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**Executive/Finance Committee Meeting**

Join Zoom Meeting

<https://us02web.zoom.us/j/85883218499>

833 548 0276 US Toll-free

Meeting ID: 858 8321 8499

**May 14, 2020 – 3:00 pm**

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**AGENDA**

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- I. Call to Order: *Gloria Perez, Chair*
- II. Roll Call: *Rosie Collin, Secretary*
- III. Announcement on Disclosure of Conflicts of Interest  
*Any Conflicts of Interest or Appearance of a Conflict of Interest with items on this agenda shall be declared at this time. Members with conflicts will refrain from voting, and are asked to refrain from discussion on such items. Conflicts discovered later in the meeting shall be disclosed at that time. Note: Information on open meetings is included at the end of this agenda.*
- IV. Public Comments
- V. Discussion and Possible Action on Minutes of the February 13, 2020 Executive/Finance Committee Meeting
- VI. Chairman’s Report: *Gloria Perez*
- VII. President/CEO’s Report: *Ken Trevino*
  - Business Development, Public Relations and Organizational Update
- VIII. Committee Reports
  - \* *Child Care Services* *Marcia Keener, Chair*
  - \* *Public Relations* *Jesse Gatewood, Chair*
  - \* *Workforce Services* *Ray De Los Santos, Jr., Chair*
- IX. Discussion and Possible Action to Approve FY 2020 Budget Amendment #3: *Shileen Lee*
- X. Discussion and Possible Action to Authorize the President/CEO to Execute a Contract for Laserfiche Paperless System: *Shileen Lee*
- XI. Discussion and Possible Action to Authorize the President/CEO to Enter into negotiations and subsequent execution of a Lease Agreement for Office Space for One Stop Career Center Staff relocation and other business purposes subject to review and approval of final lease terms by the Executive Committee.: *Ken Trevino*

XII. Items for Discussion and Possible Action:

- Discussion and Possible Action to Authorize the President/CEO to Execute Options for Renewal of Contracts: *Robert Ramirez*
- Discussion and Possible Action to Authorize the President/CEO to Execute a Contract for the Economy and Labor Market Tool: *Robert Ramirez*
- Discussion and Possible Action to Authorize the President/CEO to Execute a Contract for the Information Technology Assessment and Strategic Plan: *Robert Ramirez*
- Discussion and Possible Action to Authorize the President/CEO to Execute a Contract for the Registered Apprenticeship Training Project: *Robert Ramirez*

XIII. Information Only:

1. MIP Outage: *Shileen Lee*
2. Audit Update: *Janet Pitman*
3. Financial Update: *Shileen Lee*
4. Facilities Update: *Amy Villarreal*
5. Update on Future Procurements and Contract Renewals: *Robert Ramirez*
6. Performance Measure Update: *Amy Villarreal*
7. Draft Agenda for the May 29, 2020 Board of Directors Meeting: *Ken Trevino*

XIV. Adjournment

**Note:** Except for expressly authorized closed sessions, meetings, discussions, and deliberations of the Board or Committees will be open to the public. Voting in all cases will be open to the public. Board members are advised that using personal communication devices to discuss Committee and Board business during the meeting may be a violation of the Texas Open Meetings Act. Such communications also may be subject to the Texas Public Information Act.

**Closed Session Notice.** PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.