



Child Care Services Committee Meeting

May 3, 2022
3:00 pm

Bayview Tower
400 Mann Street, Suite 800
Conference Room #1
Corpus Christi, TX

Join Zoom Meeting

<https://us02web.zoom.us/j/84186854453?pwd=WTdnUIFjUkRSZzZlCNGItYWhkcmFIZz09>

Toll-Free Call In

888 475 4499 US Toll-free

Meeting ID: 841 8685 4453

Passcode: 022887

www.workforcesolutionscb.org

Strategic Goals

- Establish and Strengthen Partnerships
- Effectively/Efficiently Target Rural Area Services
- Increase Workforce Awareness
- Expand Innovative Services to Business
- Explore New Revenue Opportunities
- Improve Internal Efficiencies
- Refine Board Culture

Mission Statement

At Workforce Solutions of the Coastal Bend, we invest in our regional economic success through access to jobs, training, and employer services.

Value Statement

Accountability – We address our customers and co-workers in a positive manner that elevates their spirit and creates a professional, supportive workplace for staff, job seekers, and employers.

Teamwork – We combine our individual talents for the benefit of the mission and common goals leveraging our unique abilities and contributions.

Trust – We consistently deliver on our commitments to our customers and co-workers to establish strong, sustainable relationships.

Integrity – We are honest, supportive, candid in addressing difficult issues, and willing to share success to demonstrate respect and consideration for our customers and co-workers.

Tenacity – We resist giving up when the going gets tough and support our customers and co-workers in seeing that issues are resolved and the job gets done.

Understanding – We are serious and passionate about delivering our services with compassion and empathy.

Dignity – We interact with customers and co-workers professionally regardless of their backgrounds, experience, and circumstances to reflect our commitment as public servants.

Enthusiasm – We recognize the importance and value of our work and know that every day we have the opportunity to help build the economic success of our regional economy.

Disclosure and Declaration of a Conflict of Interest

Conflicts of Interest and the appearance of Conflicts of Interest shall be reported according to Board Administrative Policies #1.0.101.00 - Standards of Conduct and Conflict of Interest; and #1.0.105.00 - Reporting Conflict of Interest, Fraud, and Abuse, which were adopted by the Board of Directors on April 26, 2007.

Conflict of Interest – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee is in a decision-making position and has a direct or indirect interest, particularly a financial interest, that influences the individual's ability to perform job duties and fulfill responsibilities.

Appearance of a Conflict of Interest – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee's action appears to be:

- influenced by considerations of one or more of the following: gain to the person, entity, or organization for which the person has an employment interest, substantial financial interest, or other interest, whether direct or indirect (other than those consistent with the terms of the contract), or;
- motivated by design to gain improper influence over the Commission, the Agency, the Board, or the Board's Chief Elected Officials.

Code of Ethics

The Workforce Solutions Code of Ethics is a guide for dealing with ethical matters in the workplace and in our relationship with our clients and members of the community.

- We believe in respect for the individual.
- We believe all persons are entitled to be treated with respect, compassion and dignity.
- We believe in openness and honesty in dealing with the general public, the people we serve, and our peers.
- We believe in striving for excellence.
- We believe in conducting ourselves in a way that will avoid even the appearance of favoritism, undue influence or impropriety, so as to preserve public confidence in our efforts.



Child Care Services Committee Meeting

Bayview Tower – 400 Mann Street, Suite 800 – Conference Room #1
Corpus Christi, Texas

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Tuesday, May 3, 2022 – 3:00 pm

AGENDA

	<i>Page</i>
I. Call to Order: <i>Marcia Keener, Chair</i>	
II. TOMA Rules: <i>Janet Neely</i>	
III. Roll Call: <i>Janet Neely</i>	3
IV. Announcement on Disclosure of Conflicts of Interest Any Conflicts of Interest or Appearance of a Conflict of Interest with items on this agenda shall be declared at this time. Members with conflicts will refrain from voting and are asked to refrain from discussion on such items. Conflicts discovered later in the meeting shall be disclosed at that time. Note: Information on open meetings is included at the end of this agenda.	
V. Public Comments	
VI. Discussion and Possible Action on Minutes of the February 8, 2022 Child Care Services Committee Meeting	4-6
VII. Information Only:	
a. Summary of Child Care Performance for the Second Quarter of BCY2022: <i>Denise Woodson</i>	7
b. Summary of Child Care Performance for the Month of April of the Third Quarter of BCY2022: <i>Denise Woodson</i>	8

(cont. page 2)

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Relay Texas: 1.800.735.2989 (TDD) and 1.800.735.2988 or 7-1-1 (voice)

- c. Action Plan for Child Care Performance for the Third Quarter of BCY2022: *Denise Woodson*.....9-16
- d. Analysis of Coastal Bend Child Care: *Denise Woodson*..... 17
- e. Update on Child Care Quality Program Activities: *Christina Miller*.....18-19

VIII. **Adjournment**

Note: Except for expressly authorized closed sessions, meetings, discussions, and deliberations of the Board or Committees will be open to the public. Voting in all cases will be open to the public. Board members are advised that using personal communication devices to discuss Committee and Board business during the meeting may be a violation of the Texas Open Meetings Act. Such communications also may be subject to the Texas Public Information Act.

Closed Session Notice. PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

Texas Open Meetings Act (TOMA). All public meetings are required to follow all parts of the Texas Open Meetings Act. Therefore, we will be holding this meeting both in-person at our administrative offices and on **ZOOM**. With this format, comes some changes to what is required of board members and the public.

- The presiding member (Chair or designee) must be in-person at the meeting location, 400 Mann St. Ste. 800, Corpus Christi, Texas.
- Board members must be visible on camera in order to count toward the quorum and in order to vote.
- The public and all presenters will need to be visible while presenting information.

This hybrid meeting format will allow us to meet TOMA rules, while still ensuring the safety of those who must attend.

Child Care Services Committee
Roll Call Roster
May 3, 2022
(4 = Quorum)

_____ Marcia Keener, Chair

_____ Sandra Bowen, Vice Chair

_____ Mary Gleason

_____ Catrina Wilson

_____ Justin Hoggard

_____ Andrea Chavez

_____ Alma Barrera

Signed

Printed Name

MINUTES

**Workforce Solutions of the Coastal Bend - Child Care Services Committee Meeting
Bayview Tower – 400 Mann Street, Suite 800 – Conference Room #1
Corpus Christi, Texas**

Join Zoom Meeting

<https://us02web.zoom.us/j/81363510345?pwd=VWxMNXI4VC9MTlRyY3N5SUZhekYrZz09>

Toll-Free Call In

888 475 4499 US Toll-Free

Meeting ID: 813 6351 0345

Passcode: 731565

February 8, 2022 – 3:00 pm

Committee Members

Present

Marcia Keener, Chair
Sandra Bowen, Vice Chair
Catrina Wilson
Andrea Chavez
Alma Barrera

Absent

Mary Gleason
Justin Hoggard

Others Present

Ken Trevino, Workforce Solutions
Amy Villarreal, Workforce Solutions
Shileen Lee, Workforce Solutions
Janet Neely, Workforce Solutions
Denise Woodson, Workforce Solutions
Christina Miller, Workforce Solutions
Vicki Stonum, Workforce Solutions
Valerie Ann De La Cruz, Workforce Solutions
Rosina Salas, Workforce Solutions
Xena Mercado, Workforce Solutions
Alba Silvas, Workforce Solutions
Catherine Cole, Workforce Solutions
Allyson Riojas, Workforce Solutions
Imelda Trevino, Workforce Solutions
Celina Leal, Workforce Solutions
Norma Ochoa, Workforce Solutions
Luis Rodriguez, Workforce Solutions
Samantha Smolik, Workforce Solutions
Neil Hanson, BakerRipley
Kenia Dimas, BakerRipley
Jeannette Hernandez, AVANCE Inc.

Other Board Members Present:

I. Call to Order

Ms. Keener called the meeting to order at 3:00 pm.

II. Roll Call

The roll was called and a quorum was present.

III. Announcement on Disclosure of Conflicts of Interest

Attention was called to the Disclosure and Declaration of Conflict of Interest guidelines, and disclosures were requested at this time. None were made.

IV. Public Comments

Mr. Trevino noted that due to the new TOMA rules we do have a laptop setup here at 400 Mann Street, Suite 800 and it is listed on the zoom call as Public. The laptop is available and open to the public.

V. Discussion and Possible Action on Minutes of the November 9, 2021 Child Care Services Committee Meeting

Ms. Bowen moved to approve the minutes of the November 9, 2021 Child Care Services Committee meeting. The motion was seconded by Ms. Wilson and passed.

VI. Review of Committee Charter and Initiatives for BCY 2022

Ms. Woodson reviewed the Committee Charter and Initiatives for BCY 2022 (included on page 7 of the February 8 agenda packet).

CHILD CARE SERVICES

Responsible for all issues dealing with the management of child care services. Responsible for monitoring the child care vendor activity, the child care contractor, recommending the allocation of child care dollars to the Board and to the Contractor, reviewing child care training, development issues, and monitoring the reports and enrollments from the contractor.

Ms. Keener expressed her appreciation for everyone attending the Child Care Services Committee Meeting.

Ms. Keener thanked Mr. Hanson and Ms. Dimas with BakerRipley for attending and all their work they do.

Ms. Keener welcomed new Board members to the Board of Directors of Workforce Solutions of the Coastal Bend and to the Child Care Services Committee.

VII. Discussion and Possible Action on Policy #4.3.100.07 – Child Care Eligibility

a. Policy #4.3.100.07 – Child Care Eligibility

Ms. Woodson provided information on revisions to Policy #4.3.100.07 – Child Care Eligibility (included on pages 8-16 of the February 8 agenda packet).

Ms. Barrera moved to recommend to the Board of Directors approval of revisions to Policy #4.3.100.07 – Child Care Eligibility. The motion was seconded by Ms. Wilson and passed.

VIII. Discussion and Possible Action on the Purchase of Curriculum for Child Care Center Classrooms

Ms. Woodson provided information on the benefits of the purchase of Curriculum for Child Care Center Classrooms.

Ms. Wilson moved to recommend to the Board of Directors to approve the purchase of Curriculum for Child Care Center Classrooms. The motion was seconded by Ms. Bowen and passed.

IX. Information Only:

a. Summary of Child Care Performance for the First Quarter of BCY2022

Ms. Woodson provided a summary of Child Care performance for the first quarter of BCY 2022 (included on page 18 of the February 8 agenda packet).

b. Summary of Child Care Performance for the Month of January of the Second Quarter of BCY2022

Ms. Woodson provided a summary of Child Care performance for the month of January of the second quarter of BCY 2022 (included on page 19 of the February 8 agenda packet).

c. Action Plan for Child Care Performance for the Second Quarter of BCY2022

Ms. Woodson provided information on an action plan for Child Care performance for the second quarter of BCY 2022 (included on pages 20-26 of the February 8 agenda packet).

d. Analysis of Coastal Bend Child Care

Ms. Woodson provided an Analysis of Coastal Bend Child Care for the month of October 2021 (included on page 27 of the February 8 agenda packet).

e. *Service Industry Recovery (SIR) Child Care Services*

Ms. Woodson provided information on the Service Industry Recovery (SIR) Child Care Services (included on page 28 of the February 8 agenda packet).

f. *COVID-19 Stimulus-Funded Child Care Provider Growth Support Payments*

Ms. Woodson provided information on the COVID-19 Stimulus-Funded Child Care Provider Growth Support Payments (included on page 29 of the February 8 agenda packet).

g. *Update on Child Care Quality Program Activities*

Ms. Miller provided an update on Child Care Quality Program activities (included on page 30 of the February 8 agenda packet).

Professional Development Training Activities

- | | |
|------------|---|
| 11-30-2021 | “Pre-Service Training, Part 1”
Dr. Beverly Ashley
(This was an on-site training held at ESC-2) |
| 02-19-2022 | “Is it Time for a Timeout? Self-Care for Child Care Providers”
Ms. Jackie Caldwell
(This is a virtual training) |

Events

- | | |
|------------|---|
| 02-21-2022 | Cleaning supplies will be distributed to child care providers |
| 02-28-2022 | Frogstreet curriculum will be delivered (tentatively) |

Ms. Keener thanked everyone for attending the Child Care Services Committee Meeting.

X. Adjournment

The meeting adjourned at 3:43 pm.

INFORMATION ONLY

VII – a. Summary of Child Care Performance for the Second Quarter of BCY2022

BACKGROUND

Board staff will summarize child care performance for the second quarter of BCY2022. Attached are charts indicating actual enrollments, expenditures, and monthly performance measures for the second quarter of BCY2022.

INFORMATION ONLY

VII – b. Summary of Child Care Performance for the Month of April of the Third Quarter of BCY2022

BACKGROUND

Board staff will summarize child care performance for the month of April of the third quarter of BCY2022. Attached are charts indicating actual enrollments, expenditures, and monthly performance measures for April 2022.

INFORMATION ONLY

VII – c. Action Plan for Child Care Performance for the Third Quarter of BCY2022

BACKGROUND

Board staff will present an action plan for child care performance for the third quarter of BCY2022.

FY2022 - Direct Child Care Forecast
April 2022 as of April 01, 2022

DESCRIPTION	CONTRACT	Start Date	End Date	BUDGET AMOUNT	AMOUNT EXPENDED As of 04-01-2022	BALANCE	PROJECTED UNPAID CLAIMS	SURPLUS / DEFICIT	Annual Performance Potential	Assumptions
CCC	2221CCC001	10/1/2020	10/31/2021	\$ -	\$ 3,602	\$ (3,602)				
CCC	2222CCC001	10/1/2021	10/31/2022	\$ 4,527,643	\$ 288,393	\$ 4,239,250	\$ 456,212	\$ 3,779,436	99	
CCF	2221CCF	10/1/2020	12/31/2021	\$ 1,000,000	\$ 474,583	\$ 525,417				
CCF	2222CCF001	10/1/2021	12/31/2022	\$ 9,752,185	\$ 5,655,079	\$ 4,097,106	\$ 10,462,628	\$ (5,840,105)	2,727	
Sub Total - Formula Funds				\$ 15,279,828	\$ 6,421,657	\$ 8,858,171	\$ 10,918,840	\$ (2,060,669)	2,826	
Local Match 2022	22CCM	#N/A	#N/A	\$ 1,834,806	\$ -	\$ 1,834,806				
Coastal Bend College	22212C04	10/1/2020	12/31/2021	\$ -	\$ -	\$ -				
Del Mar College	22212C06	10/1/2020	12/31/2021	\$ -	\$ -	\$ -				
Texas A&M University-Kingsville	22212C07	10/1/2020	12/31/2021	\$ -	\$ -	\$ -				
Texas A&M University-Corpus Christi	22212C08	10/1/2020	12/31/2021	\$ -	\$ -	\$ -				
City of Corpus Christi	22212C05	10/1/2020	12/31/2021	\$ -	\$ -	\$ -				
Sub Total - Local Match Funds				\$ 1,834,806	\$ -	\$ 1,834,806	\$ -	\$ 1,834,806		
Sub Total - CCDF Performance Funds				\$ 17,114,634	\$ 6,421,657	\$ 10,692,977	\$ 10,918,840	\$ (225,863)	0	
Service Industry Recovery	2221SIR	7/1/2021	10/31/2021	\$ 2,463	\$ 5,748	\$ (3,285)	\$ -	\$ (3,285)	228	
Service Industry Recovery	2222CCX	11/1/2021	3/31/2023	\$ 9,062,037	\$ 330,724	\$ 8,731,313	\$ 1,413,394	\$ 7,317,919	0	
Sub Total - SIR Funds				\$ 9,064,500	\$ 336,472	\$ 8,728,028	\$ 1,413,394	\$ 7,314,634	228	
DFPS				\$ -	\$ 265,394	\$ (265,394)	\$ 352,322		81	
Total				\$ 26,179,134	\$ 6,758,129	\$ 30,113,983	\$ 12,332,235	\$ 6,862,908	\$ 3,054	
Percentage					25.81%	115.03%	47.11%	26.22%		
									2,619	Performance Target (Discretionary & Mandatory)

Reconciliation to Contract:

Total Funds Management Budget	\$ 26,179,134
CCP Funds in Contract	\$ 1,767,868
Other Funds in Contract	\$ -
Total Budgets in reports	\$ 27,947,002
Contract Amount	\$ 17,919,272
Variance and Explanation	\$ 10,027,730
	Contract does not reflect SIR funding that has been loaded to TWIST. FM report also adds \$963,231 that TWC shows in supplemental allocation that is not yet in contract.

Fiscal Year 2022 - Enrollment Targets

	Enrollment As Of Apr 01	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Projected	Projected	Projected	Projected	Projected	Difference Over/(Under) to current month
		Average Enrollment	Average Enrollment	Average Enrollment	Average Enrollment	Average Enrollment	Average Enrollment	Average Enrollment	Average Enrollment	Average Enrollment	Average Enrollment	Average Enrollment	Average Enrollment	
Eligibility Characteristic	4/1/2022	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	
Discretionary														
3 - Transitional	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10 - Income Eligible	2,662	2,728	2,663	2,585	2,526	2,483	2,583	2,708	2,833	2,933	2,983	2,983	2,983	(46)
16 - Homeless	6	12	11	12	12	11	7	7	7	7	7	7	7	(1)
Sub Total	2,668	2,740	2,674	2,597	2,538	2,494	2,590	2,715	2,840	2,940	2,990	2,990	2,990	(47)
Mandatory														
1 - Choices	34	20	21	22	25	30	36	36	36	36	36	36	36	(2)
2 - Tanf Applicant	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4 - SNAP E&T	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15 - Former DFPS	61	73	70	78	79	75	65	65	65	65	65	65	65	(4)
Sub Total	95	93	91	100	104	105	101	101	101	101	101	101	101	(6)
CCDF Performance Categories	2,763	2,833	2,765	2,697	2,642	2,599	2,691	2,816	2,941	3,041	3,091	3,091	3,091	(53)
			(68)	(68)	(55)	(43)	92	125	125	100	50	-	-	
Service Industry	315	10	56	118	160	218	277	319	319	319	319	319	319	(4)
DFPS														
11 - General Protective	25	46	39	28	21	29	26	26	26	26	26	26	26	(1)
12 - Foster Care IV-E	12	16	16	15	12	13	12	12	12	12	12	12	12	0
13 - Foster Care not IV-E	14	12	12	16	13	14	15	15	15	15	15	15	15	(1)
14 - Relative/Other Caregiver	25	32	31	27	25	24	25	25	25	25	25	25	25	0
Sub Total	76	106	98	86	71	80	78	78	78	78	78	78	78	(2)

DISCRETIONARY FORECASTING PROFILE - FY 2022

		C - H				I	J	K	L	M	N	O	P
		Average # of Children for the month (self count by eligibility characteristic)				Utilization Rate	Actual Units	Billable Days	Actual Expenses	Average Unit Cost	Remaining Projected Units	Remaining Projected Expenditures	Total Actual & Projected Expenditures
		3 - Transitional	10 -Income Eligible	16 - Homeless	Total								
A c t u a l	Oct-21	0	2,728	12	2,740	98.7%	56,812	21	\$ 1,257,761	\$ 22.14	(0)	\$ (0)	\$ 1,257,761
	Nov-21	0	2,663	11	2,674	98.4%	57,876	22	\$ 1,298,775	\$ 22.44	-	\$ -	\$ 1,298,775
	Dec-21	0	2,585	12	2,597	96.7%	57,745	23	\$ 1,306,311	\$ 22.62	-	\$ -	\$ 1,306,311
	Jan-22	0	2,526	12	2,538	99.3%	52,926	21	\$ 1,173,645	\$ 22.18	-	\$ -	\$ 1,173,645
	Feb-22	0	2,483	11	2,494	99.6%	49,693	20	\$ 1,093,170	\$ 22.00	-	\$ -	\$ 1,093,170
	Mar-22	0	2,583	7	2,590	99.0%	0	23	\$ -	\$ 23.07	58,974	\$ 1,360,537	\$ 1,360,537
P r o j e c t e d	Apr-22	0	2,708	7	2,715	99.0%	0	21	\$ -	\$ 23.07	56,445	\$ 1,302,183	\$ 1,302,183
	May-22	0	2,833	7	2,840	99.0%	0	22	\$ -	\$ 23.07	61,855	\$ 1,426,999	\$ 1,426,999
	Jun-22	0	2,933	7	2,940	99.0%	0	22	\$ -	\$ 25.07	64,033	\$ 1,605,312	\$ 1,605,312
	Jul-22	0	2,983	7	2,990	99.0%	0	21	\$ -	\$ 25.07	62,162	\$ 1,558,404	\$ 1,558,404
	Aug-22	0	2,983	7	2,990	99.0%	0	23	\$ -	\$ 25.07	68,082	\$ 1,706,823	\$ 1,706,823
	Sep-22	0	2,983	7	2,990	99.0%	0	22	\$ -	\$ 23.07	65,122	\$ 1,502,369	\$ 1,502,369
TOTALS / AVERAGE		0	2,749	9	2,758		275,052	261	\$ 6,129,662	\$ 23.31	436,674	\$ 10,462,628	\$ 16,592,290

Total Actual and Projected Expenditures	\$ 16,592,290
Total CCF Budget	\$ 10,752,185
Total CCM Budget	\$ 1,834,806
Total Direct Child Care Services Budget	\$ 12,586,991
Net Balance	\$ (4,005,299)
(Total "CC Services Budget" minus "Total Actual & Projected Expenditures")	
Projected Average Number of Units Served	2,727
(Total of "Number of Actual + Projected Units / 12 months)	

MANDATORY FORECASTING PROFILE - FY 2022

		C - F					I	J	K	L	M	N	O	P
		Average # of Children for the month (self count by eligibility characteristic)					Utilization Rate	Actual Units	Billable Days	Actual Expenses	Average Unit Cost	Remaining Projected Units	Remaining Projected Expenditures	Total Actual & Projected Expenditures
		1 - Choices	2 - Tanf Applicant	4 - SNAP E&T	15 - Former DFPS	Total								
A c t u a l	Oct-21	20	0	0	73	93	96.2%	1,878	21	\$ 51,439	\$ 27.39	-	\$ -	\$ 51,439
	Nov-21	21	0	0	70	91	98.0%	1,962	22	\$ 55,267	\$ 28.17	-	\$ -	\$ 55,267
	Dec-21	22	0	0	78	100	99.0%	2,277	23	\$ 63,823	\$ 28.03	-	\$ -	\$ 63,823
	Jan-22	25	0	0	79	104	99.6%	2,175	21	\$ 62,027	\$ 28.52	-	\$ -	\$ 62,027
	Feb-22	30	0	0	75	105	99.8%	2,095	20	\$ 59,439	\$ 28.37	-	\$ -	\$ 59,439
	Mar-22	36	0	0	65	101	99.0%	0	23	\$ -	\$ 28.77	2,300	\$ 66,164	\$ 66,164
P r o j e c t e d	Apr-22	36	0	0	65	101	99.0%	0	21	\$ -	\$ 28.77	2,100	\$ 60,411	\$ 60,411
	May-22	36	0	0	65	101	99.0%	0	22	\$ -	\$ 28.77	2,200	\$ 63,288	\$ 63,288
	Jun-22	36	0	0	65	101	99.0%	0	22	\$ -	\$ 30.77	2,200	\$ 67,687	\$ 67,687
	Jul-22	36	0	0	65	101	99.0%	0	21	\$ -	\$ 30.77	2,100	\$ 64,611	\$ 64,611
	Aug-22	36	0	0	65	101	99.0%	0	23	\$ -	\$ 30.77	2,300	\$ 70,764	\$ 70,764
	Sep-22	36	0	0	65	101	99.0%	0	22	\$ -	\$ 28.77	2,200	\$ 63,288	\$ 63,288
TOTALS / AVERAGE		31	0	0	69	100		10,387	261	\$ 291,995	\$ 29.02	15,398	\$ 456,212	\$ 748,208

Total Actual and Projected Expenditures \$ 748,208

Total CCC Budget \$ 4,527,643

Total Direct Child Care Services Budget \$ 4,527,643

Net Balance \$ 3,779,436
 (Total "CC Services Budget" minus "Total Actual & Projected Expenditures")

Projected Average Number of Units Served 99
 (Total of "Number of Actual + Projected Units / 12 months")

Service Industry Recover FORECASTING PROFILE - FY 2022

		C - E		F	G	H	I	J	K	L	M	N	O
		Average # of Children for the month (self count by eligibility characteristic)		Utilization Rate	Actual Units	Billable Days	Actual Expenses	Average Unit Cost	Remaining Projected Units	Remaining Projected Expenditures	Total Actual & Projected Expenditures	SIR Target	% of Target Enrolled
		8 - Special Projects	Total										
A c t u a l	Oct-21	10	10	99.0%	208	21	5,748	\$ 27.63	-	\$ -	\$ 5,748	1,258	0.79%
	Nov-21	56	56	102.8%	1,267	22	34,931	\$ 27.57	-	\$ -	\$ 34,931	1,258	4.45%
	Dec-21	118	118	97.1%	2,634	23	74,974	\$ 28.46	-	\$ -	\$ 74,974	1,258	9.38%
	Jan-22	160	160	99.9%	3,355	21	96,138	\$ 28.66	-	\$ -	\$ 96,138	1,258	12.72%
	Feb-22	218	218	100.5%	4,381	20	124,682	\$ 28.46	-	\$ -	\$ 124,682	1,258	17.33%
	Mar-22	277	277	99.0%	-	23	-	\$ 28.77	6,307	\$ 181,461	\$ 181,461	1,258	22.02%
P r o j e c t i o n	Apr-22	319	319	99.0%	-	21	-	\$ 28.77	6,632	\$ 190,803	\$ 190,803	1,258	25.36%
	May-22	319	319	99.0%	-	22	-	\$ 28.77	6,948	\$ 199,889	\$ 199,889	1,258	25.36%
	Jun-22	319	319	99.0%	-	22	-	\$ 30.77	6,948	\$ 213,784	\$ 213,784	1,258	25.36%
	Jul-22	319	319	99.0%	-	21	-	\$ 30.77	6,632	\$ 204,067	\$ 204,067	1,258	25.36%
	Aug-22	319	319	99.0%	-	23	-	\$ 30.77	7,264	\$ 223,502	\$ 223,502	1,258	25.36%
	Sep-22	319	319	99.0%	-	22	-	\$ 28.77	6,948	\$ 199,889	\$ 199,889	1,258	25.36%
	Oct-22	309	309	99.0%	-	21	-	\$ 30.77	6,424	\$ 197,670	\$ 197,670	1,258	24.56%
	Nov-22	263	263	99.0%	-	22	-	\$ 28.77	5,728	\$ 164,799	\$ 164,799	1,258	20.91%
	Dec-22	201	201	99.0%	-	22	-	\$ 28.77	4,378	\$ 125,949	\$ 125,949	1,258	15.98%
	Jan-23	159	159	99.0%	-	22	-	\$ 28.77	3,463	\$ 99,631	\$ 99,631	1,258	12.64%
	Feb-23	101	101	99.0%	-	20	-	\$ 28.77	2,000	\$ 57,534	\$ 57,534	1,258	8.03%
	Mar-23	42	42	99.0%	-	23	-	\$ 28.77	956	\$ 27,514	\$ 27,514	1,258	3.34%
TOTALS / AVERAGE		213	213		11,845	391	\$ 336,472	\$ 29.38	70,628	\$ 2,086,491	\$ 2,422,963	1258	16.91%

	FY22	18 month SIR
Total Actual and Projected Expenditures	\$ 1,749,866	\$ 2,422,963
Total CCC Budget	\$ 9,062,037	\$ 9,062,037
Total Direct Child Care Services Budget	\$ 9,062,037	\$ 9,062,037
Net Balance	\$ 7,312,171	\$ 6,639,074
<small>(Total "CC Services Budget" minus "Total Actual & Projected Ex</small>		
Projected Average Number of Units Served	228	211
<small>(Total of "Number of Actual + Projected Units / 12 months)</small>		

ALL FUNDS - CHILD CARE FORECASTING PROFILE - TARGET ENROLLMENT - FY 2022

		D	E	F	G	H	I	J	K	L
		Average # of Children for the month (self count)	((E+I)/(C*F)) Utilization Rate	Actual Units	Number of Billable Days	Actual Expenses	(G+J)/(E+I) Average Unit Rate	Remaining Projected Units	Remaining Projected Expenditures	(G+J) Total Actual/Projected Expenditures
A c t u a l	Oct-Actual	2,833	98.7%	58,690	21	\$ 1,309,200	\$ 22.31	(0)	\$ (0)	\$ 1,309,200
	Nov-Actual	2,765	98.4%	59,838	22	\$ 1,354,042	\$ 22.63	-	\$ -	\$ 1,354,042
	Dec-Actual	2,697	96.8%	60,022	23	\$ 1,370,134	\$ 22.83	-	\$ -	\$ 1,370,134
	Jan-Actual	2,642	99.3%	55,101	21	\$ 1,235,672	\$ 22.43	-	\$ -	\$ 1,235,672
	Feb-Actual	2,599	99.6%	51,788	20	\$ 1,152,609	\$ 22.26	-	\$ -	\$ 1,152,609
	Mar-Actual	2,691	99.0%	0	23	\$ -	\$ 23.28	61,274	\$ 1,426,701	\$ 1,426,701
P r o j e c t e d	Apr-Proj	2,816	99.0%	0	21	\$ -	\$ 23.27	58,545	\$ 1,362,594	\$ 1,362,594
	May-Proj	2,941	99.0%	0	22	\$ -	\$ 23.27	64,055	\$ 1,490,287	\$ 1,490,287
	Jun-Proj	3,041	99.0%	0	22	\$ -	\$ 25.26	66,233	\$ 1,673,000	\$ 1,673,000
	Jul-Proj	3,091	99.0%	0	21	\$ -	\$ 25.26	64,262	\$ 1,623,014	\$ 1,623,014
	Aug-Proj	3,091	99.0%	0	23	\$ -	\$ 25.26	70,382	\$ 1,777,587	\$ 1,777,587
	Sep-Proj	3,091	99.0%	0	22	\$ -	\$ 23.26	67,322	\$ 1,565,657	\$ 1,565,657
TOTALS / AVERAGE		2,858	98.9%	285,439	261	\$ 6,421,657	\$ 23.51	452,073	\$ 10,918,840	\$ 17,340,497

Actual Exp matched

Total Actual and Projected Expenditures **\$ 17,340,497**

Total Direct Child Care Services Budget **\$ 17,114,634**

Net Balance **\$ (225,863)**

(Total "CC Services Budget" minus "Total Actual & Projected Expenditures")

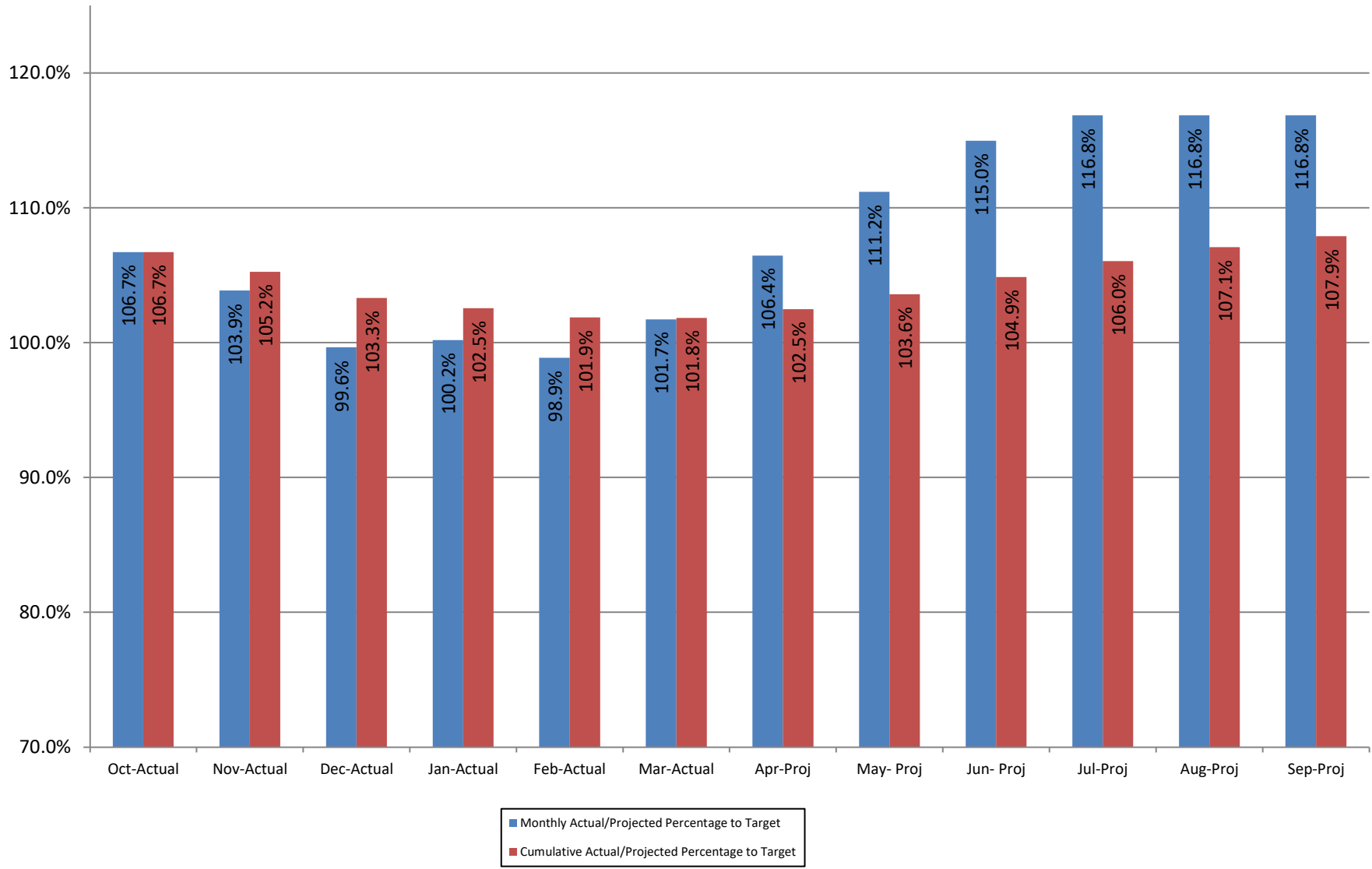
Projected Average Number of Units Served **2,826**

(Total of "Number of Actual + Projected Units / 12 months)

Projected Average Unit Rate for the Year **\$ 23.51**

CCDF Funds (Mandatory and Discretionary) Actual and Projected Performance

Chart Data is from TWIST Ad-Hoc Reporting. TWC reports may vary due to data extraction dates



INFORMATION ONLY

VII – d. Analysis of Coastal Bend Child Care

BACKGROUND

The Board receives a monthly report from TWC that analyzes child care performance with respect to several factors. The most current monthly report regarding child care performance was received on April 13, 2022. Included in the report was a program analysis for the month of February 2022 that contained the following information:

- Average number of children in care – 2,643
- Average cost per unit (Board performance) - \$22.26
- Average cost per unit (Mandatory Care) - \$28.38
- Number of licensed centers – 112
- Percentage of children in licensed centers – 95.39%
- Number of licensed homes – 18
- Percentage of children in licensed homes – 3.64%
- Number of registered homes – 4
- Percentage of children in registered homes – 0.38%
- Total registered providers – 134
- Number of listed relative homes – 6
- Percentage of children in listed relative homes – 0.59%
- Total relative providers – 6
- Percentage of Choices Program – 1.15%
- Percentage of Other Mandatory – 2.89%
- Percentage of (Board Performance) Discretionary – 95.95%
- Percentage of Former DFPS Only – 2.89%
- Number of children on wait list – 909
- Enrollment is currently open

INFORMATION ONLY

VII – e. Update on Child Care Quality Program Activities

BACKGROUND

Board staff will provide an update on the child care quality program professional development training activities that took place during the second quarter of BCY2022 and upcoming professional development training activities and events for the second quarter.

Professional Development Training Activities

02-19-2022	“Is it Time for a Timeout? Self-Care for Child Care Providers” Ms. Jackie Caldwell (This was a virtual training) 30 participants (child care directors and assistant directors) attended this training
02-24-2022	“Pre-Service Training, Part 2” Dr. Beverly Ashley (This was a virtual training) 13 participants attended this training

Additional Professional Development Programs

Quality Child Care Matters (AVANCE Program)

Workforce Solutions Coastal Bend's (WFSCB's) Early Childhood Development Quality Services Program (ECDQSP) in collaboration with **AVANCE** is offering a new training program to home child care providers who would like to network with other home child care providers on a monthly basis and receive mentoring and professional development trainings that will assist in meeting Child Care Regulations (CCR) licensing requirements. This training program will offer guidance for home child care providers who are interested in becoming a Texas Rising Star (TRS) certified home provider. The trainings consist of:

- Free training and support
- Classes in English and Spanish
- Opportunity to become a state accredited Texas Rising Star provider with supports for enhancing your program
- Information on the child care subsidy program
- Networking with other home child care providers
- Information on community resources

There are currently **16** home providers enrolled in this training program. Participants have received tablets and will participate in a technology lab class designed to help them use the tablet; learn how to use the ZOOM social media platform; and how to create accounts that will be used in this training program.

Texas Child Care Leadership Academy

The *Texas Child Care Leadership Academy* is a leadership training program for owners, directors, and assistant directors offered by **Together4Children**. This nationally recognized training is free. It is a **10** month long training program designed to give participants fresh ideas on how to retain staff, create a positive work environment, and build a winning team. There are **27** child care directors and assistant directors enrolled in this training program.

Glossary of Terms

Program Title	Program Characteristics
Child Care	Helps employers retain qualified workers with families by providing subsidized child care to low-income parents, children of teen parents, and children with disabilities.
Non-Custodial Parent (NCP) Choices	Targets low-income, unemployed, or underemployed NCPs who are behind on child support payments and whose children are current or former recipients of public assistance. Involves working in tandem with the Office of the Attorney General (OAG) and the local court system to help NCPs with substantial barriers to employment and career advancement, become economically self-sufficient while also making consistent child support payments.
Supplemental Nutrition Assistance Program Employment and Training (SNAP E&T)	Designed to assist SNAP recipients in obtaining employment through participation in allowable job search, training, education, or workforce activities that promote long-term self-sufficiency. SNAP recipients are referred by the Texas Health and Human Services Commission (HHSC).
Temporary Assistance for Needy Families (TANF)/Choices	The goal of Choices services is to end the dependence of needy parents on public assistance by promoting job preparation, employment, and job retention with a “Work First” service delivery design. TANF recipients are referred by the Texas Health and Human Services Commission (HHSC).
Trade Act Services	Provides employers with skilled workers. Moves trade-affected workers into new jobs as quickly and effectively as possible.
The Workforce Information System of Texas (TWIST)	TWIST is a centralized point of reporting intake, case management, and service delivery for customers. Intake information is submitted just once for multiple employment and training programs, and can be retrieved statewide. TWIST also allows staff to query and retrieve information from the legacy systems - Employment Services (ES), Unemployment Insurance (UI), SNAP E&T, Temporary Assistance to Needy Families (TANF), SSI (Supplemental Security Income), and the Texas Department of Criminal Justice (TDCJ).
Veterans Employment Services	Employers have quick access to the talents and expertise of veterans and eligible persons, e.g., spouses of deceased/disabled/MIA veterans, to fill job openings.
Wagner-Peyser Employment Services (ES), Agricultural Services and Migrant and Seasonal Farm Worker Services	Acts as liaison between employers and job seekers to ensure employers have access to qualified workers. Provides job matching and recruitment services to employers and job seekers.
Workforce Innovation and Opportunity Act (WIOA)	WIOA helps job seekers and workers access employment, education, training, and support services to succeed in the labor market; and matches employers with the skilled workers they need to compete in the global economy.