WORKFORCE SOLUTIONS
COASTAL BEND

Child Care Services Committee Meeting

May 7, 2024
3:00 pm

Mission Career Center
4981 Ayers Street
Mission Training Room
Corpus Christi, TX

Join Zoom Meeting
https://us02web.zoom.us/j/87840128974?pwd=eXRLZnIqVnNqbWVLMmZQVms1SXVkUT09

Toll-Free Call In
888 475 4499 US Toll-free

Meeting ID: 878 4012 8974
Passcode: 183764

www.workforcesolutionscb.org

Strategic Goals
- Establish and Strengthen Partnerships
- Effectively/Efficiently Target Rural Area Services
- Increase Workforce Awareness
- Expand Innovative Services to Business
- Explore New Revenue Opportunities
- Improve Internal Efficiencies
- Refine Board Culture

Mission Statement
At Workforce Solutions of the Coastal Bend, we invest in our regional economic success through access to jobs, training, and employer services.

Value Statement
Accountability – We address our customers and co-workers in a positive manner that elevates their spirit and creates a professional, supportive workplace for staff, job seekers, and employers.
Teamwork – We combine our individual talents for the benefit of the mission and common goals leveraging our unique abilities and contributions.
Trust – We consistently deliver on our commitments to our customers and co-workers to establish strong, sustainable relationships.
Integrity – We are honest, supportive, candid in addressing difficult issues, and willing to share success to demonstrate respect and consideration for our customers and co-workers.
Tenacity – We resist giving up when the going gets tough and support our customers and co-workers in seeing that issues are resolved and the job gets done.
Understanding – We are serious and passionate about delivering our services with compassion and empathy.
Dignity – We interact with customers and co-workers professionally regardless of their backgrounds, experience, and circumstances to reflect our commitment as public servants.
Enthusiasm – We recognize the importance and value of our work and know that every day we have the opportunity to help build the economic success of our regional economy.

Disclosure and Declaration of a Conflict of Interest
Conflicts of Interest and the appearance of Conflicts of Interest shall be reported according to Board Administrative Policies #1.0.101.00 - Standards of Conduct and Conflict of Interest; and #1.0.105.00 - Reporting Conflict of Interest, Fraud, and Abuse, which were adopted by the Board of Directors on April 26, 2007.

Conflict of Interest **–** A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee is in a decision-making position and has a direct or indirect interest, particularly a financial interest, that influences the individual's ability to perform job duties and fulfill responsibilities.

Appearance of a Conflict of Interest – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee's action appears to be:
- influenced by considerations of one or more of the following: gain to the person, entity, or organization for which the person has an employment interest, substantial financial interest, or other interest, whether direct or indirect (other than those consistent with the terms of the contract), or;
- motivated by design to gain improper influence over the Commission, the Agency, the Board, or the Board's Chief Elected Officials.

Code of Ethics
The Workforce Solutions Code of Ethics is a guide for dealing with ethical matters in the workplace and in our relationship with our clients and members of the community.
- We believe in respect for the individual.
- We believe all persons are entitled to be treated with respect, compassion and dignity.
- We believe in openness and honesty in dealing with the general public, the people we serve, and our peers.
- We believe in striving for excellence.
- We believe in conducting ourselves in a way that will avoid even the appearance of favoritism, undue influence or impropriety, so as to preserve public confidence in our efforts.

WORKFORCE SOLUTIONS
C O A S T A L   B E N D

Child Care Services Committee Meeting
Mission Career Center – 4981 Ayers Street – Mission Training Room
Corpus Christi, Texas 78415

Join Zoom Meeting
https://us02web.zoom.us/j/87840128974?pwd=eXRLZnlqVnNqbWVLMmZQVms1SXVkUT09

Toll-Free Call In
888 475 4499 US Toll-free

Meeting ID: 878 4012 8974
Passcode: 183764

Tuesday, May 7, 2024 – 3:00 pm

AGENDA

Page

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Relay Texas: 1.800.735.2989 (TDD) and 1.800.735.2988 or 7-1-1 (voice)

VIII. **Adjournment**

Note: Except for expressly authorized closed sessions, meetings, discussions, and deliberations of the Board or Committees will be open to the public. Voting in all cases will be open to the public. Board members are advised that using personal communication devices to discuss Committee and Board business during the meeting may be a violation of the Texas Open Meetings Act. Such communications also may be subject to the Texas Public Information Act.

Closed Session Notice. PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

Texas Open Meetings Act (TOMA). All public meetings are required to follow all parts of the Texas Open Meetings Act. Therefore, we will be holding this meeting both in-person at the **Mission Career Center, Mission Training Room** and on **ZOOM**. With this format, comes some changes to what is required of board members and the public.

- The presiding member (Chair or designee) must be in-person at the meeting location, 4981 Ayers Street, Corpus Christi, Texas.
- Board members must be visible on camera in order to count toward the quorum and in order to vote.
- The public and all presenters will need to be visible while presenting information.

This hybrid meeting format will allow us to meet TOMA rules, while still ensuring the safety of those who must attend.

_____ Marcia Keener, Chair

_____ Dr. Justin Hoggard, Vice Chair

_____ Andrea Chavez

_____ Dr. Criselda Leal

_____ Michelle Lozano

_____ Michelle Tobar

_____ Catrina Wilson

_____
Signed

_____
Printed Name

Workforce Solutions Coastal Bend - Child Care Services Committee Meeting
Bayview Tower – 400 Mann Street, Suite 800 – Bayview Large Conference Room
Corpus Christi, Texas

Join Zoom Meeting
https://us02web.zoom.us/j/89618305323?pwd=cGlGbHROdXBtUnZEZjlVM1B4NEN3Zz09

Toll-Free Call In
888 475 4499 US Toll-Free

Meeting ID: 896 1830 5323
Passcode: 818243

February 13, 2024 – 3:00 pm

Committee Members

Present	**Absent**	**Others Present**
Marcia Keener, Chair	Justin Hoggard, Vice Chair	Ken Trevino, Workforce Solutions
Criselda Leal	Andrea Chavez	Alba Silvas, Workforce Solutions
Catrina Wilson	Michelle Lozano	Shileen Lee, Workforce Solutions
		Janet Neely, Workforce Solutions
		Denise Woodson, Workforce Solutions
		Valerie De La Cruz, Workforce Solutions
Other Board Members Present:		Valerie Ann De La Cruz, Workforce Solutions
Sandra Bowen		Dorothy Guerrero, Workforce Solutions
Jesse Gatewood		Vicki Stonum, Workforce Solutions
Michelle Tobar		Lorraine Munoz, Workforce Solutions
		Milanda Ballesteros, Workforce Solutions
		Ruben Aceves, Workforce Solutions
		Esther Velazquez, Workforce Solutions
		Imelda Trevino, Workforce Solutions
		Xena Mercado, Workforce Solutions
		Neil Hanson, BakerRipley
		Kenia Dimas, BakerRipley

I. **Call to Order**
Ms. Keener called the meeting to order at 3:00 pm.

II. **TOMA Rules**
Ms. Neely provided information on the Texas Open Meetings Act (TOMA) Rules.

IV. **Announcement on Disclosure of Conflicts of Interest**
Attention was called to the Disclosure and Declaration of Conflict of Interest and disclosures were requested by the chair at this time. None were made.

V. **Public Comments**
Due to the new TOMA rules we do have a laptop setup at 4981 Ayers Street, and it is listed on the zoom call as Public. The laptop is available and open to the public.

Mr. Trevino congratulated Ms. Silvas for her promotion of Chief Operating Officer for Workforce Solutions Coastal Bend.

Mr. Trevino introduced Ms. Michelle Tobar, Academy Director/Civil Rights Coordinator with St. Bartholomew's Episcopal Academy. Judge Connie Scott, Nueces County appointed Ms. Tobas and she is representing Child Care Workforce.

III.   Roll Call
The roll was called and a quorum was present with Ms. Bowen and Mr. Gatewood in attendance.

VI.   Discussion and Possible Action on Minutes of the September 5, 2023 Child Care Services Committee Meeting
Ms. Wilson moved to approve the minutes of the September 5, 2023 Child Care Services Committee meeting. The motion was seconded by Mr. Gatewood and passed.

VII.   Review of Committee Charter, Initiatives, and Strategic Board Goals for BCY 2024
Ms. Woodson reviewed the Committee Charter, Initiatives, and Strategic Board Goals for BCY 2024 (included on page 6 of the February 13 agenda packet).

CHILD CARE SERVICES
Responsible for all issues dealing with the management and delivery of child care services. Responsible for monitoring the child care vendor activity, the child care contractor, recommending the allocation of child care dollars to the Board and to the Contractor, reviewing child care training, development issues, and monitoring the reports and enrollments from the contractor. Review issues related to quarterly child care services and school readiness program.

Strategic Board Goals
Established in 2010, the strategic board goals were set to work towards increasing educational and employment opportunities for the people of the Coastal Bend region, including youth and those with barriers to employment.
1.   Establish and Strengthen Partnerships
2.   Effectively/Efficiently Target Rural Area Services
3.   Increase Workforce Awareness
4.   Expand Innovative Services to Business
5.   Explore New Revenue Opportunities
6.   Improve Internal Efficiencies
7.   Refine Board Culture

VIII.   Information Only:
a.   Summary of Child Care Performance for the First Quarter of BCY2024
Ms. Woodson provided a summary of Child Care performance for the first quarter of BCY 2024 (included on page 7 of the February 13 agenda packet).

b.   Summary of Child Care Performance for the Month of January of the Second Quarter of BCY2024
Ms. Woodson provided a summary of Child Care performance for the month of January of the second quarter of BCY 2024 (included on page 8 of the February 13 agenda packet).

c.   Action Plan for Child Care Performance for the Remainder of Second Quarter of BCY2024
Ms. Woodson provided information on an action plan for Child Care performance for the remainder of second quarter of BCY 2024 (included on pages 9-14 of the February 13 agenda packet).

d.   Analysis of Coastal Bend Child Care
Ms. Woodson provided an Analysis of Coastal Bend Child Care for the month of November 2023 (included on page 15 of the February 13 agenda packet).

e.   Impact of Strategic Board Goals on the Direct Care Child Care Services Program

Ms. Dimas provided information on the Impact of Strategic Board Goals on the Direct Care Child Care Services Program (included on page 16 of the February 13 agenda packet).

f.   Impact of Strategic Board Goals on the Child Care Quality Services Program

Ms. Woodson provided information on the Impact of Strategic Board Goals on the Child Care Quality Services Program (included on page 17 of the February 13 agenda packet).

g.   Texas Rising Star (TRS) Entry Level Designation (ELD) Provider Update

Ms. De La Cruz provided information on the Texas Rising Star (TRS) Entry Level Designation (ELD) Provider Update (included on page 18 of the February 13 agenda packet).

h.   Update on the Status of the Texas Child Care Connection (TX3C) System

Ms. Woodson provided an update on the Status of the Texas Child Care Connection (TX3C) System (included on page 19 of the February 13 agenda packet).

Ms. Dimas provided additional information on the Texas Child Care Connection (TX3C) System.

Ms. Keener thanked everyone for attending the Child Care Services Committee Meeting.

IX.   Adjournment

The meeting adjourned at 3:47 pm.

INFORMATION ONLY

VII – a. Summary of Child Care Performance for the Second Quarter of BCY2024

BACKGROUND INFORMATION

During the Child Care Committee Meeting held on February 13, 2024, we reported on the child care performance for the first quarter of BCY2023. The Board's performance target for BCY2024 is **3,214** average number of children served per day. *During the first quarter of BCY2024, the Board made the decision to continue enrolling children beyond our performance target of 3,214 because we had local match funding that we needed to exhaust by December 31, 2023 and felt confident that we would utilize all of our child care funding allocation in BCY2024.* **The Board's adjusted performance measure target for BCY2024 is 4,269 average number of children enrolled per day in care.**

At the end of March 2024, we had 3,939 children enrolled in the Child Care Services (CCS) Program. This is an increase of 439 children since the end of December 2023. This enrollment places our performance at 122.56%.

Attached are charts indicating actual enrollments, expenditures, and monthly performance measures for the second quarter of BCY2024.

VII – b. Summary of Child Care Performance for the Month of April of the Third Quarter of BCY2024

BACKGROUND INFORMATION

As of April 22, 2024, we have enrolled an additional 83 children into the Child Care Services (CCS) Program. This brings enrollment to 4,022 children in care. The TWC and Board's performance measure perspectives are listed below.

        TWC Performance Measure – 125.14%
        WFSCB's Adjusted Performance Measure – 106.14%

Attached are charts indicating actual enrollments, expenditures, and monthly performance measures for April 2024.

INFORMATION ONLY

VII – c. Action Plan for Child Care Performance for the Remainder of the Third Quarter of BCY2024

BACKGROUND INFORMATION

The action plan for child care performance for the remainder of the third quarter of BCY2024 is to continue actively enrolling children from the wait list. The Board is promoting the CCS Program on its social media platforms to continue to generate interest in our CCS Program in our 11-county region.

The goal is enroll an additional *154* children during the months of May and June of the third quarter. If this goal is met, we will have *4,176* children enrolled in the Child Care Services (CCS) Program at the end of the third quarter of BCY2024. The TWC and Board's *projected* performance measure perspectives are listed below.

TWC Performance Measure – 129.93%
WFSCB's Adjusted Performance Measure – 100.00%

FY2024 - Direct Child Care Forecast
April 2024 as of April 01, 2024

DESCRIPTION	CONTRACT	Start Date	End Date	BUDGET AMOUNT	AMOUNT EXPENDED As of 04-02-2024	BALANCE	PROJECTED UNPAID CLAIMS	SURPLUS / DEFICIT	Annual Performance Potential	Assumptions
CCC	2224CCC001	10/1/2023	10/31/2024	$ 5,491,745	$ 284,281	$ 5,207,464	$ 17,399,437	$ (1,105,126)	3,828	**Budget -** Updated Dec report to funds in contract. **Cost -** Assumed Sept cost ($26) plus $1.25 increase for max rate increase. Oct costs projected accurately. **Enrollment -** Assumed current enrollment and remained flat.
CCF	2224CCF001	10/1/2023	12/31/2024	$ 18,099,612	$ 6,954,836	$ 11,144,776				
CCF	2223CCF001	10/1/2022	12/31/2023	$ 1,418,875	$ 1,476,803	$ (57,928)				
Sub Total - Formula Funds				$ 25,010,232	$ 8,715,921	$ 16,294,311	$ 17,399,437	$ (1,105,126)	3,828	

Local Match	23CCM	10/1/2022	9/30/2023	$ -	$ -	$ -				
Coastal Bend College	2223C04	10/1/2022	11/30/2023	$ 280,000	$ 280,000	$ -				
Del Mar College	2223C06	10/1/2022	11/30/2023	$ 340,000	$ 340,000	$ -				
Texas A&M University-Kings	2223C07	10/1/2022	11/30/2023	$ 300,000	$ 300,000	$ -				
Texas A&M University-Corpu	2223C08	10/1/2022	11/30/2023	$ 70,000	$ 70,000	$ -				
City of Corpus Christi	2223C05	10/1/2022	11/30/2023	$ 890,444	$ 890,444	$ -				
Fy24 Local Match	2224CCX001	#N/A	#N/A	$ 1,897,372	$ -	$ 1,897,372				
				$ -	$ -	$ -				
				$ -	$ -	$ -				
				$ -	$ -	$ -				
				$ -	$ -	$ -				
				$ -	$ -	$ -				
Sub Total - Local Match Funds				$ 3,777,816	$ 1,880,444	$ 1,897,372	$ -	$ 1,897,372		

| Sub Total - CCDF Performance Funds | | | | $ 28,788,048 | $ 10,596,365 | $ 18,191,683 | $ 17,399,437 | $ 792,246 | 3,828 | |

| DFPS | | | | $ 523,146 | $ 378,016 | $ 145,130 | $ 354,667 | $ (209,537) | 88 | |

| Total All Funds | | | | $ 29,311,194 | $ 10,974,381 | $ 18,336,813 | $ 17,754,104 | $ 582,709 | 3,916 | |
| Percentage | | | | | 37.44% | 62.56% | 60.57% | 1.99% | | |

	3,214	**Performance Target (Discretionary & Mandatory)**

Reconciliation to Contract:

Total Funds Management Budget	$ 29,311,194
CCP Funds in Contract	$ -
Other Funds in Contract	$ -
Total Budgets in reports	$ 29,311,194
Contract Amount	$ 29,311,194
Variance and Explanation	$ 0

Fiscal Year 2024 - Enrollment Targets

	Eligibility Characteristic	Enrollment As Of Apr 01 4/1/2024	Actual Average Enrollment Oct-23	Actual Average Enrollment Nov-23	Actual Average Enrollment Dec-23	Actual Average Enrollment Jan-24	Actual Average Enrollment Feb-24	Projected Average Enrollment Mar-24	Projected Average Enrollment Apr-24	Projected Average Enrollment May-24	Projected Average Enrollment Jun-24	Projected Average Enrollment Jul-24	Projected Average Enrollment Aug-24	Projected Average Enrollment Sep-24	Difference Over/(Under) to current month
CCDF FUNDS	3 - Transitional	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	10 - Income Eligible	3,793	3,511	3,480	3,471	3,518	3,679	3,793	3,993	4,068	4,068	4,068	3,868	3,768	(200)
	16 - Homeless	19	22	19	15	13	17	16	16	16	16	16	16	16	3
	1 - Choices	21	28	28	28	25	19	21	21	21	21	21	21	21	0
	2 - Tanf Applicant	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	4 - SNAP E&T	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	15 - Former DFPS	61	43	49	55	58	58	51	51	51	51	51	51	51	10
	Sub Total	**3,894**	**3,604**	**3,576**	**3,569**	**3,614**	**3,773**	**3,881**	**4,081**	**4,156**	**4,156**	**4,156**	**3,956**	**3,856**	**(187)**
			-28	-7	45	159	108	200	75	0	0	-200	-100		
DFPS	11 - General Protective	52	50	57	51	54	54	39	39	39	39	39	39	39	13
	12 - Foster Care IV-E	5	5	5	5	3	4	5	6	5	4	4	4	4	(1)
	13 - Foster Care not IV-E	24	17	16	20	23	25	24	12	12	12	12	12	12	12
	14 - Relative/Other Caregiver	22	19	20	23	24	24	22	22	23	21	21	23	23	0
	Sub Total	**103**	**91**	**98**	**99**	**104**	**107**	**90**	**79**	**79**	**76**	**76**	**78**	**78**	**24**
	Total All Funds	**3,997**	**3,695**	**3,674**	**3,668**	**3,718**	**3,880**	**3,971**	**4,160**	**4,235**	**4,232**	**4,232**	**4,034**	**3,934**	**(163)**

CCDF FUNDS FORECASTING PROFILE - FY 2024

		C - H								I	J	K	L	M	N	O	P
		Average # of Children for the month (self count by eligibility characteristic)															
		3 - Transitional	10 -Income Eligible	16 - Homeless	1 - Choices	2 - Tanf Applicant	4 - SNAP E&T	15 - Former DFPS	Total	Utilization Rate	Actual Units	Billable Days	Actual Expenses	Average Unit Cost	Remaining Projected Units	Remaining Projected Expenditures	Total Actual & Projected Expenditures
A c t u a l	Oct-23	0	3,511	22	28	0	0	43	3,604	103.4%	78,255	21	$ 2,134,280	$ 27.27	-	$ -	$ 2,134,280
	Nov-23	0	3,480	19	28	0	0	49	3,576	97.8%	76,944	22	$ 2,105,039	$ 27.36	-	$ -	$ 2,105,039
	Dec-23	0	3,471	15	28	0	0	55	3,569	91.6%	71,909	22	$ 1,955,961	$ 27.20	-	$ -	$ 1,955,961
	Jan-24	0	3,518	13	25	0	0	58	3,614	101.9%	81,025	22	$ 2,233,010	$ 27.56	(0)	$ (0)	$ 2,233,010
P r o j e c t e d	Feb-24	0	3,679	17	19	0	0	61	3,776	104.6%	79,002	20	$ 2,168,075	$ 27.44	-	$ -	$ 2,168,075
	Mar-24	0	3,793	16	21	0	0	51	3,881	99.0%	0	23	$ -	$ 28.00	88,370	$ 2,474,370	$ 2,474,370
	Apr-24	0	3,993	16	21	0	0	51	4,081	99.0%	0	20	$ -	$ 27.25	80,804	$ 2,201,904	$ 2,201,904
	May-24	0	4,068	16	21	0	0	51	4,156	99.0%	0	23	$ -	$ 28.00	94,632	$ 2,649,699	$ 2,649,699
	Jun-24	0	4,068	16	21	0	0	51	4,156	99.0%	0	22	$ -	$ 29.72	90,518	$ 2,689,914	$ 2,689,914
	Jul-24	0	4,068	16	21	0	0	51	4,156	99.0%	0	21	$ -	$ 29.52	86,403	$ 2,550,921	$ 2,550,921
	Aug-24	0	3,868	16	21	0	0	51	3,956	96.0%	0	23	$ -	$ 29.82	87,348	$ 2,604,742	$ 2,604,742
	Sep-24	0	3,768	16	21	0	0	51	3,856	99.0%	0	21	$ -	$ 27.79	80,166	$ 2,227,886	$ 2,227,886
TOTALS / AVERAGE		0	3,774	17	23	0	0	52	3,865		387,135	260	$ 10,596,365	$ 28.13	608,242	$ 17,399,437	$ 27,995,802

Total Actual and Projected Expenditures	$ 27,995,802
Total CCF Budget	$ 21,415,859
Total CCM Budget	$ 1,880,444
Total CCC Budget	$ 5,491,745
Total Direct Child Care Services Budget	$ 28,788,048
Net Balance	$ 792,246
(Total "CC Services Budget" minus "Total Actual & Projected Expenditures")	
Projected Average Number of Units Served	3,828
(Total of "Number of Actual + Projected Units / 12 months)	

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DFPS FORECASTING PROFILE - FY 2024

		C - H					I	J	K	L	M	N	O	P
		Average # of Children for the month (self count by eligibility characteristic)												
		11-DFPS General Protective	12-DFPS Foster Care IV-E	13-DFPS Foster Care Not IV-E	14-DFPS Relt/Other Caregiver	Total	Utilization Rate	Actual Units	Billable Days	Actual Expenses	Average Unit Cost	Remaining Projected Units	Remaining Projected Expenditures	Total Actual & Projected Expenditures
A c t u a l	10/1/2023	50	5	17	19	91	104.0%	1,988	21	$ 69,590	$ 35.01	-	$ -	$ 69,590
	11/1/2023	57	5	16	20	98	99.4%	2,142	22	$ 74,841	$ 34.94	-	$ -	$ 74,841
	12/1/2023	51	5	20	23	99	92.4%	2,013	22	$ 70,991	$ 35.27	-	$ -	$ 70,991
P r o j e c t e d	1/1/2024	54	3	23	24	104	102.7%	2,349	22	$ 83,445	$ 35.52	-	$ -	$ 83,445
	2/1/2024	54	4	25	24	107	105.0%	2,248	20	$ 79,149	$ 35.21	-	$ -	$ 79,149
	3/1/2024	52	5	24	22	103	99.0%	-	23	$ -	$ 28.77	2,345	$ 67,475	$ 67,475
	4/1/2024	25	6	12	22	65	99.0%	-	20	$ -	$ 28.52	1,287	$ 36,705	$ 36,705
	5/1/2024	37	5	12	23	77	99.0%	-	23	$ -	$ 28.52	1,753	$ 50,004	$ 50,004
	6/1/2024	39	4	12	21	76	99.0%	-	22	$ -	$ 30.52	1,655	$ 50,519	$ 50,519
	7/1/2024	39	4	12	21	76	99.0%	-	21	$ -	$ 30.52	1,580	$ 48,223	$ 48,223
	8/1/2024	40	4	12	23	79	99.0%	-	23	$ -	$ 30.52	1,799	$ 54,900	$ 54,900
	9/1/2024	40	4	12	23	79	99.0%	-	21	$ -	$ 28.52	1,642	$ 46,842	$ 46,842
TOTALS / AVERAGE		45	5	16	22	88		10,740	260	$ 378,016	$ 32.13	12,062	$ 354,667	$ 732,683

Total Actual and Projected Expenditures — $ 732,683

Total DFPS Direct Child Care Services Budget — $ 523,146

Net Balance — $ (209,537)
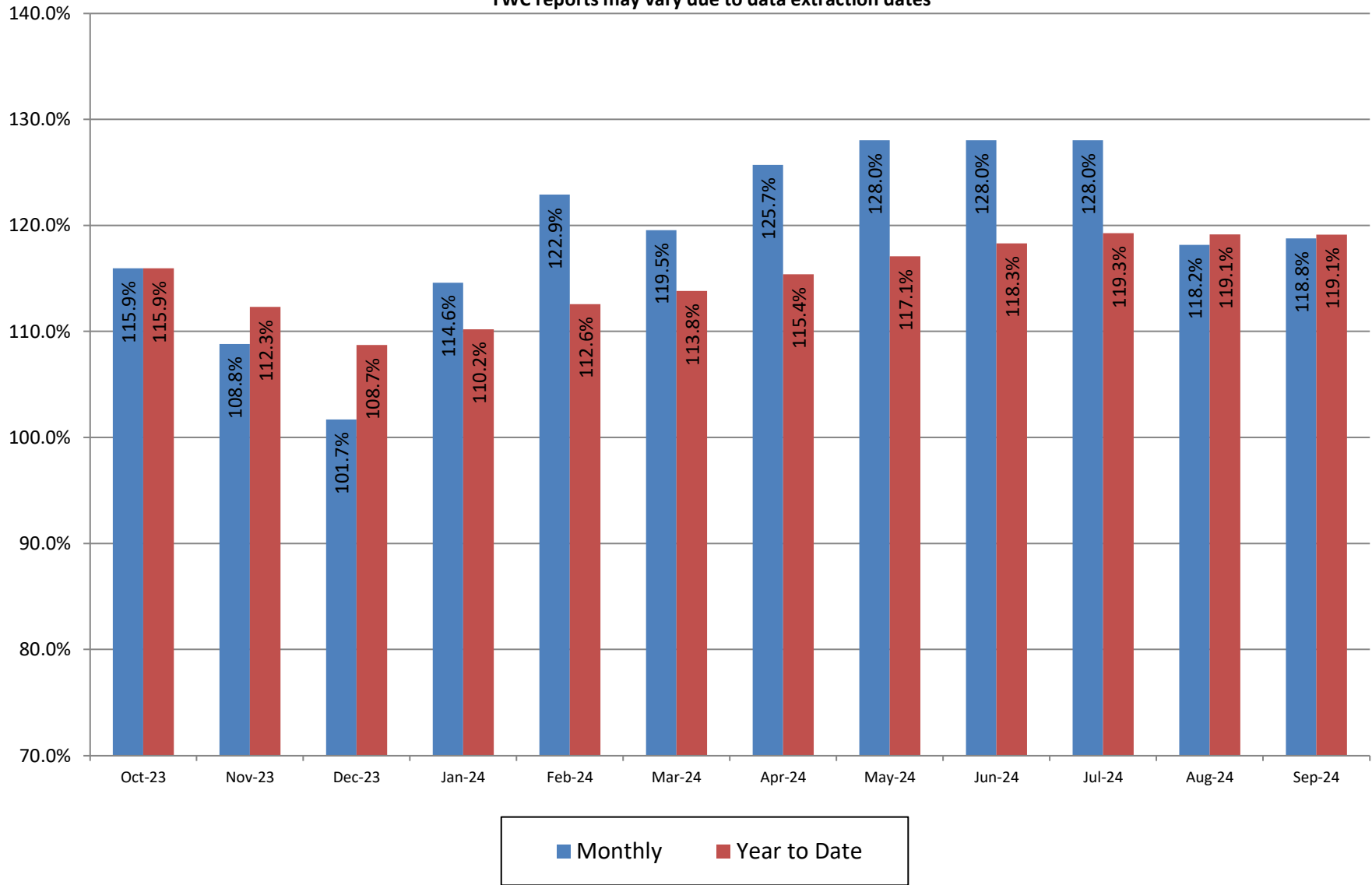(Total "CC Services Budget" minus "Total Actual & Projected Expenditures")

Projected Average Number of Units Served — 88
(Total of "Number of Actual + Projected Units / 12 months)

Coastal Bend
CCDF Funds Actual and Projected Performance
TWC reports may vary due to data extraction dates

Month	Monthly	Year to Date
Oct-23	115.9%	115.9%
Nov-23	108.8%	112.3%
Dec-23	101.7%	108.7%
Jan-24	114.6%	110.2%
Feb-24	122.9%	112.6%
Mar-24	119.5%	113.8%
Apr-24	125.7%	115.4%
May-24	128.0%	117.1%
Jun-24	128.0%	118.3%
Jul-24	128.0%	119.3%
Aug-24	118.2%	119.1%
Sep-24	118.8%	119.1%

INFORMATION ONLY

VII – d. Analysis of Coastal Bend Child Care

BACKGROUND INFORMATION

The Board receives a monthly report from TWC that analyzes child care performance with respect to several factors. The most current monthly report regarding child care performance was received on March 26, 2024. Included in the report was a program analysis for the month of January 2024 that contained the following information:

- Average number of children in care – 3,504
- Average cost per unit (**Discretionary Care**) - $27.57
- Average cost per unit (**Mandatory Care**) - $33.12
- Number of licensed centers –130
- Percentage of children in licensed centers – 94.36%
- Number of licensed homes – 25
- Percentage of children in licensed homes – 4.53%
- Number of registered homes – 7
- Percentage of children in registered homes – 0.53%
- Total registered providers – 162
- Number of listed relative homes – 9
- Percentage of children in listed relative homes – 0.58%
- Total relative providers – 9
- Percentage of Choices Program – 0.58%
- Percentage of Other Mandatory – 1.63%
- Board Performance - Discretionary – 97.68%*
- Percentage of Former DFPS Only – 1.63%
- Number of children on wait list – 72
- Enrollment is currently open

*Discretionary care is income based child care.
Mandatory care is referred by Department of Family Protective Services (DFPS) and Choices Program referrals.

INFORMATION ONLY

VII – e. Summary of Direct Care Child Care Services Program for the Second Quarter of BCY2024

BACKGROUND INFORMATION

Contractor staff will summarize the Direct Care Child Care Services Program activities that took place during the second quarter of BCY2024 and explain how these activities impacted the Strategic Board Goals listed below.

1. Establish and Strengthen Partnerships
2. Effectively and Efficiently Target Rural Services
3. Increase Workforce Awareness

INFORMATION ONLY

VII – f. Impact of Strategic Board Goals on the Child Care Quality Services Program

BACKGROUND INFORMATION

The Strategic Board Goals impacted by the Child Care Quality Services Program during the second quarter of BCY2024 are listed below.

1. Establish and Strengthen Partnerships
2. Increase Workforce Awareness
3. Improve Internal Efficiencies
4. Refine Board Culture

Board Professionals will inform the Committee of the activities that took place during the second quarter of BCY2024 that correspond to each of the aforementioned Strategic Board Goals

INFORMATION ONLY

VII – g. Texas Rising Star (TRS) Entry Level Designation (ELD) Provider Update

BACKGROUND INFORMATION

Board Professionals would like to remind the Committee that the Chapter 809 Child Care Services Rules, Subchapter G. Texas Rising Star Program §§809.130 – 809.136 was amended to implement House Bill (HB) 2607 which requires **all** regulated child care providers of TWC-funded Child Care Services (CCS) programs be included in the Texas Rising Star program. All current child care providers with Workforce Provider Agreements must be TRS certified by September 30, 2024.

Workforce Solutions of the Coastal Bend (WFSCB) placed all of its existing non-TRS providers into 8 cohort groups in October 2022 and began providing mentoring services to the cohort groups in January 2023. The child care centers received instructional and quality resources along with Frogstreet curriculum kits that will assist these child care centers in becoming TRS certified. The TRS mentor staff are currently providing mentoring services to cohort group 5.

The Texas Workforce Commission (TWC) awarded the Children's Learning Institute (CLI) at the University of Texas Health Science Center at Houston (UT Health Houston) the contract to create a *Centralized Assessment Entity (CAE)* for Texas. Effective September 1, 2023, all of the Texas Rising Star (TRS) assessments were consolidated and placed under the *CAE*. This transition involved the Board operations listed below.

1. Offboarding of assessors
2. Record keeping requirements
3. Notifications to Early Learning Programs (ELP) about the change in assessment services
4. Assignment of mentors for added support to the participating ELPs.

The assessors who transitioned to the new assessor roles under CLI became CLI staff members working for a new team within the Texas State Initiatives division. The CLI assessors began conducting initial TRS assessments as of October 1, 2023. As of May 1, 2024, **25** Workforce child care providers have submitted their TRS application materials to the CAE and are waiting to be notified of their scheduled TRS initial assessment. A "New" TRS Provider Orientation Meeting will be held on May 11, 2024 for the last cohort group which consists of 31 child care providers.

INFORMATION ONLY

VII – h. Update on the Status of the Texas Child Care Connection (TX3C) System

BACKGROUND INFORMATION

Board Professionals would like to remind the Committee that the *Texas Child Care Connection (TX3C)* System is replacing the Child Care Services (CCS) case management functionality in The Workforce Information System of Texas (TWIST) with a modern, user-friendly application. The TX3C system will include the components listed below.

1. Child Care Case Management
   - Eligibility determination
   - Case management workflow
   - Document management
   - Waitlist management
2. Child Care Automated Attendance Tracking
   - Check-in that is mobile device based (tablet and mobile phone)
   - 3,000 tablets for providers and ability for providers to "bring your own" device
   - APIs that can connect to common provider management systems
3. Parent Portal
   - Online application for Child Care Services (CCS)
   - Application/case status
4. Child Care Provider Portal
   - Provider agreement and document storage
5. Availability Portal
   - Replacement of current Availability Portal
   - Will include enhancements for parents and providers

The new launch date for the *Texas Child Care Connection (TX3C)* is July 1, 2024. The delay in implementation is attributed to concerns expressed by testers and staff stakeholders across TWC and Boards. The project stakeholders met to review and discuss the proposed timeline and the initial implementation date. The delay in launching the *TX3C* system gives the project stakeholders time for additional system testing, training, and report development. The new launch dates will not interfere with the Boards end-of-school year activities. Board Professionals continue to participate in the user acceptance training for the *TX3C* system.

WFSCB Glossary of Terms

Program Title	Acronym	Program Description
Able-bodied Adult Without Dependents	ABAWD	An individual 18 yrs.+, but under the age of 50, without dependents. SNAP-ABAWD recipients are referred by the Texas Health and Human Services Commission (HHSC).
Board Contract Year	BCY	Board Contract Year (runs from Oct. 1 - Sept. 30)
Career & Education Outreach Program	CEOP	Provides career information to students at public middle and high schools, grades six through twelve, to direct students towards high-growth/high-demand occupations. Students receive in-depth information and directions on career choices as well as access to workforce resources.
Dislocated Worker	DW	An individual who has been terminated or laid off from employment is not eligible for unemployment benefits due to insufficient earnings and is unlikely to return to a previous industry or occupation.
Department of Labor	DOL	United States Department of Labor
Educator Externship	EDEX	Informs teachers of the skill sets needed for in-demand jobs, and allows the teachers to inform and guide students toward employment in industries that match their skill sets.
Employment Services (Wagner-Peyser)	ES	Services for employers and job seekers to ensure employers have access to qualified workers. Provides job matching and recruitment services to employers and job seekers.
Eligible Training Provider	ETP	Training providers certified by the Texas Workforce Commission to provide WIOA-funded training programs.
Eligible Training Program List	ETPL	A comprehensive list of training programs approved for WIOA-funded training using Individual Training Accounts.
Fiscal Year	FY	The fiscal year is the accounting period of the federal government. It begins on October 1 and ends on September 30 of the next calendar year.
Individual Training Accounts	ITA	An account established for eligible WIOA customers for training in an array of state-approved training programs. ITAs may be used only for programs included on the statewide ETPL.
Local Workforce Development Board	LWDB	Local workforce development board established in accordance with WIA Section 117, for the purpose of policy planning for a local area and has the responsibility to ensure that the workforce needs of employers and job seekers in the geographic area governed by the local unit of government are met.
Monthly Performance Report	MPR	Performance accountability indicators used to assess the effectiveness of states and local workforce systems to achieve positive outcomes for individuals served by the six core workforce programs.
Migrant and Seasonal Farmworker Program	MSFW	A nationally directed program created by Congress in response to the chronic seasonal unemployment and underemployment experienced by migrant and seasonal farmworkers (MSFW). Provides funding to help migrant and seasonal farmworkers and their families achieve economic self-sufficiency.
National Dislocated Worker	NDW	A grant awarded to areas affected by major disaster or national catastrophe to assist in disaster relief employment and assist the substantial number of workers who were forced to relocate from an area in which a disaster has been declared.
On-the-Job Training	OJT	One-on-one training located at the job site for participants who already have some job-related skills. By participating in training as an employee, the participant acquires new skills and knowledge and receives the same wages and benefits as current employees in the same or similar position.
Program Year	PY	Program Year (for example, Program Year 2022: PY'22; –period varies for state and federal years)
Reemployment Services and Eligibility Assessment	RESEA	A federal grant program designed to allow states to provide intensive reemployment assistance to individuals who are receiving unemployment benefits and are determined likely to exhaust their benefits before becoming reemployed.
Rapid Response	RR	Provides immediate on-site assistance to workers who have job losses due to businesses closure or worker reduction. Designed to transition workers to their next employment as soon as possible.

WFSCB Glossary of Terms

Program Title	Acronym	Program Description
Summer Earn and Learn	SEAL	A summer program that offers basic work-based learning and training services for students with disabilities such as, pre-employment work readiness training and preparation for the work experience placement; work experience to help gain familiarity with the workplace environment and develop transferable job skills; and paid compensation for time worked on the job.
Student HireAbility Navigator	SHAN	Student HireAbility Navigator's role is to expand and improve access to employment and training services and to increase employment opportunities for students with disabilities by creating strong partnerships between vocational rehabilitation (VR) Workforce Solutions offices, independent school districts (ISDs), community organizations, employers.
Supplemental Nutrition Assistance Program Employment & Training	SNAP E&T	Designed to assist SNAP recipients in obtaining employment through participation in allowable job search, training, education, or workforce activities that promote long-term self-sufficiency. SNAP recipients are referred by the Texas Health and Human Services Commission (HHSC).
Trade Adjustment Assistance	TAA	A federally funded program, with no costs to employers, who helps workers who are adversely affected by foreign import or job shifts to a foreign country.
Texas Education Agency	TEA	The branch of government in Texas responsible for public education. TEA is responsible for the oversight of public primary and secondary education in the state of Texas.
Texas Internship Initiative	TII	Provides part-time paid internships in Middle-Skill areas of accounting, business, construction management, engineering, healthcare, and information technology. Participating senior high school students must pass a dual-credit course to be placed in an internship with a local business. This grant is in partnership with Education to Employment (E2E) for the Coastal Bend.
Texas Industry Partnership Program	TIP	Supports collaborations between local workforce development boards and industry partners through the leveraging of matching contributions of cash or qualifying expenditures for occupational job training. Match funds must support certain WIOA (Workforce Innovation and Opportunity Act) activities and focus on eight designated industry clusters.
Texas Veterans Commission	TVC	A state agency that assists veterans, their families, and survivors through services provided by federal, state, local government, and private organizations.
Texas Veterans Leadership Program	TVLP	A non-profit agency that provides services to veterans to help find employment and achieve successful transitions back into civilian life.
The Workforce Information System of Texas	TWIST	TWIST is a centralized point of reporting intake and case management for customers. Intake information is submitted just once for multiple employment and training programs and can be retrieved statewide. TWIST also allows staff to query and retrieve information from the legacy systems – Employment Services, Unemployment Insurance, SNAP E&T, TANF, Supplemental Security Income, and the Texas Department of Criminal Justice.
Vocational Rehabilitation Services	VRS	A federal program that helps individuals with physical or mental disabilities get and/or keep a job.
Work Experience	WE	A work-based learning opportunity in which program-eligible customers learn both essential and technical skills for long-term employment. Businesses are referred to as "work experience sites." Intended to be short-term (12 or fewer weeks) and part-time work experience can be a volunteer, internship, or temporary short-term paid-work setting.
Workforce Innovation and Opportunity Act	WIOA	Helps job seekers and workers access employment, education, training, and support services to succeed in the labor market; and matches employers with the skilled workers they need to compete in the global economy.
Work In Texas	WIT	A comprehensive online job search resource and matching system developed and maintained by TWC. It provides recruiting assistance to Texas employers and job search assistance to any individual seeking work in Texas.
Workforce Opportunity Tax Credit	WOTC	A federal tax credit that the government provides to private-sector businesses for hiring individuals from nine target groups that have historically faced significant barriers to employment.