Child Care Services Committee Meeting

September 5, 2023
3:00 pm

Mission Career Center
4981 Ayers Street
Mission Training Room
Corpus Christi, TX

Join Zoom Meeting
https://us02web.zoom.us/j/86443516001?pwd=V2hVTTdkOGR0aGtnRlY2MzFIYzdhdz09

Toll-Free Call In
888 475 4499 US Toll-free

Meeting ID: 864 4351 6001
Passcode: 476030

www.workforcesolutionscb.org

Strategic Goals
- Establish and Strengthen Partnerships
- Effectively/Efficiently Target Rural Area Services
- Increase Workforce Awareness
- Expand Innovative Services to Business
- Explore New Revenue Opportunities
- Improve Internal Efficiencies
- Refine Board Culture

Mission Statement
At Workforce Solutions of the Coastal Bend, we invest in our regional economic success through access to jobs, training, and employer services.

Value Statement
Accountability – We address our customers and co-workers in a positive manner that elevates their spirit and creates a professional, supportive workplace for staff, job seekers, and employers.
Teamwork – We combine our individual talents for the benefit of the mission and common goals leveraging our unique abilities and contributions.
Trust – We consistently deliver on our commitments to our customers and co-workers to establish strong, sustainable relationships.
Integrity – We are honest, supportive, candid in addressing difficult issues, and willing to share success to demonstrate respect and consideration for our customers and co-workers.
Tenacity – We resist giving up when the going gets tough and support our customers and co-workers in seeing that issues are resolved and the job gets done.
Understanding – We are serious and passionate about delivering our services with compassion and empathy.
Dignity – We interact with customers and co-workers professionally regardless of their backgrounds, experience, and circumstances to reflect our commitment as public servants.
Enthusiasm – We recognize the importance and value of our work and know that every day we have the opportunity to help build the economic success of our regional economy.

Disclosure and Declaration of a Conflict of Interest
Conflicts of Interest and the appearance of Conflicts of Interest shall be reported according to Board Administrative Policies #1.0.101.00 - Standards of Conduct and Conflict of Interest; and #1.0.105.00 - Reporting Conflict of Interest, Fraud, and Abuse, which were adopted by the Board of Directors on April 26, 2007.

Conflict of Interest – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee is in a decision-making position and has a direct or indirect interest, particularly a financial interest, that influences the individual's ability to perform job duties and fulfill responsibilities.

Appearance of a Conflict of Interest – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee's action appears to be:
- influenced by considerations of one or more of the following: gain to the person, entity, or organization for which the person has an employment interest, substantial financial interest, or other interest, whether direct or indirect (other than those consistent with the terms of the contract), or;
- motivated by design to gain improper influence over the Commission, the Agency, the Board, or the Board's Chief Elected Officials.

Code of Ethics
The Workforce Solutions Code of Ethics is a guide for dealing with ethical matters in the workplace and in our relationship with our clients and members of the community.
- We believe in respect for the individual.
- We believe all persons are entitled to be treated with respect, compassion and dignity.
- We believe in openness and honesty in dealing with the general public, the people we serve, and our peers.
- We believe in striving for excellence.
- We believe in conducting ourselves in a way that will avoid even the appearance of favoritism, undue influence or impropriety, so as to preserve public confidence in our efforts.

WORKFORCE SOLUTIONS
C O A S T A L   B E N D

Child Care Services Committee Meeting
Mission Career Center – 4981 Ayers Street – Mission Training Room
Corpus Christi, Texas

Join Zoom Meeting
https://us02web.zoom.us/j/86443516001?pwd=V2hVTTdkOGR0aGtnRlY2MzFIYzdhdz09

Toll-Free Call In
888 475 4499 US Toll-free

Meeting ID: 864 4351 6001
Passcode: 476030

Tuesday, September 5, 2023 – 3:00 pm

AGENDA

A proud partner of the AmericanJobCenter network

VIII. **Adjournment**

Note: Except for expressly authorized closed sessions, meetings, discussions, and deliberations of the Board or Committees will be open to the public. Voting in all cases will be open to the public. Board members are advised that using personal communication devices to discuss Committee and Board business during the meeting may be a violation of the Texas Open Meetings Act. Such communications also may be subject to the Texas Public Information Act.

Closed Session Notice. PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

Texas Open Meetings Act (TOMA). All public meetings are required to follow all parts of the Texas Open Meetings Act. Therefore, we will be holding this meeting both in-person at the **Mission Career Center, Mission Training Room** and on **ZOOM**. With this format, comes some changes to what is required of board members and the public.

- The presiding member (Chair or designee) must be in-person at the meeting location, 4981 Ayers Street, Corpus Christi, Texas.
- Board members must be visible on camera in order to count toward the quorum and in order to vote.
- The public and all presenters will need to be visible while presenting information.

This hybrid meeting format will allow us to meet TOMA rules, while still ensuring the safety of those who must attend.

Child Care Services Committee
Roll Call Roster
September 5, 2023
(3 = Quorum)

_____ Marcia Keener, Chair

_____ Catrina Wilson, Vice Chair

_____ Justin Hoggard

_____ Andrea Chavez

_____
Signed

_____
Printed Name

Workforce Solutions of the Coastal Bend - Child Care Services Committee Meeting
Bayview Tower – 400 Mann Street, Suite 800 – Conference Room #1
Corpus Christi, Texas

Join Zoom Meeting
https://us02web.zoom.us/j/82225986428?pwd=dFRpbHFLOC9BdXlXVXViMUlzZVJuZz09

Toll-Free Call In
888 475 4499 US Toll-Free

Meeting ID: 822 2598 6428
Passcode: 143811

May 2, 2023 – 3:00 pm

Committee Members

Present	**Absent**	**Others Present**
Marcia Keener, Chair	Andrea Chavez	Ken Trevino, Workforce Solutions
Catrina Wilson, Vice Chair	Alma Barrera	Amy Villarreal, Workforce Solutions
Justin Hoggard		Shileen Lee, Workforce Solutions
		Janet Neely, Workforce Solutions
Other Board Members Present:		Denise Woodson, Workforce Solutions
Jesse Gatewood		Christina Miller, Workforce Solutions
		Vicki Stonum, Workforce Solutions
		Valerie Ann De La Cruz, Workforce Solutions
		Stephanie Aguilar, Workforce Solutions
		Rosina Salas, Workforce Solutions
		Dorothy Guerrero, Workforce Solutions
		Arielle Rodriguez, Workforce Solutions
		Esther Velazquez, Workforce Solutions
		Neil Hanson, BakerRipley
		Kenia Dimas, BakerRipley

I.   Call to Order
Ms. Keener called the meeting to order at 3:01 pm.

II.   TOMA Rules
Ms. Neely provided information on the Texas Open Meetings Act (TOMA) Rules.

III.   Roll Call
The roll was called and a quorum was present. Also in attendance was Mr. Gatewood.

IV.   Announcement on Disclosure of Conflicts of Interest
Attention was called to the Disclosure and Declaration of Conflict of Interest and disclosures were requested by the chair at this time. None were made.

V.   Public Comments
Due to the new TOMA rules we do have a laptop setup at 400 Mann Street, Suite 800 and it is listed on the zoom call as Public. The laptop is available and open to the public.

Mr. Trevino welcomed new team members Stephanie Aguilar, Arielle Rodriguez and Dorothy Guerrero all are Texas Rising Star Assessors/Mentors for Workforce Solutions of the Coastal Bend.

VI. **Discussion and Possible Action on Minutes of the February 7, 2023 Child Care Services Committee Meeting**

Ms. Wilson moved to approve the minutes of the February 7, 2023 Child Care Services Committee meeting. The motion was seconded by Dr. Hoggard and passed.

Ms. Keener thanked everyone for attending the Child Care Services Committee Meeting. Ms. Keener also thanked the Child Care Services Committee for making a quorum.

VII. **Information Only:**

a. *Summary of Child Care Performance for the Second Quarter of BCY2023*
Ms. Woodson provided a summary of Child Care performance for the second quarter of BCY 2023 (included on page 7 of the May 2 agenda packet).

b. *Summary of Child Care Performance for the Month of April of the Third Quarter of BCY2023*
Ms. Woodson provided a summary of Child Care performance for the month of April of the third quarter of BCY 2023 (included on page 8 of the May 2 agenda packet).

c. *Action Plan for Child Care Performance for the Third Quarter of BCY2023*
Ms. Woodson provided information on an action plan for Child Care performance for the third quarter of BCY 2023 (included on pages 9-14 of the May 2 agenda packet).

d. *Analysis of Coastal Bend Child Care*
Ms. Woodson provided an Analysis of Coastal Bend Child Care for the month of February 2023 (included on page 15 of the May 2 agenda packet).

e. *Child Care Case Management (CCCM) System Update*
Ms. Woodson provided information on the Child Care Case Management (CCCM) System Update (included on page 16 of the May 2 agenda packet).

f. *Texas Rising Star (TRS) Child Care Provider Update*
Ms. Woodson provided information on the Texas Rising Star (TRS) Child Care Provider Update (included on page 17 of the May 2 agenda packet).

g. *Update on Child Care Quality Program Activities*
Ms. Miller provided an update on Child Care Quality Program activities (included on pages 18-19 of the May 2 agenda packet).

Professional Development Training Activities

01-07-2023	"New Texas Rising Star Provider Orientation Meeting 10 child care center directors and assistant directors
02-15-2023	"New Texas Rising Star Provider Orientation Meeting 31 child care center directors and assistant directors
03-22-2023	"New Texas Rising Star Provider Orientation Meeting 23 child care center directors and assistant directors

Upcoming Child Care Quality Activities and Events

- Continue to distribute instructional resource kits to TRS Entry Level Designated child care centers.
- Continue to distribute Frogstreet age-appropriate curriculum kits to TRS Entry Level Designated child care centers.
- "New" TRS Provider Orientation Meeting scheduled for June 2023
- 9th Annual "Back to School" Teachers Fair
- 9th Annual Directors Symposium
- Professional development training activities

VIII.   Adjournment
The meeting adjourned at 3:46 pm.

DISCUSSION AND POSSIBLE ACTION

VII – 1. Strategic Board Goals Update Related to Child Care Services

BACKGROUND INFORMATION

The Strategic Board Goals the Child Care Programs impacted during the third quarter of BCY2023 are listed below.

1. Establish and Strengthen Partnerships
2. Increase Workforce Awareness
3. Improve Internal Efficiencies
4. Refine Board Culture

Board staff will inform the Committee of the activities that took place during the third quarter of BCY2023 that correspond to each of the aforementioned Strategic Board Goals.

DISCUSSION AND POSSIBLE ACTION

VII – 1a. Strategic Board Goals Update Related to Child Care Services – Child Care Policy Review Schedule (Improve Internal Efficiencies)

BACKGROUND INFORMATION

The Child Care Services (CCS) Program will transition from The Workforce Information System of Texas (TWIST) to a statewide CCS case management system, the Texas Child Care Connection (TX3C) in BCY2024. The reason for this change has to do with replacing the CCS case management functionality in TWIST with a modern, user-friendly application. The implementation of the new case management system brings with it policy changes and amendments to the Texas Workforce Commission's (TWC's) Chapter 809 Rules – Child Care Services Rules that will go into effect during BCY2024.

As a result of the policy changes and amendments to the Chapter 809 – Child Care Services Rules, Board staff will be reviewing all existing child care program policies to ensure these policies accurately reflect TWC's policy changes and amendments and will present the updated CCS program policies to the Committee for review and approval.

Below is a list of the existing Child Care policies we will review over the next six to nine months.

4.3.100.06 Child Care Eligibility
4.3.102.04 Assessing and Collecting Parent Share of Cost
4.3.103.00 Attendance Requirements for Child Care Services
4.3.104.00 Reapplication for Child Care Provider Agreement
4.3.105.01 Child Care Related Funds Recovery
4.3.106.01 Termination of Child Care
4.3.107.00 Children of Military Parents on Deployment
4.3.108.03 Child Care Provider Reimbursement Rate
4.3.109.01 Eligible Child Care Providers
4.3.111.00 American Recovery and Reinvestment Act (ARRA)

DISCUSSION AND POSSIBLE ACTION

VII – 2. Summary of Child Care Performance for the Third Quarter of BCY2023

BACKGROUND INFORMATION

Board Professionals will summarize child care performance for the third quarter of BCY2023. Attached are charts indicating actual enrollments, expenditures, and monthly performance measures for the third quarter of BCY2023.

DISCUSSION AND POSSIBLE ACTION

VII – 3. Summary of Child Care Performance for the Month of July of the Fourth Quarter of BCY2023

BACKGROUND INFORMATION

Board Professionals will summarize child care performance for the month of July of the fourth quarter of BCY2023. Attached are charts indicating actual enrollments, expenditures, and monthly performance measures for July 2023.

DISCUSSION AND POSSIBLE ACTION

VII – 4. Action Plan for Child Care Performance for the Fourth Quarter of BCY2023

BACKGROUND INFORMATION

Board Professionals will present an action plan for child care performance for the fourth quarter of BCY2023.

FY2023 - Direct Child Care Forecast
August 2023 as of August 01, 2023

DESCRIPTION	CONTRACT	Start Date	End Date	BUDGET AMOUNT	AMOUNT EXPENDED As of 08-01-2023	BALANCE	PROJECTED UNPAID CLAIMS	SURPLUS / DEFICIT	Annual Performance Potential	Assumptions
CCC	2223CCC001	10/1/2022	10/31/2023	$ 6,136,941	$ 364,147	$ 5,772,794				Increased projected average costs based on YTD average costs.
CCF	2222CCF001	10/1/2021	12/31/2022	$ 2,125,912	$ 2,266,701	$ (140,790)	$ 6,430,506	$ 1,574,662	3,420	
CCF	2223CCF001	10/1/2022	12/31/2023	$ 16,728,288	$ 14,355,123	$ 2,373,164				
Sub Total - Formula Funds				**$ 24,991,140**	**$ 16,985,972**	**$ 8,005,169**	**$ 6,430,506**	**$ 1,574,662**	**3,420**	
Local Match	23CCM	10/1/2022	9/30/2023	$ 1,880,444	$ -	$ 1,880,444				Individual LM contracts will be added as they are approved by TWC and added in TWIST.
Sub Total - Local Match Funds				**$ 1,880,444**	**$ -**	**$ 1,880,444**	**$ -**	**$ 1,880,444**		
Sub Total - CCDF Performance Funds				**$ 26,871,584**	**$ 16,985,972**	**$ 9,885,613**	**$ 6,430,506**	**$ 3,455,106**	**3,420**	
Service Industry Recovery	2222CCX	11/1/2021	3/31/2023	$ 246,807	$ 430,392	$ (183,585)	$ (0)	$ (183,585)	0	
DFPS				$ 815,100	$ 457,863	$ 357,237	$ 148,023	$ 209,214	72	
Total All Funds				**$ 27,933,491**	**$ 17,874,226**	**$ 10,059,265**	**$ 6,578,530**	**$ 3,480,735**	**3,492**	
Percentage					63.99%	36.01%	23.55%	12.46%		
									3,612	Performance Target (Discretionary & M

Reconciliation to Contract:

Total Funds Management Budget	$ 27,933,491
CCP Funds in Contract	$ -
Other Funds in Contract	$ -
Total Budgets in reports	$ 27,933,491
Contract Amount	$ 27,933,491
Variance and Explanation	$ -

Fiscal Year 2023 - Enrollment Targets

	Eligibility Characteristic	Enrollment As Of Aug 01 8/1/2023	Actual Average Enrollment Oct-22	Actual Average Enrollment Nov-22	Actual Average Enrollment Dec-22	Actual Average Enrollment Jan-23	Actual Average Enrollment Feb-23	Actual Average Enrollment Mar-23	Acual Average Enrollment Apr-23	Actual Average Enrollment May-23	Actual Average Enrollment Jun-23	Projected Average Enrollment Jul-23	Projected Average Enrollment Aug-23	Projected Average Enrollment Sep-23	Difference Over/(Under) to current month
CCDF FUNDS	3 - Transitional	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	10 - Income Eligible	3,465	2,958	3,073	3,138	3,238	3,381	3,484	3,589	3,602	3,609	3,659	3,509	3,509	(44)
	16 - Homeless	27	7	11	12	16	16	14	15	18	23	23	23	23	4
	1 - Choices	29	31	31	29	32	30	30	31	33	32	32	32	32	(3)
	2 - Tanf Applicant	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	4 - SNAP E&T	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	15 - Former DFPS	37	28	34	32	32	32	29	28	37	38	38	38	38	(1)
	Sub Total	3,558	3,031	3,160	3,223	3,334	3,475	3,571	3,678	3,708	3,725	3,775	3,625	3,625	(67)
			126	129	63	111	141	96	107	30	17	50	-150	0	
	8 - Service Industry	0	207	171	130	94	50	12							0
DFPS	11 - General Protective	33	32	29	39	39	37	39	39	39	39	39	39	39	(6)
	12 - Foster Care IV-E	4	7	5	3	4	4	5	6	5	4	4	4	4	0
	13 - Foster Care not IV-E	16	12	10	8	9	10	11	12	13	13	13	13	13	3
	14 - Relative/Other Caregiver	21	24	24	22	20	20	22	22	23	21	21	21	21	0
	Sub Total	74	75	68	72	72	71	77	79	80	77	77	77	77	(3)
	Total All Funds	3,632	3,313	3,399	3,425	3,500	3,596	3,660	3,757	3,788	3,802	3,852	3,702	3,702	(70)

CCDF FUNDS FORECASTING PROFILE - FY 2023

		C - H							I	J	K	L	M	N	O	P
		Average # of Children for the month (self count by eligibility characteristic)							Utilization Rate	Actual Units	Billable Days	Actual Expenses	Average Unit Cost	Remaining Projected Units	Remaining Projected Expenditures	Total Actual & Projected Expenditures
		3 - Transitional	10 -Income Eligible	16 - Homeless	1 - Choices	2 - Tanf Applicant	4 - SNAP E&T	15 - Former DFPS	Total								
A c t u a l	Oct-22	0	2,958	7	31	0	0	28	3,024	98.2%	62,337	21	$ 1,549,195	$ 24.85	-	$ -	$ 1,549,195
	Nov-22	0	3,073	11	31	0	0	34	3,149	97.5%	67,544	22	$ 1,698,610	$ 25.15	-	$ -	$ 1,698,610
	Dec-22	0	3,138	12	29	0	0	32	3,211	97.0%	68,490	22	$ 1,738,874	$ 25.39	-	$ -	$ 1,738,874
	Jan-23	0	3,238	16	32	0	0	32	3,318	98.0%	71,541	22	$ 1,827,916	$ 25.55	-	$ -	$ 1,827,916
	Feb-23	0	3,381	16	30	0	0	32	3,459	99.5%	68,816	20	$ 1,742,533	$ 25.32	-	$ -	$ 1,742,533
	Mar-23	0	3,484	14	30	0	0	29	3,557	98.5%	80,587	23	$ 2,109,063	$ 26.17	-	$ -	$ 2,109,063
	Apr-23	0	3,589	15	31	0	0	28	3,663	98.7%	72,304	20	$ 1,850,549	$ 25.59	-	$ -	$ 1,850,549
	May-23	0	3,602	18	33	0	0	37	3,690	99.6%	84,500	23	$ 2,223,718	$ 26.32	-	$ -	$ 2,223,718
	Jun-23	0	3,609	23	32	0	0	38	3,702	98.9%	80,585	22	$ 2,245,514	$ 27.87	-	$ -	$ 2,245,514
P r o j e c t e d	Jul-23	0	3,659	23	32	0	0	38	3,752	99.0%	0	21	$ -	$ 28.46	78,004	$ 2,219,996	$ 2,219,996
	Aug-23	0	3,509	23	32	0	0	38	3,602	96.0%	0	23	$ -	$ 28.46	79,532	$ 2,263,485	$ 2,263,485
	Sep-23	0	3,509	23	32	0	0	38	3,602	99.0%	0	21	$ -	$ 26.00	74,886	$ 1,947,025	$ 1,947,025
TOTALS / AVERAGE		0	3,396	17	31	0	0	34	3,477		656,704	260	$ 16,985,972	$ 26.34	232,422	$ 6,430,506	$ 23,416,478

Total Actual and Projected Expenditures	$ 23,416,478
Total CCF Budget	$ 18,854,199
Total CCM Budget	$ 1,880,444
Total CCC Budget	$ 6,136,941
Total Direct Child Care Services Budget	$ 26,871,584
Net Balance	$ 3,455,106
(Total "CC Services Budget" minus "Total Actual & Projected Expenditures")	
Projected Average Number of Units Served	3,420
(Total of "Number of Actual + Projected Units / 12 months)	

DFPS FORECASTING PROFILE - FY 2023

		C - H					I	J	K	L	M	N	O	P
		Average # of Children for the month (self count by eligibility characteristic)												
		11-DFPS General Protective	12-DFPS Foster Care IV-E	13-DFPS Foster Care Not IV-E	14-DFPS Relt/Other Caregiver	Total	Utilization Rate	Actual Units	Billable Days	Actual Expenses	Average Unit Cost	Remaining Projected Units	Remaining Projected Expenditures	Total Actual & Projected Expenditures
Actual	10/1/2022	32	7	12	24	75	97.1%	1,530	21	$ 48,723	$ 31.85	-	$ -	$ 48,723
	11/1/2022	29	5	10	24	68	96.1%	1,437	22	$ 46,858	$ 32.61	-	$ -	$ 46,858
	12/1/2022	39	3	8	22	72	96.5%	1,528	22	$ 49,424	$ 32.35	-	$ -	$ 49,424
	1/1/2023	39	4	9	20	72	97.7%	1,548	22	$ 50,285	$ 32.48	-	$ -	$ 50,285
	2/1/2023	37	4	10	20	71	99.8%	1,417	20	$ 46,363	$ 32.72	-	$ -	$ 46,363
	3/1/2023	32	5	11	22	70	97.6%	1,572	23	$ 53,194	$ 33.84	(0)	$ (0)	$ 53,194
	4/1/2023	25	6	12	22	65	112.2%	1,459	20	$ 49,212	$ 33.73	(0)	$ (0)	$ 49,212
	5/1/2023	37	5	13	23	78	95.9%	1,720	23	$ 57,574	$ 33.47	-	$ -	$ 57,574
	6/1/2023	39	4	13	21	77	98.5%	1,669	22	$ 56,230	$ 33.69	-	$ -	$ 56,230
Projected	7/1/2023	39	4	13	21	77	99.0%	-	21	$ -	$ 30.52	1,601	$ 48,857	$ 48,857
	8/1/2023	39	4	13	21	77	99.0%	-	23	$ -	$ 30.52	1,753	$ 53,510	$ 53,510
	9/1/2023	39	4	13	21	77	99.0%	-	21	$ -	$ 28.52	1,601	$ 45,656	$ 45,656
TOTALS / AVERAGE		36	5	11	22	73		13,880	260	$ 457,863	$ 32.17	4,955	$ 148,023	$ 605,886

Total Actual and Projected Expenditures $ 605,886

Total DFPS Direct Child Care Services Budget $ 815,100

Net Balance $ 209,214
(Total "CC Services Budget" minus "Total Actual & Projected Expenditures")

Projected Average Number of Units Served   72
(Total of "Number of Actual + Projected Units / 12 months)

Coastal Bend
CCDF Funds Actual and Projected Performance
TWC reports may vary due to data extraction dates

Month	Monthly	Year to Date
Oct-22	86.0%	86.0%
Nov-22	88.9%	87.5%
Dec-22	90.2%	88.4%
Jan-23	94.2%	89.9%
Feb-23	99.7%	91.7%
Mar-23	101.5%	93.4%
Apr-23	104.0%	94.3%
May-23	105.2%	95.4%
Jun-23	104.5%	96.1%
Jul-23	105.6%	96.7%
Aug-23	98.1%	96.6%
Sep-23	101.0%	96.8%
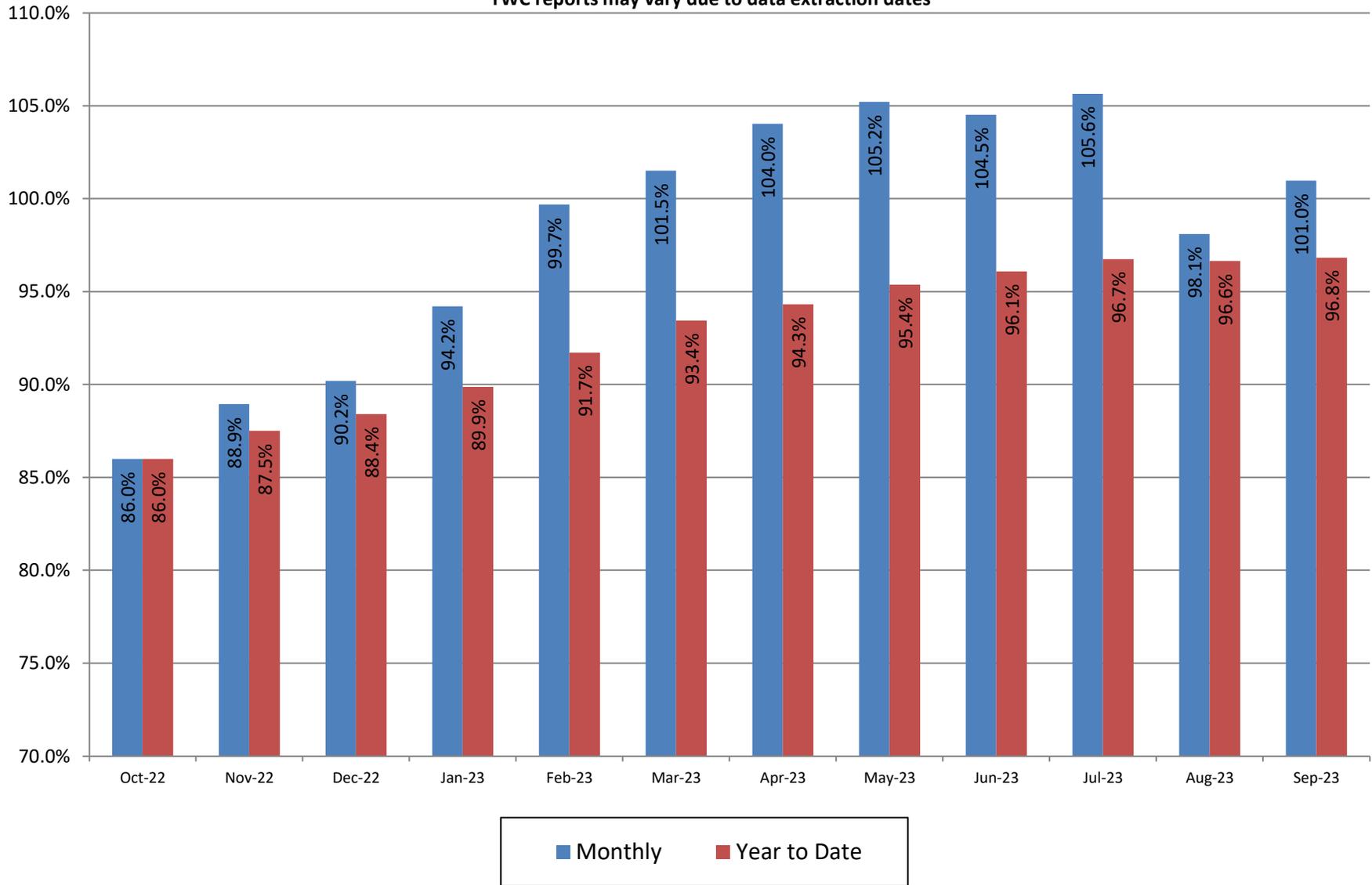
DISCUSSION AND POSSIBLE ACTION

VII – 5. Analysis of Coastal Bend Child Care

BACKGROUND INFORMATION

The Board receives a monthly report from TWC that analyzes child care performance with respect to several factors. The most current monthly report regarding child care performance was received on August 24, 2023. Included in the report was a program analysis for the month of June 2023 that contained the following information:

- Average number of children in care – 3,368
- Average cost per unit (**Discretionary Care**) - $27.88
- Average cost per unit (**Mandatory Care**) - $31.06
- Number of licensed centers –110
- Percentage of children in licensed centers – 94.74%
- Number of licensed homes – 26
- Percentage of children in licensed homes – 4.31%
- Number of registered homes – 6
- Percentage of children in registered homes – 0.24%
- Total registered providers – 142
- Number of listed relative homes – 12
- Percentage of children in listed relative homes – 0.71%
- Total relative providers – 12
- Percentage of Choices Program – 0.93%
- Percentage of Other Mandatory – 1.13%
- Board Performance - Discretionary – 97.94%*
- Percentage of Former DFPS Only – 1.13%
- Number of children on wait list – 28
- Enrollment is currently open

*Discretionary care is income based child care.
 Mandatory care is referred by Department of Family Protective Services (DFPS) and Choices Program referrals.

DISCUSSION AND POSSIBLE ACTION

VII – 6. Texas Child Care Connection (TX3C) Update

BACKGROUND INFORMATION

The purpose of the Texas Child Care Connection (TX3C) System is to replace the Child Care Services (CCS) case management functionality in The Workforce Information System of Texas (TWIST) with a modern, user-friendly application. The TX3C system will include the components listed below.

1. Child Care Case Management
   - Eligibility determination
   - Case management workflow
   - Document management
   - Waitlist management
2. Child Care Automated Attendance Tracking
   - Check-in that is mobile device based (tablet and mobile phone)
   - 3,000 tablets for providers and ability for providers to "bring your own" device
   - APIs that can connect to common provider management systems
3. Parent Portal
   - Online application for Child Care Services (CCS)
   - Application/case status
4. Child Care Provider Portal
   - Provider agreement and document storage
5. Availability Portal
   - Replacement of current Availability Portal
   - Will include enhancements for parents and providers

The *Texas Child Care Connection (TX3C)* will be implemented in phases. Phase 1 focuses on automated attendance with check-in/out equipment for child care providers and it launched in late spring. The implementation of Phase 2, Release 1: Case Management was originally scheduled for release on October 1, 2023, but has been postponed until January 1, 2024. The delay in implementing Phase 2, Release 1: Case Management is attributed to the vendor needing more time to address the functionality of the system to expand the number of age groups for provider payment rates; paying providers in advance; addressing a Statewide parent share of cost policy; and absence notifications.

DISCUSSION AND POSSIBLE ACTION

VII – 7. Texas Rising Star (TRS) Program Update

BACKGROUND INFORMATION

The Texas Workforce Commission (TWC) awarded the Children's Learning Institute (CLI) at the University of Texas Health Science Center at Houston (UT Health Houston) the contract to create a *Centralized Assessment Entity (CAE)* for Texas. The purpose of the *CAE* is to consolidate statewide Texas Rising Star (TRS) assessments into a single entity by September 1, 2023.

The transition to a *CAE* involves switching the management of the TRS assessments from local Workforce Boards to the *CAE.* This transition involves the Board operations listed below.

1. Offboarding of assessors
2. Record keeping requirements
3. Notifications to Early Learning Programs (ELP) about the change in assessment services
4. Assignment of mentors for added support to the participating ELPs.

CLI established a 90-day project plan in June to transition the assessment operations for all existing TRS programs to the new entity. They hosted a kick-off session with the assessors informing them of the upcoming change. Follow-up meetings were held to support the assessors' understanding and give them opportunities to ask questions and receive answers. The assessors were invited to apply for the new positions in July. The assessors transitioning to the new assessor roles will become CLI staff members working for a new team within the Texas State Initiatives division. Assessors and Boards were recently provided with steps to begin the close-out activities for their TRS assessments. An off-boarding checklist was given to the Boards outlining key tasks to conduct before, during, and after the transition to the *CAE.*

DISCUSSION AND POSSIBLE ACTION

VII – 8. Update on Child Care Quality Program Activities

BACKGROUND INFORMATION

Board Professionals will provide an update on the child care quality program professional development training activities and events that took place and child care resources that were purchased during the third quarter of BCY2023.

Professional Development Training Activities

06-17-2023	"Mandatory Annual Safety Training"
	Ms. Angie Reinford
	27 child care center participants

06-24-2023   "It's an Overview: Frogstreet Curriculum"
     Dr. Beverly Ashley
      52 child care center participants

06-27-2023   "Is it Time for a Timeout? Self-Care for Child Care Providers"
     Ms. Jackie Caldwell
      11 child care center participants

06-28 & 29, 2023   "Pre-Service Training for Child Care Providers"
     Dr. Beverly Ashley
      13 child care center participants

Professional Development Training Expenses: $11,103.00

Child Care Resources

Frogstreet Curriculum Kits and Instructional Resource Kits - Purchased Frogstreet curriculum kits and instructional resource kits for Workforce providers participating in the third and fourth cohort group of "*Entry Level Designated*" providers receiving Texas Rising Star (TRS) mentoring services. The items in the curriculum and resource kits will assist the child care center staff in meeting the basic required measures during the TRS initial assessment.

Frogstreet Age-Appropriate Curriculum Kits Distributed
21 child care centers
Cost of Frogstreet curriculum kits - $111,170.00.

Instructional Resource Kits (Age-Appropriate) Distributed
40 child care centers
Cost of instructional resource kits - ***$92,776.00***

Additional Child Care Quality Resources Purchased During the Third Quarter of BCY2023

June 2023
Infant classroom expansion
1 child care center
Cost: $7,111.00

Toddler classroom expansion
4 child care centers
Cost: $49,893.00

Total cost of the infant/toddler classroom expansions: $57,004.00

Gift cards for Entry Level Designated TRS child care centers who achieved level 4-star status.
($100 incentive)
2 child care centers
5 child care homes

Total cost of gift cards: $2,100.00

Total cost of professional development training activities and child care quality resources for the third quarter of BCY2023: $274,153.00

Upcoming Child Care Quality Activities and Events during fourth quarter of BCY2023

- Continue to distribute instructional resource kits to TRS Entry Level Designated child care centers.
- Continue to distribute Frogstreet age-appropriate curriculum kits to TRS Entry Level Designated child care centers.
- 9th Annual "Back to School" Teachers Fair
- 9th Annual Directors Symposium
- Professional development training activities

WFSCB Glossary of Terms

Program Title	Acronym	Program Description
Able-bodied Adult Without Dependents	ABAWD	An individual 18 yrs.+, but under the age of 50, without dependents. SNAP-ABAWD recipients are referred by the Texas Health and Human Services Commission (HHSC).
Board Contract Year	BCY	Board Contract Year (runs from Oct. 1 - Sept. 30)
Career & Education Outreach Program	CEOP	Provides career information to students at public middle and high schools, grades six through twelve, to direct students towards high-growth/high-demand occupations. Students receive in-depth information and directions on career choices as well as access to workforce resources.
Dislocated Worker	DW	An individual who has been terminated or laid off from employment is not eligible for unemployment benefits due to insufficient earnings and is unlikely to return to a previous industry or occupation.
Department of Labor	DOL	United States Department of Labor
Educator Externship	EDEX	Informs teachers of the skill sets needed for in-demand jobs, and allows the teachers to inform and guide students toward employment in industries that match their skill sets.
Employment Services (Wagner-Peyser)	ES	Services for employers and job seekers to ensure employers have access to qualified workers. Provides job matching and recruitment services to employers and job seekers.
Eligible Training Provider	ETP	Training providers certified by the Texas Workforce Commission to provide WIOA-funded training programs.
Eligible Training Program List	ETPL	A comprehensive list of training programs approved for WIOA-funded training using Individual Training Accounts.
Fiscal Year	FY	The fiscal year is the accounting period of the federal government. It begins on October 1 and ends on September 30 of the next calendar year.
Individual Training Accounts	ITA	An account established for eligible WIOA customers for training in an array of state-approved training programs. ITAs may be used only for programs included on the statewide ETPL.
Local Workforce Development Board	LWDB	Local workforce development board established in accordance with WIA Section 117, for the purpose of policy planning for a local area and has the responsibility to ensure that the workforce needs of employers and job seekers in the geographic area governed by the local unit of government are met.
Monthly Performance Report	MPR	Performance accountability indicators used to assess the effectiveness of states and local workforce systems to achieve positive outcomes for individuals served by the six core workforce programs.
Migrant and Seasonal Farmworker Program	MSFW	A nationally directed program created by Congress in response to the chronic seasonal unemployment and underemployment experienced by migrant and seasonal farmworkers (MSFW). Provides funding to help migrant and seasonal farmworkers and their families achieve economic self-sufficiency.
National Dislocated Worker	NDW	A grant awarded to areas affected by major disaster or national catastrophe to assist in disaster relief employment and assist the substantial number of workers who were forced to relocate from an area in which a disaster has been declared.
On-the-Job Training	OJT	One-on-one training located at the job site for participants who already have some job-related skills. By participating in training as an employee, the participant acquires new skills and knowledge and receives the same wages and benefits as current employees in the same or similar position.
Program Year	PY	Program Year (for example, Program Year 2022: PY'22; –period varies for state and federal years)
Reemployment Services and Eligibility Assessment	RESEA	A federal grant program designed to allow states to provide intensive reemployment assistance to individuals who are receiving unemployment benefits and are determined likely to exhaust their benefits before becoming reemployed.
Rapid Response	RR	Provides immediate on-site assistance to workers who have job losses due to businesses closure or worker reduction. Designed to transition workers to their next employment as soon as possible.

WFSCB Glossary of Terms

Program Title	Acronym	Program Description
Summer Earn and Learn	SEAL	A summer program that offers basic work-based learning and training services for students with disabilities such as, pre-employment work readiness training and preparation for the work experience placement; work experience to help gain familiarity with the workplace environment and develop transferable job skills; and paid compensation for time worked on the job.
Student HireAbility Navigator	SHAN	Student HireAbility Navigator's role is to expand and improve access to employment and training services and to increase employment opportunities for students with disabilities by creating strong partnerships between vocational rehabilitation (VR) Workforce Solutions offices, independent school districts (ISDs), community organizations, employers.
Supplemental Nutrition Assistance Program Employment & Training	SNAP E&T	Designed to assist SNAP recipients in obtaining employment through participation in allowable job search, training, education, or workforce activities that promote long-term self-sufficiency. SNAP recipients are referred by the Texas Health and Human Services Commission (HHSC).
Trade Adjustment Assistance	TAA	A federally funded program, with no costs to employers, who helps workers who are adversely affected by foreign import or job shifts to a foreign country.
Texas Education Agency	TEA	The branch of government in Texas responsible for public education. TEA is responsible for the oversight of public primary and secondary education in the state of Texas.
Texas Internship Initiative	TII	Provides part-time paid internships in Middle-Skill areas of accounting, business, construction management, engineering, healthcare, and information technology. Participating senior high school students must pass a dual-credit course to be placed in an internship with a local business. This grant is in partnership with Education to Employment (E2E) for the Coastal Bend.
Texas Industry Partnership Program	TIP	Supports collaborations between local workforce development boards and industry partners through the leveraging of matching contributions of cash or qualifying expenditures for occupational job training. Match funds must support certain WIOA (Workforce Innovation and Opportunity Act) activities and focus on eight designated industry clusters.
Texas Veterans Commission	TVC	A state agency that assists veterans, their families, and survivors through services provided by federal, state, local government, and private organizations.
Texas Veterans Leadership Program	TVLP	A non-profit agency that provides services to veterans to help find employment and achieve successful transitions back into civilian life.
The Workforce Information System of Texas	TWIST	TWIST is a centralized point of reporting intake and case management for customers. Intake information is submitted just once for multiple employment and training programs and can be retrieved statewide. TWIST also allows staff to query and retrieve information from the legacy systems – Employment Services, Unemployment Insurance, SNAP E&T, TANF, Supplemental Security Income, and the Texas Department of Criminal Justice.
Vocational Rehabilitation Services	VRS	A federal program that helps individuals with physical or mental disabilities get and/or keep a job.
Work Experience	WE	A work-based learning opportunity in which program-eligible customers learn both essential and technical skills for long-term employment. Businesses are referred to as "work experience sites." Intended to be short-term (12 or fewer weeks) and part-time work experience can be a volunteer, internship, or temporary short-term paid-work setting.
Workforce Innovation and Opportunity Act	WIOA	Helps job seekers and workers access employment, education, training, and support services to succeed in the labor market; and matches employers with the skilled workers they need to compete in the global economy.
Work In Texas	WIT	A comprehensive online job search resource and matching system developed and maintained by TWC. It provides recruiting assistance to Texas employers and job search assistance to any individual seeking work in Texas.
Workforce Opportunity Tax Credit	WOTC	A federal tax credit that the government provides to private-sector businesses for hiring individuals from nine target groups that have historically faced significant barriers to employment.