common equipment, hardware platforms, consumables, and telecommunications networks amongst Board, Agency, and workforce service provider staff.	\$6,923	10/1/23 – 9/30/24
Reemployment Services and Eligibility Assessment	2224REA001	To provide claimants with access to a widely array of available resources that support reemployment and to connect claimants to the direct provision of intensive career services as appropriate. This program targets claimants who are mostly likely to exhaust benefits and be in need of reemployment services.	\$577,268	10/1/23 – 9/30/24
		Amendment #1 – increased grant award amount by \$150,000 and revised statement of work project, financial & uniform administrative requirements.		
Supplemental Nutrition Assistance Program Employment & Training	2224SNE001	To provide SNAP recipients employment and training activities that will lead to long-term self-sufficiency inclusive of co-enrollments in other Board administered programs that will assist the recipient in gaining employment.	\$486,108	10/1/23 – 9/30/24
Temporary Assistance for Needy Families/Choices	2224TAF001	To end the dependence of needy parents on public assistance by promoting job preparation, work, and marriage through the provision of services.	\$2,904,299	10/1/23 – 10/31/24
Trade Act Services for Dislocated Workers	2224TRA001	To fund required remedial skills training, allowable prerequisite training, and vocational training costs for eligible trade certified dislocated workers. Activities under this grant must seamlessly integrate industry and employer needs with the preparation of job seekers for the transition to new and sustainable employment.	\$10,000	10/1/23 – 9/30/24

TWC GRANTS & CONTRACTS LOG 2023–2024

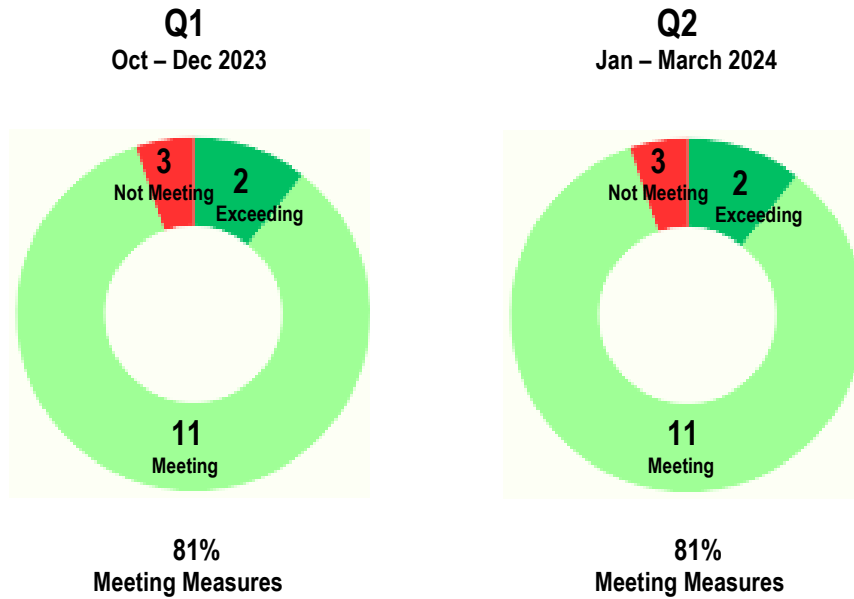
NAME	TWC CONTRACT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
Texas Veterans Commission - Resource Administration Grant	2224TVC001	To acquire and support shared facilities and in those facilities, to acquire goods and services that support access to and use of common equipment, hardware platforms, consumables, and telecommunications networks amongst Board and Texas Veterans Commission (TVC) employees.	\$37,412	10/1/23 – 9/30/24
		Amendment #1 - revised statement of work project requirements.		
Workforce Commission Initiatives	2224WCI001	To fund projects that strengthen and add value to the delivery system in its workforce area.	\$56,291	10/1/23 – 9/30/24
		Amendment #1 - revised statement of work project requirements.		
Military Family Support	2224WOS001	To better meet the needs of military spouses entering the job market from military installations in Texas. The program will provide enhanced job search assistance, assessment of skills, LMI, resume writing, interview skills, and if funding is available, to support training in high-demand occupations.	\$55,240	1/1/24 – 12/31/24
Workforce Innovation and Opportunity Act – Upskilling & Training to Address Skills Gaps	2224WOZ001	To connect individuals with employers in high-demand industries by funding upskilling and job training that leads to industry-recognized credentials in high-demand occupations to support in-need industries, including health care, transportation, semiconductor and technology, broadband development, and construction.	\$99,329	1/1/24 – 7/31/24
Wagner-Peyser Employment Services	2224WPA001	To provide funds to establish an organizational framework to integrate the delivery of Wagner-Peyser funded Employment Services into the Workforce Solutions Offices.	\$1,694	10/1/23 – 12/31/24

INFORMATION ONLY

XIII – 3. Performance Measure Update BCY 2023 – 2024

BACKGROUND INFORMATION

Performance Measure Update (February 2024 Final Release)
 Performance Synopsis
 Board Contract Year: 2024



Background

Listed below are the TWC Performance Measures definitions and an indication of whether the individual measures are attained or not, Target % and Current %. The Percentages of target attained are represented by the following:

Non-WIOA Measures	WIOA Measures
+P (Exceeding) – Meeting performance – Greater than 105%	+P (Exceeding) – Meeting performance – Greater than 110%
MP – Meeting performance – Greater than 97.5% and Equal to or Less than 105%	MP – Meeting performance – Greater than 95% and Equal to or Less than 110%
MP – Meeting at Risk – Equal to or Greater than 95% and Equal to or Less than 97%	MP – Meeting at Risk – Equal to or Greater than 90% and Equal to or Less than 95%
-P – Not meeting performance – Less than 95%	-P – Not meeting performance – Less than 90%

Explanation of Measures **in Negative Performance** for February 2024

Performance Measure	Current		Current Performance	YTD Current % Target	EOY % Goal
	Numerator	Denominator			
Measurable Skills Gains - Adult	82	155	52.90%	79.19%	66.80%
Measurable Skills Gains – Dislocated Worker	22	36	61.10%	84.04%	72.70%
Measurable Skills Gains - Youth	45	67	67.20%	89.24%	75.30%

Board Actions: Performance Update

Improvement to the above measures were observed from Q1 to Q2.

C2GPS has introduced tools and strategies aimed at enhancing its overall performance to transition them into meeting status.

BCY24 Performance Measure Changes

For BCY25, TWC proposed two (2) changes (one measure involves a calculation update and the other shifts the measure to better align with TWC’s focus on assisting employers with their talent needs).

1. **Claimant Reemployment within 10 Weeks** undergoes minor changes that occurred as TWC reviewed the 20-year-old methodology and made updates in developing our new Enterprise Data Warehouse (EDW)/Tableau report. Examples of Methodology Changes:
 - a. Changing the 10 Week Start Date to the Monday after a claim is complete and determined Monetarily Eligible.
 - b. Updating the code to account for differences in the way new Work In Texas (WIT), old WIT, and TWIST recorded a hire through job development service; and
 - c. Updating the claim analysis that identifies probable return to work.
2. **Employer Workforce Assistance (#EWA)** is changed to Texas Talent Assistance to Employers (#TTA). The change aligns this measure with a new Successful Texas Talent Assistance Rate (STTAR) measure that TWC proposed for BCY25. Texas Talent Assistance is a subset of services that can be provided to employers, but each is specifically associated with helping the employer with their talent needs (primarily through posting, recruiting, referring, and training). This will mean that the Service Measure (output) is coupled with a Service Quality (outcome) measure for employers for the first time.

BCY25 Performance Measure New Measures/Changes

For BCY25, TWC proposed four (4) changes: the replacement of two (2) existing measures and the addition of two (2) new measures bringing the total number of contracted measures from 22 to 24.

1. **Successful Texas Talent Assistance Rate** will be added as a *new measure*. This measure serves as a new Employer Service Outcome measure. The measure looks at the employers who received Texas Talent Assistance in the prior year and who had successful outcomes. Employers who received services associated with hiring are considered to have been successfully served if they make a New Employment Connection of a TWC Active TWC Job Seeker (both defined below under #2) within the next two (2) calendar quarters.
2. **Active Job Seeker New Employment Connection Rate** to be added as a new measure *replacing* Career & Training Employed/Enrolled Q2 Post Exit. The Employed/Enrolled measure is not well aligned with customer need as it doesn’t matter how long it takes to get a person a job or into education – as long as they are employed or enrolled in education/training in the 2nd quarter after exit (even if they were unemployed for 4 years doing job search), it is considered successful. In addition, WIOA-based measures like Employed/Enrolled Q2 Post-Exit only include outcomes of “participants” who people determined eligible for services and then receive at least one staff-assisted service that is not an information-only service (an information-only service is something generic which is unrelated to the specific needs of the individual job seeker) on at least one day.

3. **Employment Connection Rate** to be added as a new measure *replacing* Career & Training Employed/Enrolled Q2-Q4 Post Exit. The Employed/Enrolled Q2-Q4 measure is not as flawed as the Employed/Enrolled Q2 measure but it still only focuses on Participants and does not allow data to measure the impact of the system helping job seekers self-service successfully. This new measure looks at all New Employment Connections made between a TWC-served Active Job Seeker or Training/Education participant and an employer to determine what percentage of those connections last at least two additional quarters.
4. **Job Search Success Rate** to be added as a *new measure*. The measure looks at the percentage of parents who were enrolled in Initial Job Search Child Care and who became employed at a sufficient level to qualify them to extend access to subsidized child care, as evidenced the continuation of CC after the Initial Job search period. This takes a concept that had been run for incentive awards and makes it a contracted measure.

AT-A-GLANCE COMPARISON - BOARD CONTRACTED MEASURES

Percent of Target (Year-to-Date Performance Periods)

FINAL RELEASE

As Originally Published 4/10/2024

FEBRUARY 2024 REPORT

Green = +P White = MP Yellow = MP but At Risk Red = -P

Board	WIOA Outcome Measures														
	Adult					DW					Youth				
	Employed Q2 Post-Exit	Employed Q4 Post-Exit	Median Earnings Q2 Post-Exit	Credential Rate	Measurable Skills Gains (YTD-Only)	Employed Q2 Post-Exit	Employed Q4 Post-Exit	Median Earnings Q2 Post-Exit	Credential Rate	Measurable Skills Gains (YTD-Only)	Employed/Enrolled Q2 Post-Exit	Employed/Enrolled Q4 Post-Exit	Median Earnings Q2 Post-Exit	Credential Rate	Measurable Skills Gains (YTD-Only)
Alamo	89.54%	87.38%	78.28%	63.76%	123.95%	101.17%	93.41%	92.81%	92.94%	88.15%	95.50%	81.33%	114.64%	95.31%	97.63%
Borderplex	106.58%	99.26%	159.34%	101.29%	111.39%	104.77%	82.86%	134.31%	66.14%	80.38%	102.00%	96.39%	101.12%	121.73%	104.76%
Brazos Valley	94.26%	98.50%	102.24%	81.88%	53.08%	105.17%	91.59%	114.60%	92.10%	86.65%	111.58%	84.34%	86.08%	109.49%	69.28%
Cameron	99.75%	101.97%	109.69%	99.41%	78.30%	132.63%	131.41%	100.47%	117.65%	n/a	117.59%	117.36%	79.22%	97.83%	71.90%
Capital Area	89.73%	95.65%	104.27%	82.71%	94.05%	100.40%	99.34%	120.82%	83.06%	87.06%	86.05%	86.18%	117.90%	68.59%	44.41%
Central Texas	93.90%	103.81%	89.62%	93.53%	74.97%	98.30%	94.96%	114.71%	109.65%	80.02%	87.52%	95.06%	113.30%	128.47%	81.47%
Coastal Bend	93.18%	104.35%	95.25%	97.98%	79.19%	112.08%	103.57%	108.30%	93.18%	84.04%	100.28%	91.57%	109.63%	106.45%	89.24%
Concho Valley	106.97%	129.25%	94.72%	90.87%	83.98%	108.15%	59.88%	91.90%	117.65%	117.16%	125.00%	60.24%	62.30%	69.83%	169.49%
Dallas	96.72%	94.69%	107.89%	80.24%	88.56%	93.43%	110.25%	100.81%	61.29%	82.09%	96.44%	94.59%	89.73%	88.68%	68.39%
Deep East	106.75%	97.91%	91.17%	103.11%	80.35%	104.26%	105.76%	97.33%	88.24%	109.38%	90.93%	85.22%	83.66%	93.03%	102.46%
East Texas	97.42%	96.97%	85.61%	71.71%	93.27%	103.83%	99.34%	98.45%	94.44%	108.16%	100.51%	97.95%	89.95%	109.49%	58.98%
Golden Crescent	102.46%	116.06%	114.03%	122.28%	63.37%	109.28%	91.62%	74.27%	100.82%	59.10%	116.63%	137.55%	125.56%	118.91%	71.98%
Gulf Coast	96.81%	98.64%	81.92%	81.14%	94.31%	99.00%	96.34%	120.17%	86.29%	93.53%	98.05%	93.42%	109.51%	56.01%	58.47%
Heart of Texas	90.31%	123.00%	117.79%	115.60%	85.53%	106.45%	101.32%	124.49%	79.37%	100.00%	96.23%	91.91%	79.86%	77.32%	56.97%
Lower Rio	102.87%	82.04%	83.03%	105.65%	96.41%	102.43%	107.36%	90.52%	108.24%	100.59%	85.59%	93.94%	136.14%	94.53%	83.29%
Middle Rio	102.46%	82.04%	58.13%	117.65%	82.71%	101.34%	123.30%	159.17%	117.65%	92.25%	130.96%	87.78%	42.57%	49.06%	61.35%
North Central	92.11%	91.84%	93.82%	76.40%	88.84%	100.52%	97.47%	97.82%	87.19%	90.96%	92.00%	103.03%	93.07%	134.75%	91.02%
North East	100.48%	92.25%	127.96%	110.71%	96.71%	100.13%	108.28%	101.35%	108.99%	118.20%	107.13%	105.42%	150.35%	84.00%	50.18%
North Texas	78.23%	106.53%	118.93%	70.59%	79.04%	85.16%	119.76%	70.93%	122.85%	99.39%	139.47%	60.24%	92.91%	n/a	92.20%
Panhandle	99.28%	110.82%	121.54%	110.10%	72.46%	108.22%	100.00%	97.91%	107.54%	96.20%	130.13%	93.13%	87.71%	94.12%	89.15%
Permian Basin	99.88%	101.45%	86.19%	99.31%	98.65%	95.13%	97.96%	91.30%	88.42%	101.72%	109.71%	80.36%	151.67%	74.22%	80.64%
Rural Capital	120.36%	92.37%	96.99%	66.47%	51.50%	114.99%	87.08%	108.76%	85.18%	89.45%	103.49%	98.92%	108.19%	88.24%	57.91%
South Plains	113.88%	96.71%	115.44%	102.94%	83.18%	110.85%	119.76%	107.53%	117.65%	118.20%	116.18%	97.52%	117.65%	124.38%	82.94%
South Texas	110.38%	115.92%	107.45%	117.65%	98.00%	120.65%	123.65%	83.10%	117.65%	101.30%	108.42%	96.67%	122.66%	106.94%	96.44%
Southeast	80.74%	100.77%	76.98%	93.49%	67.65%	114.99%	95.09%	91.17%	132.28%	99.30%	92.63%	94.73%	101.78%	112.23%	88.59%
Tarrant	100.27%	94.29%	93.45%	100.29%	82.71%	98.81%	94.61%	88.76%	104.89%	93.62%	93.03%	95.94%	83.92%	84.62%	105.59%
Texoma	112.83%	103.42%	135.54%	99.88%	75.19%	n/a	87.65%	n/a	132.28%	73.88%	99.58%	66.18%	135.16%	78.47%	84.75%
West Central	114.23%	104.08%	78.36%	102.94%	92.12%	121.65%	119.76%	64.19%	78.47%	83.38%	128.73%	100.97%	153.85%	n/a	40.86%
+P	5	5	8	6	2	7	7	7	8	3	9	2	11	6	1
MP	19	20	11	13	8	19	17	15	10	13	16	17	7	9	7
-P	4	3	9	9	18	1	4	5	10	11	3	9	10	11	20
% MP & +P	86%	89%	68%	68%	36%	96%	86%	81%	64%	59%	89%	68%	64%	58%	29%
From	7/22	1/22	7/22	1/22	7/23	7/22	1/22	7/22	1/22	7/23	7/22	1/22	7/22	1/22	7/23
To	12/22	6/22	12/22	6/22	2/24	12/22	6/22	12/22	6/22	2/24	12/22	6/22	12/22	6/22	2/24

Percent of Target (Year-to-Date Performance Periods)

Green = +P White = MP Yellow = MP but At Risk Red = -P

Board	WIOA Outcome Measures (cont.)			Reemployment and Employer Engagement		Participation		Total Measures			
	C&T Participants			Claimant ReEmployment within 10 Weeks	Employers Rcvg Wkfc Asst Fm Bds or Self Svc	Choices Full Engagement Rate	Average # Children Served Per Day-Combined	+P	MP	-P	% MP & +P
	Employed/Enrolled Q2 Post-Exit	Employed/Enrolled Q2-Q4 Post-Exit	Credential Rate								
Alamo	n/a	n/a	n/a	n/a	n/a	n/a	93.63%	2	7	7	56%
Borderplex	n/a	n/a	n/a	n/a	n/a	n/a	116.61%	5	8	3	81%
Brazos Valley	n/a	n/a	n/a	n/a	n/a	n/a	115.38%	3	7	6	63%
Cameron	n/a	n/a	n/a	n/a	n/a	n/a	102.61%	5	7	3	80%
Capital Area	n/a	n/a	n/a	n/a	n/a	n/a	102.08%	2	6	8	50%
Central Texas	n/a	n/a	n/a	n/a	n/a	n/a	106.03%	4	7	5	69%
Coastal Bend	n/a	n/a	n/a	n/a	n/a	n/a	109.56%	2	11	3	81%
Concho Valley	n/a	n/a	n/a	n/a	n/a	n/a	101.65%	5	6	5	69%
Dallas	n/a	n/a	n/a	n/a	n/a	n/a	95.85%	1	8	7	56%
Deep East	n/a	n/a	n/a	n/a	n/a	n/a	97.76%	0	12	4	75%
East Texas	n/a	n/a	n/a	n/a	n/a	n/a	100.60%	0	12	4	75%
Golden Crescent	n/a	n/a	n/a	n/a	n/a	n/a	87.84%	7	4	5	69%
Gulf Coast	n/a	n/a	n/a	n/a	n/a	n/a	102.54%	1	10	5	69%
Heart of Texas	n/a	n/a	n/a	n/a	n/a	n/a	96.99%	4	7	5	69%
Lower Rio	n/a	n/a	n/a	n/a	n/a	n/a	98.62%	1	11	4	75%
Middle Rio	n/a	n/a	n/a	n/a	n/a	n/a	93.63%	5	3	8	50%
North Central	n/a	n/a	n/a	n/a	n/a	n/a	97.21%	1	12	3	81%
North East	n/a	n/a	n/a	n/a	n/a	n/a	80.71%	4	9	3	81%
North Texas	n/a	n/a	n/a	n/a	n/a	n/a	90.43%	4	4	7	53%
Panhandle	n/a	n/a	n/a	n/a	n/a	n/a	82.67%	4	8	4	75%
Permian Basin	n/a	n/a	n/a	n/a	n/a	n/a	91.26%	1	9	6	63%
Rural Capital	n/a	n/a	n/a	n/a	n/a	n/a	97.67%	2	7	7	56%
South Plains	n/a	n/a	n/a	n/a	n/a	n/a	103.43%	9	5	2	88%
South Texas	n/a	n/a	n/a	n/a	n/a	n/a	113.01%	8	7	1	94%
Southeast	n/a	n/a	n/a	n/a	n/a	n/a	94.70%	3	8	5	69%
Tarrant	n/a	n/a	n/a	n/a	n/a	n/a	107.06%	1	11	4	75%
Texoma	n/a	n/a	n/a	n/a	n/a	n/a	94.72%	4	3	7	50%
West Central	n/a	n/a	n/a	n/a	n/a	n/a	90.30%	5	4	6	60%
+P	0	0	0	0	0	0	6	93			
MP	0	0	0	0	0	0	12	213			
-P	0	0	0	0	0	0	10	137			
% MP & +P	N/A	N/A	N/A	N/A	N/A	N/A	64%	69%			
From							10/23	From			
To							2/24	To			

BOARD SUMMARY REPORT - CONTRACTED MEASURES

Year-to-Date Performance Periods*

BOARD NAME: **COASTAL BEND**

FINAL RELEASE

As Originally Published 4/10/2024

FEBRUARY 2024 REPORT

Status Summary		With Positive Performance (+P):	Meeting Performance (MP):	With Negative Performance (-P):	% +P & MP											
Contracted Measures		2	11	3	81.25%											
Source	Measure	Status	% Current Target	Current Target	EOY Target	Current Perf.	Prior Year End	2 Years Ago YE	YTD Num	YTD Den	QTR 1	QTR 2	QTR 3	QTR 4	From	To
Notes																
WIOA Outcome Measures																
DOL-C 1,2	Employed Q2 Post Exit – Adult (DOL)	MP	93.18%	83.60%	83.60%	77.90%	80.00%	75.10%	60 77		76.60%	80.00%			7/22	12/22
DOL-C 1,2	Employed Q4 Post Exit – Adult (DOL)	MP	104.35%	73.50%	73.50%	76.70%	73.50%	66.10%	79 103		77.30%	76.30%			1/22	6/22
DOL-C 1,2	Median Earnings Q2 Post Exit – Adult (DOL)	MP	95.25%	\$9,200.00	\$9,200.00	\$8,762.59	\$8,467.70	\$7,835.61	n/a 60	\$10,416.50	\$6,557.52				7/22	12/22
DOL-C 1,2,3	Credential Rate – Adult (DOL)	MP	97.98%	74.20%	74.20%	72.70%	65.90%	60.60%	32 44		76.20%	69.60%			1/22	6/22
DOL-C 1,2,4	Measurable Skills Gains - Adult (DOL)	-P	79.19%	66.80%	66.80%	52.90%	64.70%	54.20%	82 155		----	----	----	----	7/23	2/24
DOL-C 1,2	Employed Q2 Post Exit – DW (DOL)	+P	112.08%	81.10%	81.10%	90.90%	84.60%	77.40%	20 22		84.60%	100.00%			7/22	12/22
DOL-C 1,2	Employed Q4 Post Exit – DW (DOL)	MP	103.57%	78.50%	78.50%	81.30%	78.90%	76.90%	61 75		79.60%	83.90%			1/22	6/22
DOL-C 1,2	Median Earnings Q2 Post Exit – DW (DOL)	MP	108.30%	\$10,800.00	\$10,800.00	\$11,696.25	\$11,694.25	\$8,513.83	n/a 20	\$15,833.13	\$10,798.75				7/22	12/22
DOL-C 1,2,5	Credential Rate – DW (DOL)	MP	93.18%	85.00%	85.00%	79.20%	80.30%	71.40%	19 24		82.40%	71.40%			1/22	6/22
DOL-C 1,2,4	Measurable Skills Gains - DW (DOL)	-P	84.04%	72.70%	72.70%	61.10%	69.70%	69.40%	22 36		----	----	----	----	7/23	2/24
DOL-C 1,2	Employed/Enrolled Q2 Post Exit – Youth (DOL)	MP	100.28%	71.70%	71.70%	71.90%	68.90%	70.40%	46 64		75.70%	66.70%			7/22	12/22
DOL-C 1,2	Employed/Enrolled Q4 Post Exit – Youth (DOL)	MP	91.57%	75.90%	75.90%	69.50%	72.00%	65.20%	41 59		86.70%	63.60%			1/22	6/22
DOL-C 1,2	Median Earnings Q2 Post Exit – Youth (DOL)	MP	109.63%	\$4,400.00	\$4,400.00	\$4,823.93	\$3,779.69	\$3,227.33	n/a 42	\$5,480.02	\$3,299.76				7/22	12/22
DOL-C 1,2,6	Credential Rate – Youth (DOL)	MP	106.45%	57.40%	57.40%	61.10%	58.30%	42.90%	11 18		42.90%	72.70%			1/22	6/22
DOL-C 1,2,7	Measurable Skills Gains - Youth (DOL)	-P	89.24%	75.30%	75.30%	67.20%	75.30%	73.40%	45 67		----	----	----	----	7/23	2/24
LBB-NK 2	Employed/Enrolled Q2 Post Exit – C&T Participants Except Other	---	----	----	----	66.80%	68.90%	60.90%	2,622 3,925		66.80%	66.80%			7/22	12/22
LBB-K 2	Employed/Enrolled Q2-Q4 Post Exit – C&T Participants Except Other	---	----	----	----	85.30%	85.60%	84.10%	3,027 3,548		86.10%	84.50%			1/22	6/22
LBB-K 2	Credential Rate – C&T Participants	---	----	----	----	72.17%	72.53%	58.02%	83 115		72.88%	71.43%			1/22	6/22

Note: In some cases historic data not available at time of original publication (such as when a new measure is created) has been added to the MPR retroactively to allow trend analysis.

BOARD SUMMARY REPORT - CONTRACTED MEASURES

Year-to-Date Performance Periods*

BOARD NAME: COASTAL BEND

FINAL RELEASE
As Originally Published 4/10/2024
FEBRUARY 2024 REPORT

Source	Measure	Status	% Current Target	Current Target	EOY Target	Current Perf.	Prior Year End	2 Years Ago YE	YTD Num YTD Den	QTR 1	QTR 2	QTR 3	QTR 4	From	To
Notes															

WIOA Outcome Measures

- WIOA 116 requires states to update WIOA targets at the end of the year using the statistical adjustment model that has been updated with the final local casemix and economic conditions. Boards negotiate 2 years of targets at a time with the second year potentially having the most significant adjustments from what was negotiated since little was known about the casemix or economy at the time of the negotiation. To minimize the risk of a significant shift in the target at the end of the year when there was no time to make adjustments and, as the result of after discussions with local Boards, TWC agreed that it would update targets at the beginning of the year and during the year as well as at the end of the year. For BCY24 there will be a Beginning of Year Estimate, a Mid-Year Estimate, and an End of Year Final Target Adjustment. For BCY25, targets will be updated on a quarterly basis during the year as the casemix and economic data matures.
- This measure is now sourced from the TWC EDW and aligns, but not necessarily match depending on timing, with what you see on the Tableau dashboard. There are no known issues with this data, its report, or population into the MPR.
- This measure was corrected to ensure that a Participant is included in the Adult Credential Rate ONLY if the person received Training Services (other than OJT) funded by WIOA Adult Local funding by the Board being reported. If the person was included in the Credential Rate for another Board or program but does not meet the previous conditions, the person would not be included in this measure for this Board. The data should align, but not necessarily match depending on timing, with what you see on the Tableau dashboard.
- TWC has updated the MSG calculation code to ensure that only it uses DOL-approved tests (including CASAS).
- This measure was corrected to ensure that a Participant is included in the DW Credential Rate ONLY if the person received Training Services (other than OJT) funded by WIOA DW Local funding by the Board being reported. If the person was included in the Credential Rate for another Board or program but does not meet the previous conditions, the person would not be included in this measure for this Board. The data should align, but not necessarily match depending on timing, with what you see on the Tableau dashboard.
- This measure was corrected to ensure that a Participant is included in the Youth Credential Rate ONLY if the person was an OSY and received Training Services (other than OJT) OR an OSY who went back into education OR was ISY (and in all cases, funded by WIOA Youth Local funding by the Board being reported). If the person was included in the Credential Rate for another Board or program but does not meet the previous conditions, the person would not be included in this measure for this Board. The data should align, but not necessarily match depending on timing, with what you see on the Tableau dashboard. The original June publication had an error regarding ISY that has been corrected with this reissued report.
- TWC has updated the MSG calculation code to ensure that only it uses DOL-approved tests (including CASAS) and also better addresses when an In School Youth graduates and does not continue in education or training.

Reemployment and Employer Engagement Measures

	Claimant Reemployment within 10 Weeks	---	----	----	----	60.96%	61.71%	62.59%	1,663 2,728	62.40%	58.79%			7/23	11/23
	Employers Receiving Workforce Assistance from Boards or Self-Service	---	----	----	----	1,489	2,778	n/a	----	----	----	----	----	10/23	2/24

Program Participation Measures

	Choices Full Engagement Rate - All Family Total	---	----	----	----	51.54%	56.85%	45.03%	27 53	53.68%	48.34%			10/23	2/24
LBB-K 8	Avg # Children Served Per Day - Combined	+P	109.56%	3,242	3,242	3,552	3,403	2,780	387,135 109	3,494	3,637			10/23	2/24

- Targets reflect Commission approval of mid-year adjustments on 4/1/24.

INFORMATION ONLY

XIII – 4. Draft Agenda for the May 22, 2024 Board of Directors Meeting

BACKGROUND

Attached is a draft agenda for the May 22, 2024 Board of Directors meeting.

Board of Directors Meeting

Mission Career Center – 4981 Ayers Street – Mission Training Room
Corpus Christi, Texas

Join Zoom Meeting

<https://us02web.zoom.us/j/82776972673?pwd=Z2thVXFzSG0rSXFBWUFRUIBYd2lodz09>

Toll-Free Call In

888 475 4499 US Toll-free

Meeting ID: 827 7697 2673

Passcode: 747108

Wednesday, May 22, 2024 – 3:00 pm

DRAFT AGENDA

- I. **Call to Order:** *Raynaldo De Los Santos, Jr., Chair*
- II. **TOMA Rules:** *Janet Neely*
- III. **Roll Call:** *Jesse Gatewood, Secretary*
- IV. **Announcement on Disclosure of Conflicts of Interest**
Any Conflicts of Interest or Appearance of a Conflict of Interest with items on this agenda shall be declared at this time. Members with conflicts will refrain from voting and are asked to refrain from discussion on such items. Conflicts discovered later in the meeting shall be disclosed at that time. Note: Information on open meetings is included at the end of this agenda.
- V. **Public Comments**
- VI. **Board Comments**
- VII. **Discussion and Possible Action on Minutes of the February 28, 2024 Board of Directors Meeting**
- VIII. **Chair's Report:** *Raynaldo De Los Santos, Jr.*
 - Board Updates, Key Meetings, Items of Interest, and Communication

(cont. page 2)

IX. **President/CEO's Report:** *Ken Trevino*

- Business Development, Public Relations and Organizational Update

X. **CFO Report:** *Shileen Lee*

- Financial Review as of March 31, 2024
- Audit Update
- BCY24-25 Planning Allocations

XI. **Committee Reports**

* *Child Care Services*

Marcia Keener, Chair

* *Youth Services*

Liza Wisner, Chair

* *Workforce Services*

Manny Salazar, Chair

* *Public Relations*

C. Michelle Unda, Chair

XII. **Consent Agenda Action Item:** *(a note on Consent Agenda items is included at the end of this agenda):*

1. FY 2024 Budget Amendment #3

(Reviewed and Approved for recommendation by Executive/Finance Committee on May 15, 2024)

2. To Authorize the President/CEO to Execute the Options for Renewal of Contracts and Leases for Fiscal Year 2024-25

(Reviewed and Approved for recommendation by Executive/Finance Committee on May 15, 2024)

3. Board Policy #4.0.100.07 – Incentives/Stipends

(Reviewed and Approved for recommendation by Youth Services Committee on May 8, 2024 & Workforce Services Committee on May 9, 2024)

4. Board Policy #4.0.101.14 – Support Services

(Reviewed and Approved for recommendation by Workforce Services Committee on May 9, 2024)

5. Board Policy #4.0.115.09 – Program Non-Compliance

(Reviewed and Approved for recommendation by Workforce Services Committee on May 9, 2024)

6. Board Policy #4.0.120.05 – Limited English Proficiency

(Reviewed and Approved for recommendation by Workforce Services Committee on May 9, 2024)

7. Board Policy #4.0.122.03 – Outreach

(Reviewed and Approved for recommendation by Workforce Services Committee on May 9, 2024)

8. Board Policy #4.0.124.01 – Documentation and Verification of Participation Activities Choices/SNAP E&T

(Reviewed and Approved for recommendation by Workforce Services Committee on May 9, 2024)

9. Board Policy #4.1.104.08 – Individual Training Accounts (ITAs)

(Reviewed and Approved for recommendation by Workforce Services Committee on May 9, 2024)

XIII. **Information Only:**

1. Facilities/IT Updates: *Shileen Lee*

2. Update on Procurements and Contracts: *Esther Velazquez*

3. Performance Measure Update: *Alba Silvas*

XIV. **Adjournment**

(cont. page 3)

Notice: *The Chair of the Board of Directors will be at 4981 Ayers Street, Corpus Christi, Texas where the Chair will preside over the Meeting.*

Notice: *One or more members of the Board of Directors may attend via video conference.*

Note: Except for expressly authorized closed sessions, meetings, discussions, and deliberations of the Board or Committees will be open to the public. Voting in all cases will be open to the public. Board members are advised that using personal communication devices to discuss Committee and Board business during the meeting may be a violation of the Texas Open Meetings Act. Such communications also may be subject to the Texas Public Information Act.

Closed Session Notice. PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

Consent Agenda. Items listed under the Consent Agenda have previously been reviewed and recommended for action by one or more Committees of the Board of Directors. All items listed under the Consent Agenda are ready for action by the full Board of Directors; however, a Board member can request that any item be pulled from the Consent Agenda for further review and discussion.

Texas Open Meetings Act (TOMA). All public meetings are required to follow all parts of the Texas Open Meetings Act. Therefore, we will be holding this meeting both in-person at the **Mission Career Center, Mission Training Room** and on **ZOOM**. With this format, comes some changes to what is required of board members and the public.

- The presiding member (Chair or designee) must be in-person at the meeting location, 4981 Ayers Street, Corpus Christi, Texas.
- Board members must be visible on camera in order to count toward the quorum and in order to vote.
- The public and all presenters will need to be visible while presenting information.

This hybrid meeting format will allow us to meet TOMA rules, while still ensuring the safety of those who must attend.

WFSCB Glossary of Terms

Program Title	Acronym	Program Description
Able-bodied Adult Without Dependents	ABAWD	An individual 18 yrs.+ , but under the age of 50, without dependents. SNAP-ABAWD recipients are referred by the Texas Health and Human Services Commission (HHSC).
Board Contract Year	BCY	Board Contract Year (runs from Oct. 1 - Sept. 30)
Career & Education Outreach Program	CEOP	Provides career information to students at public middle and high schools, grades six through twelve, to direct students towards high-growth/high-demand occupations. Students receive in-depth information and directions on career choices as well as access to workforce resources.
Dislocated Worker	DW	An individual who has been terminated or laid off from employment is not eligible for unemployment benefits due to insufficient earnings and is unlikely to return to a previous industry or occupation.
Department of Labor	DOL	United States Department of Labor
Educator Externship	EDEX	Informs teachers of the skill sets needed for in-demand jobs, and allows the teachers to inform and guide students toward employment in industries that match their skill sets.
Employment Services (Wagner-Peyser)	ES	Services for employers and job seekers to ensure employers have access to qualified workers. Provides job matching and recruitment services to employers and job seekers.
Eligible Training Provider	ETP	Training providers certified by the Texas Workforce Commission to provide WIOA-funded training programs.
Eligible Training Program List	ETPL	A comprehensive list of training programs approved for WIOA-funded training using Individual Training Accounts.
Fiscal Year	FY	The fiscal year is the accounting period of the federal government. It begins on October 1 and ends on September 30 of the next calendar year.
Individual Training Accounts	ITA	An account established for eligible WIOA customers for training in an array of state-approved training programs. ITAs may be used only for programs included on the statewide ETPL.
Local Workforce Development Board	LWDB	Local workforce development board established in accordance with WIA Section 117, for the purpose of policy planning for a local area and has the responsibility to ensure that the workforce needs of employers and job seekers in the geographic area governed by the local unit of government are met.
Monthly Performance Report	MPR	Performance accountability indicators used to assess the effectiveness of states and local workforce systems to achieve positive outcomes for individuals served by the six core workforce programs.
Migrant and Seasonal Farmworker Program	MSFW	A nationally directed program created by Congress in response to the chronic seasonal unemployment and underemployment experienced by migrant and seasonal farmworkers (MSFW). Provides funding to help migrant and seasonal farmworkers and their families achieve economic self-sufficiency.
National Dislocated Worker	NDW	A grant awarded to areas affected by major disaster or national catastrophe to assist in disaster relief employment and assist the substantial number of workers who were forced to relocate from an area in which a disaster has been declared.
On-the-Job Training	OJT	One-on-one training located at the job site for participants who already have some job-related skills. By participating in training as an employee, the participant acquires new skills and knowledge and receives the same wages and benefits as current employees in the same or similar position.
Program Year	PY	Program Year (for example, Program Year 2022: PY'22; –period varies for state and federal years)
Reemployment Services and Eligibility Assessment	RESEA	A federal grant program designed to allow states to provide intensive reemployment assistance to individuals who are receiving unemployment benefits and are determined likely to exhaust their benefits before becoming reemployed.
Rapid Response	RR	Provides immediate on-site assistance to workers who have job losses due to businesses closure or worker reduction. Designed to transition workers to their next employment as soon as possible.

WFSCB Glossary of Terms

Program Title	Acronym	Program Description
Summer Earn and Learn	SEAL	A summer program that offers basic work-based learning and training services for students with disabilities such as, pre-employment work readiness training and preparation for the work experience placement; work experience to help gain familiarity with the workplace environment and develop transferable job skills; and paid compensation for time worked on the job.
Student HireAbility Navigator	SHAN	Student HireAbility Navigator's role is to expand and improve access to employment and training services and to increase employment opportunities for students with disabilities by creating strong partnerships between vocational rehabilitation (VR) Workforce Solutions offices, independent school districts (ISDs), community organizations, employers.
Supplemental Nutrition Assistance Program Employment & Training	SNAP E&T	Designed to assist SNAP recipients in obtaining employment through participation in allowable job search, training, education, or workforce activities that promote long-term self-sufficiency. SNAP recipients are referred by the Texas Health and Human Services Commission (HHSC).
Trade Adjustment Assistance	TAA	A federally funded program, with no costs to employers, who helps workers who are adversely affected by foreign import or job shifts to a foreign country.
Texas Education Agency	TEA	The branch of government in Texas responsible for public education. TEA is responsible for the oversight of public primary and secondary education in the state of Texas.
Texas Internship Initiative	TII	Provides part-time paid internships in Middle-Skill areas of accounting, business, construction management, engineering, healthcare, and information technology. Participating senior high school students must pass a dual-credit course to be placed in an internship with a local business. This grant is in partnership with Education to Employment (E2E) for the Coastal Bend.
Texas Industry Partnership Program	TIP	Supports collaborations between local workforce development boards and industry partners through the leveraging of matching contributions of cash or qualifying expenditures for occupational job training. Match funds must support certain WIOA (Workforce Innovation and Opportunity Act) activities and focus on eight designated industry clusters.
Texas Veterans Commission	TVC	A state agency that assists veterans, their families, and survivors through services provided by federal, state, local government, and private organizations.
Texas Veterans Leadership Program	TVLP	A non-profit agency that provides services to veterans to help find employment and achieve successful transitions back into civilian life.
The Workforce Information System of Texas	TWIST	TWIST is a centralized point of reporting intake and case management for customers. Intake information is submitted just once for multiple employment and training programs and can be retrieved statewide. TWIST also allows staff to query and retrieve information from the legacy systems – Employment Services, Unemployment Insurance, SNAP E&T, TANF, Supplemental Security Income, and the Texas Department of Criminal Justice.
Vocational Rehabilitation Services	VRS	A federal program that helps individuals with physical or mental disabilities get and/or keep a job.
Work Experience	WE	A work-based learning opportunity in which program-eligible customers learn both essential and technical skills for long-term employment. Businesses are referred to as “work experience sites.” Intended to be short-term (12 or fewer weeks) and part-time work experience can be a volunteer, internship, or temporary short-term paid-work setting.
Workforce Innovation and Opportunity Act	WIOA	Helps job seekers and workers access employment, education, training, and support services to succeed in the labor market; and matches employers with the skilled workers they need to compete in the global economy.
Work In Texas	WIT	A comprehensive online job search resource and matching system developed and maintained by TWC. It provides recruiting assistance to Texas employers and job search assistance to any individual seeking work in Texas.
Workforce Opportunity Tax Credit	WOTC	A federal tax credit that the government provides to private-sector businesses for hiring individuals from nine target groups that have historically faced significant barriers to employment.