



WORKFORCE SOLUTIONS

of the Coastal Bend

POLICY

CATEGORY: Workforce Programs - Childcare **No: 4.3.104.00**
TITLE: Reapplication for Child Care Provider Agreement
SUPERSEDES: Policy # 516.PR, dtd Sept. 1, 2004
EFFECTIVE: April 27, 2007
BOARD APPROVAL: April 26, 2007 Board of Directors' Meeting
DATE APPROVED: April 26, 2007

I. PURPOSE:

To establish a period of time for a reapplication for a child care provider after the terminating or non-renewal of the Provider Agreement.

II. DEFINITIONS:

Child Care- Child care services provided by the Board to assist qualified parents who are either working or participating in educational or training activities in accordance with state and federal statutes and regulations.

Child Care Contractor-The grant recipient of the funds to implement Child Care Services within the area.

Provider- A person or entity that meets the minimum qualifications as set forth by Board policy for providing child care funded through the Commission.

Self-Arranged Relative Provider- A person or entity that meets the minimum qualifications for providing self-arranged relative child care as set forth by Board Policy.

III. POLICY STATEMENT:

If a child care provider's agreement with the board's quality provider management contractor is terminated or not renewed due to non-compliance with commission rules and Board policies are not followed, the provider may not reapply for a provider agreement until all deficiencies have been corrected. All non compliances must be corrected according to the specifics outlined in the Service Improvement Agreement. The provider must be in good standing with all state and federal programs before a new application can be submitted.

If a child care provider's agreement with the board's quality provider management contractor is terminated or not renewed for documented violations of the provider agreement, the provider may not reapply until a Service Improvement Agreement has been approved by the contractor or until all deficiencies have been corrected.

Self Arranged care will be an option for any provider whose provider agreement was terminated.

IV. PROCEDURES:

N/A

V. RELATED POLICY INFORMATION:

40 TAC

Texas Government Code §2308.263, §2308.252

WorkSource of the Coastal Bend Child Care Standard Operating Procedures

VI. RESPONSIBILITIES:

The Contract Manager shall ensure that all relevant staff and the Child Care Management contractor are informed of and comply with this policy.

The Child Care Management contractor shall ensure that appropriate procedures are implemented and that relevant staff receive training regarding the requirements of this policy.

VII. FORMS AND INSTRUCTIONS:

WorkSource of the Coastal Bend Child Care Standard Operating Procedures

VIII. DISTRIBUTION: Board Board Staff Contracted Staff

IX. SIGNATURES:

Reviewed by EOO Officer

Date

Executive Director

Date