



**WORKFORCE SOLUTIONS**  
of the Coastal Bend

# **Chief Elected Officials (CEO) Council Meeting**

**September 27, 2019  
12:00 noon**

**Keach Family Library  
1000 Terry Shamsie Boulevard  
Robstown, TX**

Aransas • Bee • Brooks • City of Corpus Christi • Duval • Jim Wells •  
Kenedy • Kleberg • Live Oak • Nueces • Refugio • San Patricio

[www.workforcesolutionscb.org](http://www.workforcesolutionscb.org)

## Strategic Goals

- Establish and Strengthen Partnerships
- Effectively/Efficiently Target Rural Area Services
- Increase Workforce Awareness
- Expand Innovative Services to Business
- Explore New Revenue Opportunities
- Improve Internal Efficiencies
- Refine Board Culture

## Mission Statement

At Workforce Solutions of the Coastal Bend, we invest in our regional economic success through access to jobs, training, and employer services.

## Value Statement

**A**ccountability – We address our customers and co-workers in a positive manner that elevates their spirit and creates a professional, supportive workplace for staff, job seekers, and employers.

**T**eamwork – We combine our individual talents for the benefit of the mission and common goals leveraging our unique abilities and contributions.

**T**rust – We consistently deliver on our commitments to our customers and co-workers to establish strong, sustainable relationships.

**I**ntegrity – We are honest, supportive, candid in addressing difficult issues, and willing to share success to demonstrate respect and consideration for our customers and co-workers.

**T**enacity – We resist giving up when the going gets tough and support our customers and co-workers in seeing that issues are resolved and the job gets done.

**U**nderstanding – We are serious and passionate about delivering our services with compassion and empathy.

**D**ignity – We interact with customers and co-workers professionally regardless of their backgrounds, experience, and circumstances to reflect our commitment as public servants.

**E**nthusiasm – We recognize the importance and value of our work and know that every day we have the opportunity to help build the economic success of our regional economy.

## Disclosure and Declaration of a Conflict of Interest

Conflicts of Interest and the appearance of Conflicts of Interest shall be reported according to Board Administrative Policies #1.0.101.00 - Standards of Conduct and Conflict of Interest; and #1.0.105.00 - Reporting Conflict of Interest, Fraud, and Abuse, which were adopted by the Board of Directors on April 26, 2007.

*Conflict of Interest* – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee is in a decision-making position and has a direct or indirect interest, particularly a financial interest, that influences the individual's ability to perform job duties and fulfill responsibilities.

*Appearance of a Conflict of Interest* – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee's action appears to be:

- influenced by considerations of one or more of the following: gain to the person, entity, or organization for which the person has an employment interest, substantial financial interest, or other interest, whether direct or indirect (other than those consistent with the terms of the contract), or;
- motivated by design to gain improper influence over the Commission, the Agency, the Board, or the Board's Chief Elected Officials.

## Code of Ethics

The Workforce Solutions Code of Ethics is a guide for dealing with ethical matters in the workplace and in our relationship with our clients and members of the community.

- We believe in respect for the individual.
- We believe all persons are entitled to be treated with respect, compassion and dignity.
- We believe in openness and honesty in dealing with the general public, the people we serve, and our peers.
- We believe in striving for excellence.
- We believe in conducting ourselves in a way that will avoid even the appearance of favoritism, undue influence or impropriety, so as to preserve public confidence in our efforts.

**Chief Elected Officials (CEO) Council Meeting  
Keach Family Library  
1000 Terry Shamsie Boulevard, Robstown, Texas  
September 27, 2019 – 12:00 noon**

**AGENDA**

	<i>Page</i>
I. Call to Order: <i>Judge Jim Huff, Lead CEO</i>	
II. Roll Call.....	3
III. Announcement on Disclosure of Conflicts of Interest <i>Any Conflicts of Interest or Appearance of a Conflict of Interest with items on this agenda shall be declared at this time. Members with conflicts will refrain from voting, and are asked to refrain from discussion on such items. Conflicts discovered later in the meeting shall be disclosed at that time. Note: Information on open meetings is included at the end of this agenda.</i>	
IV. Public Comments	
V. CEO Council Comments	
VI. Discussion and Possible Action on September 28, 2018 CEO Council Meeting Minutes.....	4-6
VII. Chairman’s Report: <i>Victor M. Gonzalez, Jr</i>	
1. Update on Board Member Appointments and Vacancies.....	7
2. Board of Director and Committee Attendance Records.....	8-9
VIII. President/CEO’s Report: <i>Ken Trevino</i>	
• Business Development, Public Relations and Organizational Update	
IX. CONCURRENCE WITH CONTRACTS OVER \$30,000:	
1. Contract for the Management and Operations of the Career Center System: <i>Ken Trevino</i> .....	10
<i>(Approved by Board of Directors on September 26, 2019)</i>	
2. Contract with Valero Payment Services Center: <i>Ken Trevino</i> .....	11
<i>(Approved by Board of Directors on September 26, 2019)</i>	
X. Information Only:	
1. Financial Dashboard: <i>Shileen Lee</i> .....	12-17
2. Monitoring Reports: <i>Amy Villarreal</i> .....	18-21
3. Update on Future Procurements and Contract Renewals: <i>Robert Ramirez</i> .....	22-50
4. Local Labor Market Information: <i>Amy Villarreal</i> .....	51-54
5. Performance Measure Update: <i>Amy Villarreal</i> .....	55-60
XI. Adjournment	

**Note:** Except for expressly authorized closed sessions, meetings, discussions, and deliberations of the Board or Committees will be open to the public. Voting in all cases will be open to the public. Board members are advised that using personal communication devices to discuss Committee and Board business during the meeting may be a violation of the Texas Open Meetings Act. Such communications also may be subject to the Texas Public Information Act.

**Closed Session Notice.** PUBLIC NOTICE is given that the CEO Council may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Council elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

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**Chief Elected Officials Council Meeting  
Roll Call Roster  
September 27, 2019**

**Chief Elected Officials “CEO” Council**

- \_\_\_\_\_ Judge Jim Huff, Lead CEO; Live Oak County
- \_\_\_\_\_ Judge Eric Ramos; Brooks County
- \_\_\_\_\_ Judge Robert Blaschke; Refugio County
- \_\_\_\_\_ Judge Gilbert N. Saenz; Duval County
- \_\_\_\_\_ Judge Rudy Madrid; Kleberg County
- \_\_\_\_\_ Mayor Joe McComb; City of Corpus Christi
- \_\_\_\_\_ Judge C.H. “Burt” Mills, Jr.; Aransas County
- \_\_\_\_\_ Judge Stephanie A. Moreno; Bee County
- \_\_\_\_\_ Judge Barbara Canales; Nueces County
- \_\_\_\_\_ Judge David Krebs; San Patricio County
- \_\_\_\_\_ Judge Juan Rodriguez, Jr.; Jim Wells County
- \_\_\_\_\_ Judge Louis E. Turcotte, III; Kenedy County

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Printed Name

**MINUTES**  
**Workforce Solutions of the Coastal Bend**  
**Chief Elected Officials (CEO) Council Meeting**  
**Keach Family Library – 1000 Terry Shamsie Boulevard, Robstown, TX**  
**September 28, 2018 - 12:00 Noon**

**CEO Council Members**

**Present**

Judge Jim Huff, Lead CEO; Live Oak County  
Judge Robert Blaschke; Refugio County  
Judge Ricardo O. “Rocky” Carrillo; Duval County  
Mayor Joe McComb; City of Corpus Christi  
Judge C. H. “Burt” Mills, Jr.; Aransas County  
Judge Stephanie A. Moreno; Bee County  
Judge Terry Simpson; San Patricio County

**Absent**

Judge Eric Ramos; Brooks County  
Judge Rudy Madrid; Kleberg County  
Judge Loyd Neal; Nueces County  
Judge Pedro “Pete” Trevino, Jr.; Jim Wells County  
Judge Louis E. Turcotte, III; Kenedy County

**Proxies Present**

None

**WS Executive/Finance Committee**

Victor M. Gonzalez, Jr.; Chair

**Others Present**

Ken Trevino, President/CEO  
Amy Villarreal, Deputy Executive Director  
Shileen Lee, CFO  
Alba Silvas, Contract Manager

Heather Cleverley, Exec. Coord. to President/CEO  
Janet Neely, Administrative Assistant  
Manuel Ugues, SERCO of Texas, Inc.  
Rita Soto, SERCO of Texas, Inc.

**I. Call to Order**

Judge Huff called the meeting to order at 12:15 pm.

**II. Roll Call**

The roll was called and a quorum was present.

**III. Announcement on Disclosure of Conflicts of Interest**

Attention was called to the Disclosure and Declaration of Conflict of Interest guidelines and disclosures were requested at this time. None were made.

**IV. Public Comments**

There were no public comments.

**V. CEO Council Comments**

There were no CEO Council comments.

**VI. Discussion and Possible Action on Minutes of the October 27, 2017 CEO Council Meeting**

Judge Simpson moved to approve the minutes of the October 27, 2017 CEO Council meeting. The motion was seconded and passed.

**VII. Chairman’s Report**

*Update on Board Member Appointments and Vacancies*

Mr. Gonzalez provided an update on Board member appointments and vacancies (included on page 9 of the September 28 agenda packet).

*Board of Director and Committee Attendance Records*

Mr. Gonzalez provided an update on Board of Director and Committee meeting attendance records (included on pages 10-11 of the September 28 agenda packet).

**VIII. President/CEO’s Report**

Mr. Trevino provided highlights from the following President/CEO report distributed at the meeting, including WDC Board & USCM Annual Meeting Boston, MA; 2<sup>nd</sup> Annual YOU Choose! Youth Career Expo; and Business Roundtable with TWC Commissioner and Chair Ruth

R. Hughs. Handouts were provided on the Q3 Report, new Mobile Career Center and YOU Choose! Youth Career Expo.

- Meeting with Dr. Janet Cunningham – May 29
- Meeting with Christine Bryant CCREDC – May 30
- WDC Board & USCM Annual Meeting Boston, MA – June 7-11
- Retail Initiative Conference Call with other Boards – June 18
- United Corpus Christi Chamber of Commerce Meeting – June 20
- CCMC Board Meeting – June 21
- Meeting with Mr. Gonzalez – June 22
- Meeting with Mr. Ugues – June 26
- Conference Call LeeAnn Woods Bee County – June 27
- Meeting with Mr. Gonzalez, Ms. Perez and Ms. Soliz-Garcia – June 28
- Meeting Zachary Evans Federal Reserve Bank of San Antonio – July 2
- Mayors Interagency – July 5
- BAP Task Force Conference Call – July 10
- Presenter at Commissioners Court – July 11
- Meeting with Dr. Cunningham – July 11
- CCREDC Board of Directors Meeting – July 12
- BAP Task Force Meeting Beeville – July 16
- Meeting with Dr. Alvarado ESC2 – July 24
- CEE Strategic Planning Meeting – July 25
- Meeting with Dr. Quintanilla and Cleo Rodriguez – July 25
- Education and Workforce Committee Meeting – July 26
- Martin Longoria Veterans Centric – July 26
- Meet and Greet with Florent “Flo” Groberg – July 26
- Salute to the Military Luncheon – July 26
- Meeting with Mr. Alvaro Ramos – July 27
- TAWB/EDC Retreat – July 31 – August 3
- United Corpus Christi Chamber of Commerce Meeting – August 15
- BACALA Luncheon – August 15
- Meeting with Susanna Martinez – August 16
- Walkthrough new CTC Center in Beeville with Dr. Sandroussi – August 17
- Meeting with James Duerr – August 20
- Meeting with Emily Campbell March of Dimes – August 22
- Customer Service Managers Retreat – August 23
- Meeting with Mr. Gonzalez – August 24
- Aransas Pass Windstorm Rally – August 27
- Meeting with Chancellor Steve Johnson and Mayor Joe McComb – August 29
- State of Energy Luncheon – August 29
- Meeting with Dr. Espinosa CBC Kingsville – August 29
- CCMC Board Meeting – August 30
- Future of the Region South Texas Conference Call – September 5
- Meeting with Kerry Ballast TWC – September 6
- Meeting with Mr. David Loeb Chair for HELP – September 9
- CEE Meeting – September 11
- Public Relations Committee Meeting – September 12
- Meeting with Mr. Gonzalez – September 14

- 2<sup>nd</sup> Annual YOU Choose! Youth Career Expo – September 19
- Business Roundtable with TWC Commissioner and Chair Ruth R. Hughs – September 19
- CCMC Board Meeting – September 25

Mr. Trevino stated this is not possible if we do not have the right team in place. Mr. Trevino emphasized we do have the right team in place and the backfill has been awesome.

**IX. CONCURRENCE WITH CONTRACTS OVER \$30,000:**

- 1. Contract for the Development of Customer Service Training Curriculum and Delivery of Training Services**
- 2. Contract for the Purchase of a Mobile Unit**
- 3. Contract for the Development of a Training Curriculum**
- 4. Contract for Print Shop & Copy Services**

Judge Simpson moved to concur with contracts for the Development of Customer Service Training Curriculum and Delivery; Purchase of a Mobile Unit; Development of a Training Curriculum; and Print Shop & Copy Services. The motion was seconded and passed.

**X. Information Only:**

*1. Financial Dashboard*

Ms. Lee presented the July 2018 Financial Dashboard (included on pages 16-17 of the September 28 agenda packet).

*2. Monitoring Reports*

Ms. Villarreal provided a Monitoring Report for the months of February – August 2018 (included on pages 18-21 of the September 28 agenda packet).

*3. Update on Future Procurements and contract Renewals*

Ms. Villarreal provided an update on future procurements and contract renewals (included on pages 22-45 of the September 28 agenda packet).

*4. Local Labor Market Information*

Ms. Villarreal presented Local Labor Market Information for August 2018 (included on pages 46-49 of the September 28 agenda packet).

*5. Performance Measure Update*

Ms. Villarreal presented the July 2018 Performance Measure Update (included on pages 50-55 of the September 28 agenda packet).

Judge Huff stated next meeting will be the Board of Directors meeting on December 13, 2018 at the Omni Corpus Christi Hotel.

**XI. Adjournment**

The meeting adjourned at 12:58 pm.



## CHAIRMAN'S REPORT – CEO COUNCIL

### Chairman's Report

#### Update on Board Member Appointments and Vacancies

The following new appointments were Certified by TWC on September 10, 2019

<u>Name</u>	<u>County</u>	<u>Category</u>	<u>Term Expiration</u>
Ofelia Hunter	Jim Wells County	CBO/OL	June 30, 2022
Travis Nelson	City of CC	Private Sector	June 30, 2022
Dr. Marc Puig	Bee County	Adult Ed & Lit	June 30, 2022
Susan Temple	San Patricio County	Private Sector	June 30, 2022

Current vacancies:

<u>County</u>	<u>Category</u>	<u>Previous Member</u>
Kenedy	Private Sector	---

#### Board of Director and Committee Attendance Records

Attendance records for Board of Director and Committee meetings are provided on pages 6-7 of the agenda packet.

**Workforce Solutions of the Coastal Bend  
Board Meeting Attendance Record  
January - December 2019**

	<b>Board Member</b>	<b>Representing</b>	<b>21-Feb</b>	<b>23-May</b>	<b>26-Sep</b>	<b>12-Dec</b>	<b>Attendance Rate</b>
1	Afuso, Mary	City of CC	1	0			25%
2	Aguilar, Noemi	Bee	1	1			50%
3	Allsup, Gary	City of CC	1	0			25%
4	Bowen, Sandra	Jim Wells	1	1			50%
5	Cantu, Arnoldo	Duval	0	0			0%
6	Collin, Rosie	San Patricio	1	1			50%
7	De Los Santos, Ray	Refugio	1	0			25%
8	Florence, Tracy	Bee	1	0			25%
9	Flower, Michelle	City of CC	0	1			25%
10	Gatewood, Jesse	Nueces	1	1			50%
11	Garza, Sara	City of CC	1	1			50%
12	Giesler, Randy	Live Oak	0	1			25%
13	Gleason, Mary	City of CC	1	0			25%
14	Gonzalez, Jr., Victor	City of CC	1	1			50%
15	Goodwine, Vince	Nueces	0	0			0%
16	Jones, Parrish	City of CC	0	0			0%
17	Keener, Marcia	San Patricio	1	1			50%
18	Kelley, Kari	Aransas	0	0			0%
19	Lopez, Omar	City of CC	0	0			0%
20	McKaughan, Joan	San Patricio	0	1			25%
21	Owen, John	City of CC	0	1			25%
22	Perez, Gloria	City of CC	1	1			50%
23	Portis, Verna	City of CC	0	0			0%
24	Ramirez, Carlos	Kleberg	1	1			50%
25	Rodriguez Jr., Cleo	City of CC	1	0			25%
26	Salazar, Manny	Kleberg	1	1			50%
27	Sample, Edward	City of CC	1	0			25%
28	Soliz-Garcia, Velma	San Patricio	1	0			25%
29	Unda, C. Michelle	City of CC	0	1			25%
30	Wilson, Catrina	City of CC	0	1			25%

**Workforce Solutions of the Coastal Bend  
Committee Meeting Attendance Record  
January - December 2019**

<b>Child Care Services</b>						
<b>Board Member</b>	<b>Representing</b>	<b>6-Feb</b>	<b>9-May</b>	<b>10-Sep</b>	<b>12-Nov</b>	<b>Attendance Rate</b>
Keener, Marcia (C)	San Patricio	1	1	1		75%
Gleason, Mary (VC)	City of CC	1	1	1		75%
Afuso, Mary	City of CC	0		1		25%
Aguilar, Noemi	Bee	0	1	0		25%
Sample, Ed	City of CC	1		1		50%
Garza, Sara	City of CC	1		1		50%
Portis, Verna	City of CC	0		0		0%
Rodriguez Jr., Cleo	City of CC	1		1		50%

<b>Executive/Finance</b>						
<b>Board Member</b>	<b>Representing</b>	<b>15-Feb</b>	<b>16-May</b>	<b>19-Sep</b>	<b>6-Dec</b>	<b>Attendance Rate</b>
Gonzalez, Victor M. (C)	City of CC	1	1	1		75%
Soliz-Garcia, Velma	San Patricio	0		0		0%
Collin, Rosie	San Patricio	1	1	1		75%
Gatewood, Jesse	Nueces	1	1	0		50%
Keener, Marcia	San Patricio	1	1	0		50%
Owen, John	City of CC	0	1	1		50%
Perez, Gloria	City of CC	1	1	1		75%
Goodwine, Vince	Nueces	1	1	1		75%
Soliz-Garcia, Velma	San Patricio					0%

<b>Public Relations</b>						
<b>Board Member</b>	<b>Representing</b>	<b>7-Feb</b>	<b>7-May</b>	<b>12-Sep</b>	<b>4-Dec</b>	<b>Attendance Rate</b>
Gatewood, Jesse (C)	Nueces	1	1	1		75%
McKaughan, Joan (VC)	San Patricio	0	1	0		25%
Lopez, Omar	City of CC	1	0	1		50%
Cantu, Arnoldo	Duval	1		1		50%
Jones, Parrish	City of CC	1		0		25%
Ramirez, Carlos	Kleberg	0	1	1		50%
Unda, C. Michelle	City of CC	0		1		25%
Wilson, Catrina	City of CC	0	1	0		25%
Florence, Tracy	Bee	1	1	1		75%

<b>Workforce Services</b>						
<b>Board Member</b>	<b>Representing</b>	<b>8-Feb</b>	<b>7-May</b>	<b>13-Sep</b>	<b>5-Dec</b>	<b>Attendance Rate</b>
Soliz-Garcia, Velma	San Patricio	1	1	1		75%
Allsup, Gary	City of CC	1	1	1		75%
De Los Santos, Jr. Ray	Refugio	1		1		50%
Bowen, Sandra	Jim Wells	1	1	1		75%
Giesler, Randy	Live Oak	1	1	1		75%
Goodwine, Vince	City of CC	1	1	1		75%
Kelley, Kari	Aransas	1	1	0		50%
Salazar, Manny	Kleberg	1		1		50%
Flower, Michelle	City of CC	0	1	1		50%
Gonzalez, Jr., Victor M.	City of CC	1	1	1		75%
Perez, Gloria	City of CC	1	1	1		75%

## **ITEM FOR DISCUSSION AND POSSIBLE ACTION**

IX-1. Discussion and Possible Action to Authorize the President/CEO to Execute the Contract for the Management and Operations of the Career Center System

### **BACKGROUND INFORMATION**

At the last Board meeting, the Board received information from the independent evaluators on the rating of proposals submitted as a result of the Request for Proposals (RFP) for the Management and Operations of Workforce Solutions of the Coastal Bend Career Center System.

As a result of the RFP, five proposals were received. Based on the evaluation of the proposals, C2 Global Professional Services (GPS) LLC was rated the highest. Therefore, the Board authorized the President/CEO to enter into contract negotiations with C2 GPS.

Board staff will provide an update on contract negotiations with C2 GPS for the management and operations of the Career Center System.

### **RECOMMENDATION**

The CEO Council concur with authorizing the President/CEO to enter into a contract for the Management and Operations of the Career Center System.

## **ITEM FOR DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION**

IX-2. Authorize the President/CEO to Execute a Contract with Valero Payment Services Center for the Purchase of Gasoline Cards

### **BACKGROUND INFORMATION**

The Board's contract with Valero Payment Services for the purchase of gas cards will end on September 30, 2019. A Request for Proposals (RFP) was issued on May 28, 2019 to procure gas cards for program participants.

As a result of the RFP, two responses were received from qualified vendors. Those responding to the RFP included the Valero Payment Services Center and Royal Performance Group.

The proposals were reviewed and evaluated based on the following criteria: Responsiveness to the RFP; Experience; Availability of Services; Demonstrated Ability; and Cost. Points were also awarded if the respondent was certified by the State of Texas as a HUB (Historically Underutilized Business).

The proposal submitted by Valero Payment Services Center was rated the highest.

### **RECOMMENDATION**

The CEO Council concur with authorizing the President/CEO to execute a contract for Valero Payment Services as the vendor for the purchase of gas cards. The contract will be awarded for a period not to exceed twelve (12) months. The contract may be renewed for an additional three (3) one-year periods beyond the original acceptance/award. The contract extension is done so at the discretion of the Board, based upon need, availability of funds, Contractor's satisfactory performance, and successful contract negotiations.

## **INFORMATION ONLY**

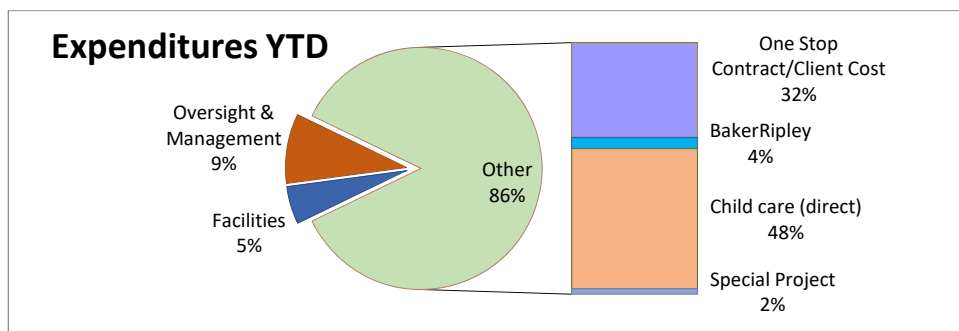
X-1. Financial Dashboard

## **BACKGROUND INFORMATION**

Financial statements are prepared on a monthly basis by Board staff. Based upon the schedule established for meetings, the monthly financial dashboard will be presented to the CEO Council for information purposes.

**WORKFORCE SOLUTIONS OF THE COASTAL BEND**  
**STATEMENT OF ACTIVITIES**  
For the Month Ending  
July 31, 2019

	FY2019 Amended Budget	Current Expenses	YTD	%
				Expended
<b>REVENUES</b>				
Grant revenue - federal	\$ 36,375,627	\$ 2,822,500	\$ 25,564,221	70%
Grant revenue - Non federal	30,000	307.69	3,013.60	
	<u>36,405,627</u>	<u>\$ 2,822,808</u>	<u>\$ 25,567,235</u>	70%
<b>EXPENSES</b>				
<b>Oversight &amp; Management</b>				
Salaries and benefits	\$ 2,589,574	\$ 191,308	\$ 1,975,805	76%
Facilities and related expense	107,317	4,958	40,387	38%
Furniture, equipment, & software	596,566	4,656	56,681	10%
General administrative expense	186,484	10,292	123,392	66%
Communication expense	27,895	2,375	20,250	73%
Professional fees and services	69,719	10,897	73,648	106%
Staff development expense	39,497	300	17,505	44%
Travel expense	100,226	9,637	63,647	64%
Total Oversight & Management Expense	\$ 3,717,278	\$ 234,423	\$ 2,371,316	64%
<b>One Stop Operations</b>				
Facilities and related expense	\$ 850,982	\$ 58,211	\$ 494,112	58%
Furniture, equipment, & software	734,863	9,878	429,562	58%
General administrative expense	360,966	24,310	199,493	55%
Communication expense	155,604	12,233	111,014	71%
Professional fees and services	2,672,178	7,425	57,140	2%
Total One Stop Operations	\$ 4,774,593	\$ 112,058	\$ 1,291,321	27%
Contracted services	\$ 27,913,756	\$ 2,476,326	\$ 21,914,999	79%
Total expense	<u>36,405,627</u>	<u>\$ 2,822,807.72</u>	<u>\$ 25,567,235</u>	70%
Changes in net assets	\$ (0.00)	\$ -	\$ -	



**WORKFORCE SOLUTIONS OF THE COASTAL BEND  
STATEMENT OF ACTIVITIES**

For the Month Ending  
July 31, 2019

**ASSETS**

Current Assets	
Cash & Cash Equivalents	\$ 196,786
Money Market Account	\$ 387,834
Due from TWC	2,528,538
Accounts Receivable	21,550
Prepaid Expense	95,847
Other Assets	28,519
Total Current Assets	\$ 3,259,074
Fixed Assets	
Building Improvements	\$ 1,639,518
Furniture and Equipment	441,016
Less Accumulated Depreciation	(1,560,236)
Net Fixed Assets	\$ 520,299
<b>Total Assets</b>	<b>\$ 3,779,372</b>

**LIABILITIES**

Current Liabilities	
Accounts Payable	\$ 1,916,193
Accrued Expense	1,026,319
Accrued Vacation	73,034
Total Current Liabilities	\$ 3,015,545

**NET ASSETS**

Unrestricted-Non-Federal Fund	\$ 57,262
Temporarily Restricted-Ticket to Work/Other	186,266
Investment in Fixed Assets	520,299
Total Net Assets	\$ 763,827

<b>Total Liabilities and Net Assets</b>	<b>\$ 3,779,372</b>
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Contract No.	Contract Program	Begin Date	End Date	Current Budget	Cum. Expenditur	Budget Balance	% Expended	TWC % Target
<b>Expires 8/31/2019</b>								
2218WDR000	WWRCCA for Hurricane Harvey	2/23/2018	8/31/2019	\$100,000.00	\$68,487.07	\$31,512.93	68%	94%
Non TWC	STDNT HIREABILITY NAVIGATOR PRGM 3018VRS133 (3/1/18-8/31/19)	3/1/2018	8/31/2019	150,000.00	62,333.43	\$87,666.57	42%	NA
Non TWC	2219COL001 (02/28/19-08/31/19) VR FACILITIES-KINGSVILLE	2/28/2019	8/31/2019	40,271.00	26,017.79	\$14,253.21	65%	NA
Non TWC	2219COL001 (07/01/19-08/31/19) VR FACILITIES-BEEVILLE	7/1/2019	8/31/2019	5,011.00	7,692.34	(\$2,681.34)	154%	NA
Non TWC	KINGSVILLE VR EXPENSES MONTHLY	5/1/2019	8/31/2019	70,843.00	6,577.45	\$64,265.55	9%	NA
<b>Expires 9/30/2019</b>								
2219NCP000	Noncustodial Parent Choices Program	9/1/2018	9/30/2019	\$142,403.00	\$117,259.05	\$25,143.95	82%	85%
2219RAG000	Resource Administration Grants	10/1/2018	9/30/2019	\$6,470.00	\$6,470.00	\$0.00	100%	83%
2219REA000	Reemployment Services and Eligibility Assessment	10/1/2018	9/30/2019	\$217,781.00	\$173,428.02	\$44,352.98	80%	83%
2219SNE000	SNAP E&T	10/1/2018	9/30/2019	\$767,349.00	\$610,456.33	\$156,892.67	80%	83%
Non TWC	WAGE SERVICES FOR PAID WE 3018VRS171 (4/1/18-9/30/19)	4/1/2018	9/30/2019	112,500.00	0.00	\$112,500.00	0%	NA
Non TWC	VET (10/01/18-09/30/19)	10/1/2018	9/30/2019	36,000.00	22,808.88	\$13,191.12	63%	NA
<b>Expires 10/31/2019</b>								
2219TAF000	TANF Choices	10/1/2018	10/31/2019	\$2,878,896.00	\$1,686,427.53	\$1,192,468.47	59%	77%
<b>Expires 11/30/2019</b>								
2219CAA000	Child Care Attendance Automation Service	10/1/2018	11/30/2019	\$100,337.00	\$83,212.59	\$17,124.41	83%	71%
<b>Expires 12/31/2019</b>								
2219ATG000	Apprenticeship Texas Expansion Grant	1/16/2019	12/19/2019	\$199,100.00	\$0.00	\$199,100.00	0%	58%
2219CCF000	Child Care	10/1/2018	12/31/2019	\$13,197,833.00	\$10,665,631.34	\$2,532,201.66	81%	67%
2219CCM000	Child Care Local Initiative	10/1/2018	12/31/2019	\$1,742,626.00	\$0.00	\$1,742,626.00	0%	67%
2219CCP000	Child Care DFPS	9/1/2018	12/31/2019	\$1,894,523.00	\$1,604,196.64	\$290,326.36	85%	69%
2219TRA000	Trade Act Services for Dislocated Workers	10/1/2018	12/31/2019	\$162,942.00	\$36,290.06	\$126,651.94	22%	67%
2219WOS001	WOS - Military Family Support	1/1/2019	12/31/2019	\$54,704.00	\$8,641.59	\$46,062.41	16%	58%
2219WPA000	Wagner-Peyser Employment Services	10/1/2018	12/31/2019	\$109,233.00	\$25,517.09	\$83,715.91	23%	67%
2219WPA001	Wagner-Peyser Employment Services	3/4/2019	12/31/2019	\$23,754.00	\$23,754.00	\$0.00	100%	56%
2217NDW001	NDW - Hurricane Harvey	8/28/2017	12/31/2019	\$7,133,000.00	\$6,342,411.67	\$790,588.33	89%	81%
<b>Expires 1/31/2020</b>								
2219CCQ000	Child Care Quality	10/1/2018	1/31/2020	\$734,010.00	\$334,401.65	\$399,608.35	46%	60%
2219WCI000	WCI - Workforce Commission Initiatives	10/1/2018	1/31/2020	\$175,586.00	\$20,577.59	\$155,008.41	12%	60%
Non TWC	3019VRS222 (02/01/19-01/31/20) SEAL	2/1/2019	1/31/2020	230,000.00	162,975.24	\$67,024.76	71%	NA
<b>Expires 2/28/2020</b>								
2219EXT001	EXT - Externship for Teachers	2/22/2019	2/28/2020	\$147,873.00	\$65,773.98	\$82,099.02	44%	NA
<b>Expires 6/30/2020</b>								
2219TAN001	TANF-Texas Internship Initiatives	6/6/2019	6/5/2020	\$100,000.00	\$8,670.35	\$91,329.65	9%	17%
2218WOA000	WIOA - PY18 Adult Allocation	7/1/2018	6/30/2020	\$395,370.00	\$395,370.00	\$0.00	100%	54%
2218WOA000	WIOA - PY18 Adult Allocation (Oct)	7/1/2018	6/30/2020	\$1,726,910.00	\$1,222,182.23	\$504,727.77	71%	54%
2218WOD000	WIOA - PY18 Dislocated Worker Allocation	7/1/2018	6/30/2020	\$283,145.00	\$260,407.61	\$22,737.39	92%	54%
2218WOD000	WIOA - PY18 Dislocated Worker Allocation (Oct)	7/1/2018	6/30/2020	\$1,205,930.00	\$529,064.03	\$676,865.97	44%	54%
2218WOY000	WIOA - PY18 Youth Allocation	7/1/2018	6/30/2020	\$2,223,418.00	\$1,303,934.86	\$919,483.14	59%	54%
2219WOR001	WIOA - PY19 Rapid Response	7/1/2019	6/30/2020	\$22,772.00	\$0.00	\$22,772.00	0%	7%
2219WOS002	WIOS - Women's Entrepreneurship Boot Camp	7/1/2019	6/30/2020	\$0.00	\$0.00	\$0.00		
2219WAF001	WIOA - Alternative Funding for Statewide Activity	7/15/2019	8/31/2020	\$0.00	\$0.00	\$0.00		
<b>Expires 6/30/2021</b>								
2219WOA001	WIOA - PY19 Adult Allocation (July)	7/1/2019	6/30/2021	\$303,747.00	\$0.00	\$303,747.00	0%	0%
2219WOD001	WIOA - PY19 Dislocated Worker Allocation (July)	7/1/2019	6/30/2021	\$265,659.00	\$0.00	\$265,659.00	0%	0%
2219WOY001	WIOA - PY19 Youth Allocation	7/1/2019	6/30/2021	\$0.00	\$0.00	\$0.00	0%	0%
				15	\$36,959,996.00	\$25,880,970.41	\$11,079,025.59	

**WORKFORCE SOLUTIONS OF THE COASTAL BEND  
BUDGET NARRATIVE  
FY 2019**

The proposed budget amendment #4, includes an overall revenue increase for contract closeouts, budget finalization, for a total increase of \$1,625,839.

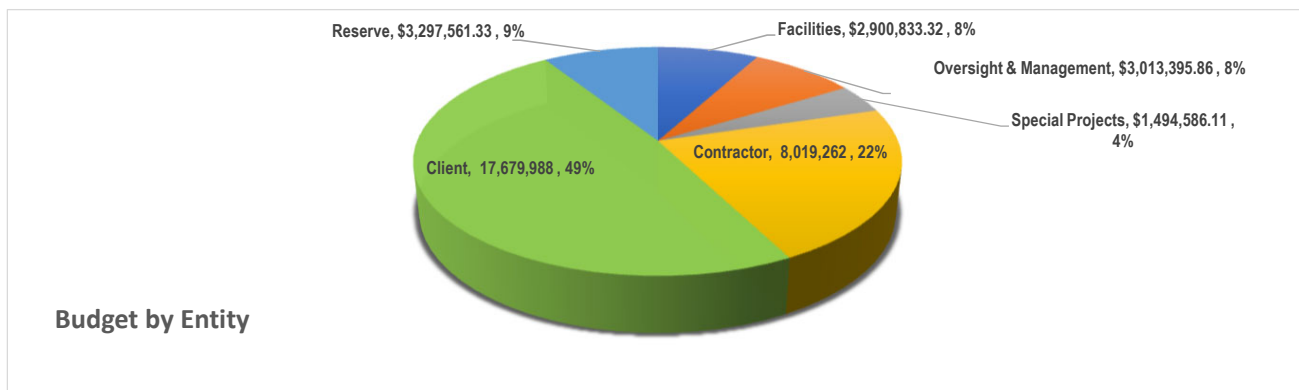
The increase in the budget will be adjusted in the following categories: \$50,000 to Oversight and Management for potential facility expense; \$300,000 in the Furniture and Equipment category; \$40,000 in Professional Fees & Services; \$300,000 in One Stop Operations in Furniture, Equipment, & Software; and the remainder \$935,839 in Contracted Services budget in Child Care and the Reserve for a total of \$1,625,839.

We are requesting approval on budget amendment #4 of the BCY2019 budget.

Contract No.	Program	Amended Budget FY2019	Amendment #4 Fund Finalization / New Funds	Revised Funds Available 7/31/2019
2219NCP000	Noncustodial Parent Choices Program	142,403	0	142,403
2219SNEA00	SNAP E&T	564,646	0	564,646
2219SNEA00	SNAP E&T ABAWD	202,703	0	202,703
2219RAG000	Resource Administration Grants	6,470	0	6,470
2219WC1000	Workforce Commission Initiatives- Red White	11,450	0	11,450
2219WC1000	Workforce Commission Initiatives-- TVLP Vet	7,120	0	7,120
2219WC1000	Workforce Commission Initiatives-- CC Quality Conference	2,274	0	2,274
2219WC1000	Workforce Commission Initiatives--Foster Care Conference	1,067	0	1,067
2219WC1000	Workforce Commission Initiatives--Career in Texas Industries	50,000	0	50,000
2219WC1000	Workforce Commission Initiatives--Excellence in Rural Service Delivery	103,675	0	103,675
2219REA000	Reemployment Services and Eligibility Assessment	217,781	0	217,781
2219CCQ000	Child Care Quality	734,824	0	734,824
2219TAF000	TANF Choices	3,211,933	0	3,211,933
2219CAA000	Child Care Attendance Automation Service	100,337	0	100,337
2219CCF000	Child Care	13,197,833	0	13,197,833
2219CCM000	Child Care Local Initiative	1,742,626	0	1,742,626
2217NDW000	NDW - Texas Oil & Gas	77,837	0	77,837
2219CCP000	Child Care DFPS	1,712,611	181,912	1,894,523
2219TRA000	Trade Act Services for Dislocated Workers	162,942	0	162,942
2219WPA000	Wagner-Peyser Employment Services	153,038	(43,805)	109,233
2219WPA001	Wagner-Peyser Employment Services	0	23,754	23,754
2219EXT001	WOS - Externship for Teachers	147,873	0	147,873
2217WOA000	WIOA - PY17 Adult Allocation	1,475,278	0	1,475,278
2217WOD000	WIOA - PY17 Dislocated Worker Allocation	1,247,070	0	1,247,070
2217WOY000	WIOA - PY17 Youth Allocation	1,534,960	0	1,534,960
2218WOR000	WIOA - PY18 Rapid Response	33,999	(18,224)	15,775
2217NDW001	NDW - Hurricane Harvey	4,006,782	0	4,006,782
2218WDR000	WWRCCA for Hurricane Harvey	87,767	0	87,767
2218WOA000	WIOA - PY18 Adult Allocation	395,188	0	395,188
2218WOD000	WIOA - PY18 Dislocated Worker Allocation	283,145	0	283,145
2218WOY000	WIOA - PY18 Youth Allocation	2,207,395	0	2,207,395
2219WOS001	WOS - Military Family Support	54,704	0	54,704
3019VRS222	Summer Earn and Learn	230,000	0	230,000
2219ATG000	Apprenticeship Texas Expansion Grant	199,100	0	199,100
2218ZOT001	Women's Entrep.	58,333	0	58,333
2219TAN001	TANF-Texas Internship Initiatives	0	100,000	100,000
2219WOA001	WIOA - PY19 Adult Allocation (July)	0	303,747	303,747
2219WOD001	WIOA - PY19 Dislocated Worker Allocation (July)	0	265,659	265,659
3018VRS133	STDNT HIREABILITY NAVIGATOR PRGM	150,000	0	150,000
2219COL001	VR FACILITIES-KINGSVILLE & BEEVILLE	116,125	0	116,125
3018VRS171	WAGE SERVICES FOR PAID WE - CH 2	112,500	0	112,500
Non-TWC	VET (10/01/18-09/30/19)	36,000	0	36,000
2219WAF001	WIOA - Alternative Funding for Statewide Activity	0	812,796	812,796
	<b>Grand Total</b>	<b>\$34,779,788</b>	<b>\$1,625,839</b>	<b>\$36,405,627</b>

**Workforce Solutions of the Coastal Bend  
FY 2019 BUDGET  
For the twelve month period ending September 30, 2019**

	A FY2019 Amended Budget	B FY2019 Amended #4	C FY2019 Amended Budget	Difference C - A
Grant revenue	\$34,779,788	\$1,625,839	\$ 36,405,627	\$ 1,625,839
<b>EXPENSES</b>				
<b>Oversight &amp; Management</b>				
Salaries and benefits	\$ 2,589,574	\$ -	\$ 2,589,574	\$ -
Facilities and related expense	57,317	50,000	107,317	50,000
Furniture, Equipment & Software	296,566	300,000	596,566	300,000
General administrative expense	186,484	-	186,484	-
Communication expense	27,895	-	27,895	-
Professional fees & service	29,719	40,000	69,719	40,000
Staff development expense	39,497	-	39,497	-
Travel expense	100,226	-	100,226	-
<b>Total Oversight &amp; Management Expense</b>	<b>\$ 3,327,278</b>	<b>\$ 390,000</b>	<b>\$ 3,717,278</b>	<b>\$ 390,000</b>
<b>One Stop Operations</b>				
Facilities and related expense	\$ 850,982	\$ -	\$ 850,982	\$ -
Furniture, Equipment & Software	434,863	300,000	734,863	300,000
General administrative expense	360,966	-	360,966	-
Communication expense	155,604	-	155,604	-
Professional fees & service	94,536	-	94,536	-
Client	2,577,642	-	2,577,642	-
<b>Total One Stop Operation</b>	<b>\$ 4,474,593</b>	<b>\$ 300,000</b>	<b>\$ 4,774,593</b>	<b>\$ 300,000</b>
Contracted services	\$ 26,977,917	\$ 935,839	\$ 27,913,756	\$ 935,839
<b>Total expense</b>	<b>\$ 34,779,788</b>	<b>\$ 1,625,839</b>	<b>\$ 36,405,627</b>	<b>\$ 1,625,839</b>
<b>Changes in net assets</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## **INFORMATION ONLY:**

### X-2. Monitoring Reports

## **BACKGROUND:**

The Texas Workforce Commission (TWC) requires that monitoring review results be reported to all relevant parties and to the Board of Directors. The monitoring staff conduct fiscal and program reviews for compliance with federal and state laws and regulations, and compliance with TWC and local policies. The following is a list of the monitoring reviews and significant observations that were completed during the months of February - August 2019.

## **Workforce Solutions – Board**

### Fiscal and Program Reviews

- **Local Match Contract Certifications**
  - 1<sup>st</sup> half of 2018-2019 - \$438,232 in Expenditures were certified and submitted to TWC.
- **TWC Contract Closeouts**
  - All twenty-one (21) PY18 contracts between Workforce Solutions and TWC were reviewed to ensure proper documentation and timely closure. - No issue noted
- **Equal Opportunity Accessibility – Comprehensive Evaluation of all 7 Workforce Locations**
  - There were a few observations at different Workforce locations having to do with ADA complaint bathrooms and Parking.

### **Conclusion:**

- Each observation had mitigating circumstances having to do with the size of the water closet and/or prohibited costs to reconfigure the space. Workforce Solutions Coastal Bend ensures compliance in the provision of services and methods that serve individuals with disabilities the most integrated setting appropriate to include, but not limited to: alternative locations, advance technology (online services), and home visits at the request of the individual.
- **Equal Opportunity – WIOA Section 188 Checklist Review**
  - A review was conducted of the Equal Opportunity nine elements that make up the WIOA Section 188 Checklist to ensure the Board meets the nondiscrimination and accessibility requirements for individuals with disabilities. No issue noted
- **Single Audit Reviews – SERCO Y/E 6/30/18 & BakerRipley Y/E 12/31/18**
  - Both reviews had no material issues noted.
- **Teachers Externship - Contract Review**
  - Reviewed fifteen (15) or 15% of participating teachers for eligibility – no issue noted

## **SERCO of Texas**

### Fiscal & Program Reviews

- **One Stop & Youth Services/Fiscal Review (10/1/18 – 4/30/19)**

The review consisted of the following contractual areas:

* Cash	* Procurements
* Cost Allocation	* Payroll
* Disbursements	* Accounting Internal Controls

### **Observations:**

- Three (3) disbursements that were all related to the Red, White and You event in November of 2018 were not completely authorized, as the Regional Director signature was missing on each of the Purchase Request Forms. All other disbursements in the sample appeared to be fully authorized.

- One (1) invoice for shipping charges by FedEx was improperly charged to the Coastal Bend although the coding was correct on the invoice. The \$90.07 was credited back to the Coastal Bend during the review.
- One (1) invoice for office supplies was paid twice as the invoice was entered into the accounts payable system in error a second time with a similar but different invoice number. The \$372.39 was credited back to the Coastal Bend during the review.

➤ **WIOA – National Dislocated Worker Program Review – Hurricane Harvey 3/21/19**

**Findings:**

- One (1) case in which education was addressed in the assessment case note but not addressed in the Service Plan in TWIST.
- One (1) case had documentation for support services (SS) for OSHA Training for \$150 & \$350 that were voided but are still listed in TWIST under the SS tab.
- One (1) case had documentation for a SS of \$100 for **projected shoe cost** in a case note and entered in the SS tab in TWIST but no documentation in the file that the SS was issued.
- One (1) case had no support documentation (job search log) in the file for the SS of \$60 & \$10 transportation gas cards noted under SS tab in TWIST.
- One (1) case had no support documentation in the file for a transportation SS of \$30.
- Six (6) participants Service Plan are not up-to-date in TWIST.
- Four (4) cases had transportation SS case notes that did not include a statement about no other resources are available.
- One (1) case had a \$60 transportation SS in the case note and entered in the SS tab in TWIST but was only authorized \$50 per documentation in file.
- Two (2) cases had \$50 Gas cards issued that were not entered in TWIST under SS tab.
- One (1) case had late case notes in TWIST.
- One (1) case had a case note dated 3/7/18 and authorization for a \$70 transportation SS but \$90 was entered under the SS Tab in TWIST.

**Conclusion:**

- All corrections were made in TWIST and to the case files affected.
- A 100% review of HHRI active cases was completed in April, 2019.
- Ongoing technical assistance is being provided to staff.
- The overall error rate for this review is 11.51% with a 28% error rate in Support Services and a 48% error rate in TWIST data entry. The Service Provider remains on a CAP.

➤ **WIOA – Adult/Dislocated Worker/National Dislocated Worker Program Review 8/26/19**

**Findings:**

- One (1) participants' assessment had not been updated since 8/20/18, as the customers job status situation had changed.
- One (1) participants service activity (43) Subsidized Employment Other Funds was opened twice (June & July 2019) after the customer quit (5/23) the Hurricane Harvey job.
- One (1) participants service activity (43) Sub. Employment Other Funds was not opened. HHRI job was mentioned in case note and customer was employed with HHRI 5/21-7/26.
- Two (2) participant files did not have backup documentation for the SS entered in TWIST.
- Three (3) customers had no contact by CC since 4/24/19, 5/23/19 and 5/31/19 respectively.
- One (1) case was transferred to new CC without adequate training or coordination with customer.
- One (1) case had sporadic case management and no follow through with customer requesting clothing support services.
- Three (3) participants' Service Plans were not up-to-date in TWIST.
- One (1) participant had late case notes in TWIST.

**Conclusion:**

- All corrections were made in TWIST and to the case files affected.
- Ongoing technical assistance is being provided to staff.
- The overall error rate for this review is 7.95% with the last review 5.71%. The Service Provider remains on a CAP.

**➤ WIOA – Youth Services Review 7/29/19****Findings:**

- One (1) participant case file did not have an assessment Service Plan in the file.
- Three (3) participants' Service Plans were not up-to-date in TWIST after exit.
- One (1) case had the Service Activity (2) Basic Ed. Skills/ABE completion reason that said Completed Successful yet, the case note states that she did not complete her GED.
- One (1) case had no case notes to justify the opening of the three (3) Leadership Development service activity tracking entries in TWIST.
- One case had case notes that were very brief and did not fully explain the steps taken to engage the client before abruptly exiting the case.
- One (1) case had the same case note for three (3) months in a row. The case notes are were very brief and do not explain any support or the story of the conversations with the client.
- Five (5) cases were either not placed in Follow-up or were placed in months after exit.

**Conclusion:**

- All corrections were made in TWIST and to the case files affected.
- Ongoing technical assistance is being provided to staff.
- The overall error rate for this review is 10.6% with the previous review at 8.1%. SERCO remains on a Corrective Action Plan.

**➤ TANF/Choices Review 6/26/19****Findings:**

- Three (3) cases had penalties initiated where the penalty date in TWIST was incorrect.
- One (1) case had job search hours entered on the wrong days of the week in TWIST.

**Conclusion:**

- Technical assistance and training was provided to staff.
- The overall error rate for this review is 1.88% with the last review at 9.35%.
- The Choices staff is to be commended for the turnaround.

**➤ SNAP E&T Review 5/3/19****Findings:**

- One (1) case did not have any evidence that a Workfare slot was explained to the client during their orientation/assessment.
- One (1) case had an acceptable interruption in service yet, no Service Activity 91 (Determined Good Cause) was opened in TWIST.
- One (1) customers support service \$5 gas card was entered in TWIST but was never given too or received by the customer.
- One (1) customer case note indicated a gas card for \$5 was given but under the SS tab in TWIST the transportation support indicates \$0 were given.
- One (1) case had a late case note on 4/4 for a penalty issued on 3/18.
- One (1) case did not have a Timely & Reasonable (T&R) attempt letter sent or penalty entered in TWIST that was justified as of 4/1.
- Three (3) cases had no Reconsideration in case note or (2 cases) entered under the Good Cause Tab for reported and verified Unsubsidized Employment.
- Two (2) cases did not have the work hours entered in TWIST correctly and had several late case notes.
- One (1) case did not have an assessment case note.

**Conclusion:**

- All corrections were made in TWIST and to the case files affected.
- Ongoing technical assistance is being provided to staff.
- The overall error rate in this report is 6.18% with the last review at 7.21%. The error rate for TWIST data entry is 45% with the last review at 35%. The service provider remains on a CAP for the SNAP E&T Program.

**BakerRipley**

Fiscal and Program Reviews

➤ **Child Care Fiscal Review (10/1/18 – 6/30/19)**

The review consisted of the following contractual areas:

- |                   |                                |
|-------------------|--------------------------------|
| * Cash            | * Procurements                 |
| * Cost Allocation | * Payroll                      |
| * Disbursements   | * Accounting Internal Controls |

The review was performed with no issues noted.

➤ **Child Care File Reviews (2)**

The review consisted of the following areas with – No issues noted

- \* Eligibility Determination or (Re) Determination
- \* Income & Parent Share of Cost (PSC)
- \* Documentation of Customer Enrollment

**Observation** - BakerRipley staff is to be commended for their outstanding reviews.

## **INFORMATION ONLY**

X-3. Update on Future Procurements and Contract Renewals

## **BACKGROUND**

An update on future procurements and contract renewals is provided on the following pages. The changes are in highlighted text.



## Update on Future Procurements

Procurement	Anticipated Date of Procurement	Anticipated Date of Contract/Purchase	Anticipated Cost	Over \$30,000 Approval Required	Comments
Request for Qualifications (RFQ) for Financial Audit Services	September/October 2019	December 2019	\$30,400	Yes	The RFQ will be issued to solicit auditing firms to conduct independent annual audits of the Board's finances.
Request for Proposals (RFP) for Janitorial Services	September/October 2019	January 2020	\$30,000 to \$60,000	Yes	The RFP will be issued to solicit janitorial firms to provide janitorial services to its workforce centers located in Corpus Christi (Staples and Sunrise Mall) and Sinton.
Request for Proposals (RFP) for Information Technology Assessment & Strategic Plan	November/December 2019	January 2020	\$25,000 to \$35,000	Yes	The purpose of the RFP is to assist with an assessment and evaluation of the Board's IT system, needs, including work, staffing, and budget to support our IT Department. The results of the assessment will be used to develop a strategic plan which will provide steps to address immediate, short-term and long-term risks and needs.

## SUBCONTRACTOR LOG 2018-2019

NAME	ID#	ACTIVITY	CONTRACT AMOUNT	LATEST CONTRACT AMENDMENT STATUS	CONTRACT STATUS	CONTRACT PERIOD
SERCO of Texas, Inc.	Master	Management and Operation of Workforce Centers (and Youth Development Services)	\$9,019,182.44	<p><u>Amendment #1</u> – To make changes to the Contract’s Statement of Work, Attachment A-2, “Performance Measures BCY 2019”, and Budget, Attachment B. The budget provides for a net increase in the total contract amount of \$272,614.73.</p> <p><u>Amendment #2B</u> – To make changes to the contract’ SOW, General Terms and Conditions and budget. The amendment authorizes an addition to the SOW to include the Teachers Externship Program and the Excellence in Rural Service Delivery initiative. Additionally, the budget provides for a net increase in the total contract amount of \$2,444,993.360.</p> <p><u>Amendment #3B</u> – To make changes to the contract’s SOW to include required transition services, in addition to normal periodic budget adjustments. The amendment authorizes no increases to the budget.</p>	Renewal # 1 (of 3 contract renewals)	10/01/18 – 09/30/19
BakerRipley	Master	Direct Child Care Services	\$16,498,156.08		Renewal #1 (of 3 contract renewals)	10/01/18 – 09/30/19

## SUBCONTRACTOR LOG 2018-2019

NAME	ID#	ACTIVITY	CONTRACT AMOUNT	LATEST CONTRACT AMENDMENT STATUS	CONTRACT STATUS	CONTRACT PERIOD
dlo Three Dimensional Development L.L.C.	Master	Outreach Services	\$30,000.00		Renewal #3 (of 4 contract renewals)	10/01/18 – 9/30/19
Unique Employment Services	Master	Temporary Staffing Services	\$2,429,464.00	<p><u>Amendment #1</u> – To make changes to the Contract’s Signature Page and Attachment B, “Fee/Costs Summary Form”.</p> <p><u>Amendment #2</u> – To incorporate changes to the contract’s Attachment A, “Statement of Work” and to include the revised “National Disaster Relief Worksite Agreement”.</p> <p><u>Amendment #3</u> – To increase the contract amount by \$2,000,000. The increase in the contract amount is needed to pay for costs incurred through the contract end date of September 30, 2019.</p>	Renewal #1 (of 1 contract renewal)	10/01/18 – 9/30/19
dlo Three Dimensional Development L.L.C.	Master	Development of a Customer Service Training Curriculum & Delivery of Training Services	\$33,896.00	<p><u>Amendment #1</u> – To increase the contract amount by an additional \$17,143.50. The additional funds are needed to pay for the work to be done on the projects planned through the month of September.</p> <p><u>Amendment #2</u> – To make changes to the SOW and Attachment B, “Rate/Fee</p>	Renewal #1 (of 1 contract renewal)	10/01/18 – 9/30/19

## SUBCONTRACTOR LOG 2018-2019

NAME	ID#	ACTIVITY	CONTRACT AMOUNT	LATEST CONTRACT AMENDMENT STATUS	CONTRACT STATUS	CONTRACT PERIOD
				Schedule". The amendment does not include any additional funds.		
KAS Consulting Group	Master	Development of a Training Curriculum and Delivery of Training Services	\$22,630.43 (plus travel expenses)	<p><u>Amendment #1</u> – To extend the contract’s end date from December 31, 2018 to February 28, 2019.</p> <p><u>Amendment #2</u> – To extend the contract’s end date from February 28, 2019 to April 30, 2019. And to increase the total contract amount by \$982.16.</p>	Renewal #1 (of 1 contract renewal)	10/01/18 – 4/30/19
SERCO of Texas, Inc.	Master	Summer Earn and Learn (SEAL) Program	\$223,500.00		Year 1	3/25/19 – 9/30/19
Citizens for Education Excellence	Master	Teacher Externship Program	\$92,300.00		Year 1	4/01/19 – 9/30/19
Citizens for Education Excellence	Master	Texas Internship Initiative	\$91,108.00		Year 1 (1 contract Renewal)	6/06/19 – 6/05/20

### PROFESSIONAL & CONSULTING SERVICES

Wood, Boykin, & Wolter, P.C.	Master	Legal Services	Per Contract Legal Fees - \$35,000.00	<p><u>Amendment #1</u> – To make changes to the Contract’s Attachment A, Statement of Work and Attachment B, Fee Schedule. The attorney’s fees were increased and additional language regarding requesting</p>	Renewal #3 (of 4 contract renewals)	10/01/18 – 9/30/19
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## SUBCONTRACTOR LOG 2018-2019

				proposed changes to the contract were included. Amendment #2 – To increase the contract total by \$20,000. The additional funds are needed to pay for the work done representing the Board on legal matters planned through the month of September 30, 2019.		
JDB Public Relations	Master	Consulting Services	Not to Exceed \$1,800 (plus travel expenses)		Year 1	12/19/18 – 3/30/19
dlo Three Dimensional Development L.L.C.	Master	Consulting Services	Not to Exceed \$7,500.00		Year 1	11/20/18 – 9/30/19
ABIP, P.C.	Master	Financial Audit Services	\$30,400		Renewal #2 (of 2 contract renewals)	3/13/19 – 9/30/19
Gallion Consulting, Inc.	Master	Document Management & Software & Scanning	\$19,000		Renewal #3 (of 4 contract renewals)	12/17/18 – 9/30/19
Michael Milson	Master	Proposal Reading Services	\$2,090.00 (plus travel expenses)		Year 1	5/02/19 – 9/30/19
Richard Rogers	Master	Proposal Reading Services	\$8,604.00		Year 1	5/02/19 – 9/30/19
Dr. Stella Garcia	Master	Proposal Reading Services	\$2,090.00		Year 1	5/02/19 – 9/30/19
Renee Barry, CPA	Master	Fiscal Review Services (Pre-Award Review of Career Centers Contract)	\$10,560 (plus travel expenses)	Amendment #1 – To amend the initial contract end date from 9/30/19 to the amended end date of 11/30/19.	Year 1	7/26/19 – 9/30/19

# SUBCONTRACTOR LOG 2018-2019

## LEASE AGREEMENTS

PAK 56 Plaza LLC, SGT 44 Pirate LLC	Master	Lease Agmt. for Center Office in Pirate Plaza Office – Sinton, TX	\$5,118.17 per mo., approx. 3,650 sq. ft./\$1.40	<u>Early Termination</u> – with 90-day written notice.	Year 2 of 5 Year Lease, Exp: 12/31/22	1/01/19 – 12/31/19
Sunrise CC LLC	Master	Lease Agmt. For Sunrise Mall Center – Corpus Christi	\$14,743.92 per mo., approx. 16,026 sq. ft./\$.92	<u>Early Termination</u> – with 90- day written notice.	Year 2 of 5 Year Lease Exp: 12/31/22	1/01/19 – 12/31/19
Texas Workforce Commission	Master	Building Use Lease Agreement for Staples Center – Corpus Christi	Approx. sq. ft. 22,616			10/01/18 – 9/30/19
Office Lease - Coastal Bend College	Master	Lease Agreement for Center Office at CBC Beeville Campus	\$4,084.50 per month (includes utilities and janitorial services), approx. 3,850 sq. ft./\$1.06 plus insurance fee		Year 6 of 6 Year Lease Exp: 9/30/19	10/01/18 – 9/30/19
Office Lease – Coastal Bend College	Master	Lease Agreement for Center Office at CBC Alice Campus	\$2,908.50 per month (includes utilities and janitorial services) approx. 2,730 sq. ft./\$1.06 plus insurance fee		Year 2 of 3 Year Lease Exp: 1/31/21	2/01/19 – 1/31/20

## SUBCONTRACTOR LOG 2018-2019

Office Lease – Coastal Bend College	Master	Lease Agreement for Center Office at CBC Kingsville Campus	\$3,392.55 per month (includes utilities and janitorial services) approx. 3,191 sq. ft./\$1.06 plus insurance fee		Year 1 of 3 Year Lease Exp: 4/30/21	5/01/18 – 4/30/19
Brooks County Independent School District	MOU	Lease Agreement	No monthly lease payments. Pay only for telephone and internet service and for signage and fair share of utilities.		Year 1 of 2 Year Lease Exp: 8/31/20	9/01/18 – 8/31/19
Aransas ISD	MOU	Lease Agreement	\$350.00 per month			Open Dates

### OTHER CONTRACTS/AGREEMENTS

Ops Sec, Inc.	Master	Security Guard Services	Per Contract Hourly Rates		Renewal #1 (of 2 contract renewals)	10/01/18 – 9/30/19
Frost Bank	Master	Banking Services	Fee Based		Renewal #4 (of 4 contract renewals)	10/01/18 – 9/30/19
Corpus Christi File Pro, Ltd.	Master	Business Records Storage & Destruction Services	Price Rate for Storage		Renewal #4 (of 4 contract renewals)	10/01/18 – 9/30/19

## SUBCONTRACTOR LOG 2018-2019

The Safeguard System, Inc.	Master	Fire and Security Alarm Monitoring, Testing, & Maintenance Services	Per Contract Hourly Rates, Monitoring – Security Alarm \$47.00 mo. Fire \$29.00 mo.		Renewal #1 (of 2 contract renewals)	10/01/18 – 9/30/19
Time Warner Cable	Master	Dedicated Access Service Lines Agreement	\$575.00 per mo. – HUB lines to local center sites & 774.00 per mo. – HUB line to TWC		Extended on a year to year basis	Initial Term of Service will commence on date of connectivity
Time Warner Cable	Master	Dedicated Access Service Installation Agreement	\$2,000 – one- time fee		Extended on a year to year basis	Installation of WAN Project
James C. Wendlandt	Agmt.	Employee (401) Retirement Plan	Fee Based			10/01/17 – 9/30/18
Rural Economic Assistance League, Inc. (REAL)	Agmt.	Transportation Assistance Services to Aransas, Bee, Brooks, Duval, Jim Wells, Live Oak, Refugio, and San Patricio counties	Not to Exceed \$5,000.00	Amendment #1 – To amend the contract’s Attachment A, Budget page. The purpose of the change is to include a contract amount as a funding obligation “Not to Exceed \$5,000.00.	Year 1 (2 contract renewals)	10/01/18 – 9/30/19
County of Kleberg Human Services	Agmt.	Transportation Assistance Services to Kleberg and Kenedy counties.			Year 1 (2 contract renewals)	10/22/18 – 9/30/19
Valero Payment Services Company	Master	Purchase of Gas Cards for Program Participants	Not to Exceed \$276,287.00	Amendment #1 – To amend the Contract’s Signature Page and Attachment B, Budget. The purpose of the changes are to primarily delete current language included under the “Funding Obligation” which read	Renewal #4 (of 4 contract renewals)	10/01/18 – 9/30/19



## SUBCONTRACTOR LOG 2018-2019

				“Based on Card Purchase” and replace it with: Not to Exceed \$276, 287.		
Grunwald Printing Co.	Master	Print Shop and Copy Services	Not to Exceed \$16,000.00	Amendment #1 – To amend the Contract’s Signature Page. The purpose of the changes are to primarily delete current language included under the “Funding Obligation” which read “Per Pricing on Purchased Orders” and replace it with: Not to Exceed \$4,000.00. Amendment #2 – To increase the total contract amount by an additional \$16,000.	Year #1 (1 contract renewal)	10/01/18 – 9/30/19
Economic Modeling, LLC (EMSI)	Master	Economy and LMI Tool	\$16,000.00		Renewal #1 (2 contract renewals)	5/01/18 – 4/30/19
F&D’s Lawn Service	Master	Lawn Maintenance Service	\$225.00 (1 <sup>st</sup> time) \$125.00 (on-going)		1 Year contract	10/01/18 – 9/30/19
A+ Center for Education, LLC	Master	Child Care Professional Development Training	\$15,000.00 (plus travel expenses)	Amendment #1 – To increase the amount by \$1,500 to pay for the additional training scheduled on February 20, 2019. Amendment #2 - To increase the amount by \$1,500 to pay for the additional training scheduled on March 13, 2019. Amendment #3 - To increase the amount by \$1,500 to pay for the additional training scheduled on April 25, 2019.	Renewal #1 (of 1 contract renewal)	10/08/18 – 9/30/19

## SUBCONTRACTOR LOG 2018-2019

				<p>Amendment #4 - To increase the amount by \$1,500 to pay for the additional training scheduled on May 15, 2019.</p> <p>Amendment #5 - To increase the amount by \$1,500 to pay for the additional training scheduled on June 15, 2019.</p> <p>Amendment #6 - To increase the amount by \$1,500 to pay for the additional training scheduled on June 19, 2019.</p> <p>Amendment #7 - To increase the amount by \$1,500 to pay for the additional training scheduled on July 20, 2019.</p> <p>Amendment #8 - To increase the amount by \$1,500 to pay for the additional training scheduled on August 17, 2019.</p>		
Enlightenment Consulting, LLC	Master	Child Care Professional Development Training	\$4,800.00	<p>Amendment #1 – To increase the contract amount by \$1,200 to pay for the additional training scheduled on March 20, 2019.</p> <p>Amendment #2 – To increase the contract amount by \$1,200 to pay for the additional training scheduled on July 20, 2019.</p> <p>Amendment #3 - To increase the contract amount by \$1,200 to pay for the additional training scheduled on August 17, 2019.</p>	Renewal #1 (of 1 contract renewal)	11/13/18 – 9/30/19
United Way of the Coastal Bend	MOU	Volunteer Income Tax Assistance (VITA)	\$3,888.00		Year 1	8/01/18 – 7/31/20

## SUBCONTRACTOR LOG 2018-2019

John M. Hart	LOA	Volunteer Income Tax Assistance (VITA)	Per Hourly Rate		Year 1	1/10/19 – 7/31/19
KAS Consulting Group, LLC	Master	Child Care Professional Development Training	\$4,800.00 (plus travel expenses)	<p><u>Amendment #1</u> – To increase the contract amount by \$1,200 to pay for the additional training scheduled on March 6, 2019.</p> <p><u>Amendment #2</u> – To increase the contract amount by \$1,200 to pay for the additional training scheduled on July 20, 2019.</p> <p><u>Amendment #3</u> – To increase the contract amount by \$1,200 to pay for the additional training scheduled on August 17, 2019.</p>	Renewal #1 (of 1 contract renewal)	2/18/19 – 9/30/19
WKMC Architects, Inc.	Master	Certified Space Planning Services	\$5,810.00 (plus travel expenses)	<u>Amendment #1</u> – To increase the contract amount by \$4,210.00 to pay for additional services.	Year 1 (3 contract renewals)	3/20/19 – 9/30/19
Richardson Educator Consulting Services	Master	Child Care Professional Development Training	\$2,100.00 (plus travel expenses)	<p><u>Amendment #1</u> – To increase the contract amount by \$700.00 to pay for additional training scheduled on July 20, 2019.</p> <p><u>Amendment #2</u> – To increase the contract amount by \$700.00 to pay for additional training scheduled on August 17, 2019.</p>		4/09/19 – 9/30/19
Integrity Training and Professional Services	Master	Child Care Professional Development Training	\$1800.00 (plus travel expenses)	<p><u>Amendment #1</u> – To increase the contract amount by \$600.00 to pay for additional training scheduled on July 20, 2019.</p> <p><u>Amendment #2</u> – To increase the contract amount by \$600.00 to pay for additional training scheduled on August 17, 2019.</p>	Renewal #1 (of 1 contract renewal)	6/11/19 – 9/30/19

## SUBCONTRACTOR LOG 2018-2019

icare training	Master	Child Care Professional Development Training	\$1,500.00	Amendment 1 - To increase the contract amount by \$750.00 to pay for additional training scheduled on August 17, 2019.	Year 1	7/19/19 – 9/30/19
Education Support Provider	Master	Child Care Professional Development Training	\$1,550.00 (plus travel expenses)	Amendment #1 - To increase the contract amount by \$775.00 to pay for additional training scheduled on August 17, 2019.	Year 1	7/19/19 – 9/30/19
The Clower Company	Agmt.	Commercial Real Estate Brokerage Services	Broker's fees paid by seller/landlord		Year 1 (2 contract renewals)	5/20/19 – 12/31/19
Joe Adame & Associates, Inc.	Agmt.	Commercial Real Estate Brokerage Services	Broker's fees paid by seller/landlord		Year 1 (2 contract renewals)	6/01/19 – 5/31/20
C2 Global Professional Services. LLC	Master	Transition Services – Career Center Services Delivery System	\$95,719.78		Year 1	8/01/19 – 9/30/19

### TWC GRANTS & CONTRACTS LOG 2018–2019

NAME	TWC CONTRACT #	AMENDMENT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
Agency Board Agreement for an Integrated Workforce System	2216ABA000	<p><u>Amendment #1</u> – To amend the grant period beginning on 2/01/16 to terminate on 9/30/2019.</p> <p><u>Amendment #2</u> – To make changes to the “Terms and Conditions” and Attachment A, “Safeguards for TWC Information”. These changes are made to comply with the integration of the Vocational Rehabilitation Prog.</p>	To establish the nature of the working relationship between the Agency and the local Workforce Board to include the goals, responsibilities and obligations with respect to the administration of these programs, or other service delivery programs.		2/01/16 – 9/30/19
National Dislocated Worker Grant (NDW) Project TX-31 Oil & Gas	2217NDW000		To provide funds to assist with temporarily expanding capacity to serve dislocated workers impacted by the downturn in the oil and gas and related industries, including manufacturing, transportation, logistics, supply chain businesses, and other industries. This will enhance dislocated workers’ employability and earnings, meet the increased demand for employment and training services, and quickly reemploy laid-off workers.	\$730,433	10/11/16 – 12/31/18
Military Family Support Pilot Program	2217WOS000	<u>Amendment #1</u> – To make changes to the project’s statement of	The Military Family Support Pilot Program is a program designed to better meet the needs of military	\$49,631	1/01/17 – 12/31/18

NAME	TWC CONTRACT #	AMENDMENT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
		work regarding the program activities and performance measures. <u>Amendment #2</u> – To make changes to the project’s statement of work regarding the program activities and performance measures and reporting periods. And to extend the end date from 2/28/18 to 12/31/18..	spouses entering the job market at military installations in Texas. The program will provide enhanced job search assistance, assessment of skills, LMI, resume writing and interview skills, and if funding is available, to support training in high-demand occupations.		
Workforce Innovation and Opportunity Act – Dislocated Worker	2217WOD000		To provide funds to support the planning and delivery of service to dislocated workers, including trade-affected workers and ranked unemployment insurance claimants.	\$1,247,070	7/01/17 – 6/30/19
Workforce Innovation and Opportunity Act - Youth	2217WOY000	<u>Amendment #2</u> – To increase the grant amount by \$7,813 and make administrative changes to the contract.	To provide funds to plan and deliver services to low income youth and young adults, ages 14-24, who face barriers to employment, beginning with career exploration and guidance, continued support for educational attainment, opportunities for skills training in in-demand industries and occupations, and culminating with good job along a career pathway or enrollment in post-secondary education.	\$1,534,960	7/01/17 – 6/30/19
Workforce Innovation and Opportunity Act - Adult	2217WOA000	<u>Amendment #2</u> – To increase grant amount by \$7,397, for a total	To provide job seekers and workers with the high-quality career services, education and training, and supportive	\$1,475,278	7/01/17 – 6/30/19

NAME	TWC CONTRACT #	AMENDMENT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
		amended grant amount of \$1,475,278 and to make administrative changes to the grant.	services they need to get good jobs and stay employed, and to help businesses find skilled workers and access other supports including education and training for their current workforce.		
National Dislocated Worker Disaster Grant Project – Hurricane Harvey	2217NDW001	<p><u>Amendment #1</u> – To make changes to the SOW project requirements.</p> <p><u>Amendment #2</u> – To increase the grant award by \$1,000,000. The purpose of the funding is to expand service capacity to the local area.</p> <p><u>Amendment #3</u> – To make changes to the project and administrative requirements and to increase the grant amount by \$2,000,000.00.</p> <p><u>Amendment #4</u> – To make changes to the SOW project requirements.</p> <p><u>Amendment #5</u> – To make changes to the SOW project and administrative requirements and to increase the grant</p>	To provide funds to assist individuals residing in Workforce Development Areas affected by Hurricane Harvey. The grant funds will provide a basis to ensure an effective workforce investment system response to create temporary employment opportunities to assist with clean-up, recovery, and humanitarian efforts in counties impacted in the Board area.	\$7,133,000	8/28/17 – 12/31/19

NAME	TWC CONTRACT #	AMENDMENT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
		<p>amount by \$1,000,000 for a total of \$5,633,000.00</p> <p>(1)Amendment #6 – To make some revisions to the SOW and administrative requirements and to increase the grant amount by \$1,500,000.</p> <p>(2)Amendment #7 – To make a change to the contract end date from 9/30/19 to 12/31/19.</p>			
Texas Department of Family and Protective Services (TDPS) Child Care	2218CCP000		To purchase child care services who are deemed eligible and authorized for services by (TDPS). Under this grant, the Board will provide child care services by making the established network of child care providers in the local workforce area available to all DFPS referrals.		9/01/17 – 12/31/18
Child Care and Development Fund Child Care Local Match	2218CCM000		Matching funds to assist families who meet eligibility to have access to direct child care services so that they can work or attend school or training.	\$1,783,397	10/01/17 – 12/31/18
CCDF Quality Improvement Activity	2218CCQ000	<p>Amendment #1 – To update the award official name to Reagan Miller.</p> <p>Amendment #2 – To increase the grant amount by \$20,494 for a total of \$250,102,</p>	<p>Local Boards areas and their subcontractors that implement child care quality improvement activities shall do so according to the rules and regulations established by the lead agency.</p> <p>Child Care Alloc.- \$250,102</p>	\$367,718	10/01/17 – 1/31/19



NAME	TWC CONTRACT #	AMENDMENT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
		and increases non-Allocated Child Care funds by \$12,602 for a total of 117,616. Additionally, some administrative changes were made. <u>Amendment #3</u> – To amend the current end date of the grant period from 10/31/18 to 1/31/19.	<u>Non-Allocated CC funds (Mentors/Assessors)</u> - \$117,616		
Child Care Attendance Automation	2218CAA000		To provide the needed resources for the statewide implementation of a standardized Child Care Attendance Automation Services.	\$74,027	10/01/17 – 11/30/18
Temporary Assistance for Needy Families/Choices	2218TAN000		To end the dependence of needy parents on public assistance by promoting job preparation, work, and marriage through the provision of services.	\$2,954,390	10/01/17 – 10/31/18
Child Care Services Formula Allocation	2218CCF000	<u>Amendment #1</u> – To make updates on the financial section requirements and the name of the awarding official. <u>Amendment #2</u> – To make changes to SOW financial and administrative requirements and to add Child Care	Child care services are provided to families who meet the eligibility criteria. These direct child care services allow parents to work or to attend school or training, which helps them achieve economic self-sufficiency.	\$10,471,578	10/01/17 – 12/31/18

NAME	TWC CONTRACT #	AMENDMENT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
		Formula funding of \$1,004,197.			
Trade Act Services for Dislocated Workers	2218TRA000		The purpose of this grant is to assist Trade certified dislocated workers in locating new jobs, which may include training for a new occupation, as rapidly and as effective as possible.	\$104,442	10/01/17 – 12/31/18
Wagner-Peyser Employment Services	2218WPA000	<u>Amendment #1</u> – To make changes to the Administrative Requirements and to add \$11,955 from the Board's unspent TWC State held Salary and Longevity distribution to the ES Operating Funds.	To provide funds to establish an organizational framework to integrate the delivery of Wagner-Peyser funded Employment Services (ES) into the Workforce Solutions Offices.	\$147,275	10/01/17 – 12/31/18
Reemployment Services & Eligibility Assessment	2218REA000		The intent of RESEA is to provide claimants with access to a widely array of available resources that support reemployment and to connect claimants to the direct provision of intensive career services as appropriate. The RESEA program targets claimants who are mostly likely to exhaust benefits and be in need of reemployment services.	\$175,074	11/01/17 – 10/31/18
Student Hireability Navigator Program	3018VRS133		To provide Student Hireability Navigator services to referred VR participants as identified by local TWC Vocational Rehabilitation staff (VR staff). Student Hireability Navigator services support TWC's Vocational Rehabilitation Services for individuals with disabilities.	\$150,000	3/01/18 – 8/31/19

NAME	TWC CONTRACT #	AMENDMENT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
Wage Services for Paid Work Experience	3018VRS171		Under this agreement, the Board will provide paid work experience services to include payment of the student's wages and associated costs for participants identified by the local TWC Vocational rehabilitation staff (VR staff).	\$112,500	4/01/18 – 9/30/19
Externships for Teachers	2218WOS000		WFSCB will provide a Summer Teacher Externship (Program) for educators working in districts located in the area. Teachers participating in the program will gain workplace related experiences that they can develop into curriculum for their students. The primary focus is to provide teachers with job-relevant experiences as it applies to math, science, English, communications skills, work ethics, and social skills. The teachers will incorporate these "real world" examples and problems into lesson plans for their students, thus making the connection between academic skills and the workplace.	\$105,162	4/04/18 – 2/28/19
Workforce Innovation and Opportunity Act - Adult	2218WOA000	<u>Amendment #1</u> – To make revisions to the SOW Project, Financial, and Uniform Administrative requirements. Additionally, the grant award was increase by \$2,239.00 to a new amended grant award amount of \$2,122,280.	To provide job seekers and workers with the high-quality career services, education and training, and supportive services they need to get good jobs and stay employed, and to help businesses find skilled workers and access other supports including education and training for their current workforce.	\$2,127,655	07/01/18 – 6/30/20

NAME	TWC CONTRACT #	AMENDMENT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
		(3)Amendment #2 – To make administrative changes to the Contract General Terms & Conditions and to increase the grant amount by \$5,375.00.			
Workforce Innovation and Opportunity Act – Dislocated Worker	2218WOD000	Amendment #1 – To make revisions to the SOW Project and Financial Administrative requirements.	To provide funds to support the planning and delivery of service to dislocated workers, including trade-affected workers and ranked unemployment insurance claimants.	\$1,489,075	07/01/18 – 6/30/20
Workforce Innovation and Opportunity Act - Youth	2218WOY000	Amendment #1 – To make revisions to the SOW project requirements and financial requirements. (4)Amendment #2 – To make administrative changes to the Contract General Terms & Conditions and fiscal audit requirements. Additionally, increased the grant amount by \$6,780.00.	To provide funds to plan and deliver services to low income youth and young adults, ages 14-24, who face barriers to employment, beginning with career exploration and guidance, continued support for educational attainment, opportunities for skills training in in-demand industries and occupations, and culminating with good job along a career pathway or enrollment in post-secondary education.	\$2,223,418	7/01/18 – 6/30/20
Workforce Innovation and Opportunity Act – Rapid Response	2218WOR000	Amendment #1 – To make changes to the SOW project and financial requirements.	To provide funds to plan and deliver services to enable dislocated workers to transition to new employment as quickly as possible, following either a permanent closure or mass layoff, or a	\$33,999	7/01/18 – 6/30/19

NAME	TWC CONTRACT #	AMENDMENT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
			natural or other disaster resulting in a mass job dislocation.		
Noncustodial Parent Choice Program	2219NCP000		To assist NCPs who have substantial barriers to employment and career advancement to become self-sufficient while also making consistent child support payments.	\$142,403	9/01/18 – 9/30/19
Child Care Services Formula Allocation	2219CCF000	<u>Amendment #1</u> – To make admin. changes to the contract’s “Standard Terms & Conditions”.	Child care services are provided to families who meet the eligibility criteria. These direct child care services allow parents to work or to attend school or training, which helps them achieve economic self-sufficiency.	\$13,197,833	10/01/18 – 12/31/19
Child Care and Development Fund Child Care Local Match	2219CCM000		Matching funds to assist families who meet eligibility to have access to direct child care services so that they can work or attend school or training.	\$1,742,626	10/01/18 – 12/31/19
Child Care Attendance Automation	2219CAA000		To provide the needed resources for the statewide implementation of a standardized Child Care Attendance Automation Services.	\$100,337	10/01/18 – 11/30/19
Wagner-Peyser Employment Services	2219WPA000	<u>Amendment #1</u> – To amend grant award amount for the purpose of transferring \$26,000 from the operation grant to salary/longevity to maintain temporary employees. Also, made changes to the administrative requirements.	To provide funds to establish an organizational framework to integrate the delivery of Wagner-Peyser funded Employment Services (ES) into the Workforce Solutions Offices.	\$135,223	10/01/18 – 12/31/19

NAME	TWC CONTRACT #	AMENDMENT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
CCDF Quality Improvement Activity	2219CCQ000	(5)Amendment #1 – To amend the grant award to change the end date from 10/31/19 to 1/31/2020, make changes to the SOW, administrative requirements and general terms and conditions. Also, to amend the grant award by adding \$16,856.00 to a total grant ward of \$734,010.00.	Local Boards areas and their subcontractors that implement child care quality improvement activities shall do so according to the rules and regulations established by the lead agency. <u>Child Care Alloc.</u> - \$304,907 <u>Non-Allocated CC funds (Mentors/Assessors)</u> - \$263,885 Add't CC Quality Improvement Activities - \$148,362	\$734,010	10/01/18 – 1/31/20
Corpus Christi Building Use Agreement	2219ADM001		To provide the Board with office space. The building has 22,616 square feet of office space located at 520 N. Staples.		10/01/18 – 9/30/19
Resource Administration Grant	2219RAG000		To provide the Board funds to acquire and support shared facilities and in those facilities, to acquire goods and services that support access to and use of common equipment, hardware platforms, consumables, and telecommunications networks.	\$6,470	10/01/18 – 9/30/19
Trade Act Services for Dislocated Workers	2219TRA000		The purpose of this grant is to assist Trade certified dislocated workers in locating new jobs, which may include training for a new occupation, as rapidly and as effective as possible.	\$162,942	10/01/18 – 12/31/19
Reemployment Services and Eligibility Assessment	2219REA000		The intent of RESEA is to provide claimants with access to a widely array of available resources that support reemployment and to connect claimants	\$217,781	10/01/18 – 9/30/19

NAME	TWC CONTRACT #	AMENDMENT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
			to the direct provision of intensive career services as appropriate. The RESEA program targets claimants who are mostly likely to exhaust benefits and be in need of reemployment services.		
Temporary Assistance for Needy Families/Choices	2219TAF000		To end the dependence of needy parents on public assistance by promoting job preparation, work, and marriage through the provision of services.	\$2,878,896	10/01/18 – 10/31/19
Supplemental Nutrition Assistance Program Employment & Training	2219SNE000	<p><u>Amendment #1</u> – To add BCY 2019 SNAP Able-Bodied Adults Without Dependents (ABAWD) Only funding of \$184,540. And to make some revisions to the Administrative Requirements.</p> <p><u>(6)Amendment #2</u> – To amend the grand award amount by an additional \$90,815, for a total grand award amount of \$767,349.</p>	The Supplemental Nutrition Assistance Program (SNAP) is designed to assist SNAP recipients obtaining employment through participation in allowable job search, training, education, or workfare activities that promote long-term self-sufficiency.	\$767,349	10/01/18 – 9/30/19
Apprenticeship Texas Expansion Grant	2219ATG000		The Apprenticeship Texas Expansion Grant will provide support to the Board to engage local industry and workforce partners in developing new Registered Apprenticeship training programs and expand existing RA training programs - including new occupations and underrepresented populations.	\$199,100	12/20/18 – 12/19/19

NAME	TWC CONTRACT #	AMENDMENT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
Military Family Support Grant Award	2219WOS001	<u>Amendment #1</u> – To amend the SOW requirements. No changes to the grant award amount.	The Military Family Support Pilot Program is a program designed to better meet the needs of military spouses entering the job market at military installations in Texas. The program will provide enhanced job search assistance, assessment of skills, LMI, resume writing and interview skills, and if funding is available, to support training in high-demand occupations.	\$54,704	1/01/19 – 12/31/19
Externships for Teachers	2219EXT001		WFSCB will provide a Summer Teacher Externship (Program) for educators working in districts located in the area. Teachers participating in the program will gain workplace related experiences that they can develop into curriculum for their students. The primary focus is to provide teachers with job-relevant experiences as it applies to math, science, English, communications skills, work ethics, and social skills. The teachers will incorporate these “real world” examples and problems into lesson plans for their students, thus making the connection between academic skills and the workplace.	\$147,873	2/22/19 – 2/28/20
Wagner-Peyser Employment Services Reimbursement Fee	2219WPA001	<u>(7)Amendment #001 – To make changes to the grant’s standard terms and conditions and payment plan.</u>	To provide funds to establish an organizational framework to integrate the delivery of Wagner-Peyser funded Employment Services (ES) into the Workforce Solutions Offices.	\$23,754	3/01/19 – 12/31/19
Infrastructure Support Services and Shared Cost Agreement	2219COL001	<u>(8)Amendment #1 – To make administrative changes to the</u>	Agreement to establish the relationship between TWC and WFSCB in regard to: physically co-locating and integrating	<u>\$40,271</u>	2/28/19 -8/31/19



NAME	TWC CONTRACT #	AMENDMENT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
		<p>General Terms &amp; Conditions and SOW and increase the contract amount by \$9,498.00 for a total contract amount of \$30,837.00.</p> <p>(9)Amendment #2 – To make minor revisions to the General Terms &amp; Conditions, SOW, Project Cost Requirements, and increase the contract amount by \$5,011.00</p> <p>(10)Amendment #3 – To make changes to the contract SOW and to add \$4,423.00 in funding.</p>	<p>TWC Vocational Rehabilitation (VR) staff at the Board's offices and TWC's reimbursement of the Board for TWC VR's share of initial start-up, recurring monthly, and shared costs of Workforce Solutions Offices(s).</p>		
(11)Workforce Innovation and Opportunity Act - Adult	2219WOA001		<p>To provide job seekers and workers with the high-quality career services, education and training, and supportive services they need to get good jobs and stay employed, and to help businesses find skilled workers and access other supports including education and training for their current workforce.</p>	\$1,630,596	7/01/19 – 6/30/21
(12)Workforce Innovation and Opportunity Act - Dislocated Worker	2219WOD001		<p>To provide funds to support the planning and delivery of service to dislocated workers, including trade-affected workers and ranked unemployment insurance claimants.</p>	\$1,363,801	7/01/19 – 6/30/21

NAME	TWC CONTRACT #	AMENDMENT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
(13) Workforce Innovation and Opportunity Act - Youth	2219WOY001		To provide funds to plan and deliver services to low income youth and young adults, ages 14-24, who face barriers to employment, beginning with career exploration and guidance, continued support for educational attainment, opportunities for skills training in in-demand industries and occupations, and culminating with good job along a career pathway or enrollment in post-secondary education.	\$1,706,019	7/01/19 – 6/30/21
(14) Women's Entrepreneurship Boot Camp	2219WOS002		WFSCB along with its partners, Texas A&M-CC and the United Corpus Christi Chamber of Commerce will deliver a Women's Entrepreneurship Bootcamp branded the Women Empowered (WE) Summit through a full day workshop format that will help 200 aspiring women entrepreneurs and business owners in the 11-county Coastal Bend region create, sustain, or expand a business in Texas and to help existing women-owned businesses gain access to the resources of the TWC and other state agencies. The event is planned for March 2020.	\$58,207	7/01/19 – 6/30/20

NAME	TWC CONTRACT #	AMENDMENT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
(15) Workforce Innovation and Opportunity Act Rapid Response	2219WOR001		To provide funds to plan and deliver services to enable dislocated workers to transition to new employment as quickly as possible, following either a permanent closure or mass layoff, or a natural or other disaster resulting in a mass job dislocation.	\$22,772	7/01/19 – 6/30/20
(16) Workforce Innovation and Opportunity Act Alternative Funding for Statewide Activities	2219WAF001		The funding allows for services such as implementing innovative programs and strategies designed to meet the needs of all employers, including small employers; developing strategies for effectively serving individuals with barriers to employment and for coordinating programs and services among one-stop partners.	\$812,796	7/15/19 – 8/31/20
(17) Child Care Services Formula Allocation	2220CCF001		Child care services are provided to families who meet the eligibility criteria. These direct child care services allow parents to work or to attend school or training, which helps them achieve economic self-sufficiency.	\$13,466,173	10/01/19 – 12/31/20
(18) Texas Department of Family and Protective Services (DFPS)	2220CCP001		To purchase child care services who are deemed eligible and authorized for services by (TDPS). Under this grant, the Board will provide child care services by making the established network of child care providers in the local workforce area available to all DFPS referrals.		9/01/19 – 12/31/20

NAME	TWC CONTRACT #	AMENDMENT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
(19)Supplemental Nutrition Assistance Program Employment & Training	2220SNE001		The Supplemental Nutrition Assistance Program (SNAP) is designed to assist SNAP recipients obtaining employment through participation in allowable job search, training, education, or workfare activities that promote long-term self-sufficiency.	\$766,164	10/01/19 – 9/30/20

- (1)Signed 5/01/19
- (2)Signed 8/27/19
- (3)Signed 7/27/19
- (4)Signed 8/01/19
- (5)Signed 5/24/19
- (6)Signed 4/24/19
- (7)Signed 6/10/19
- (8)Signed 4/11/19
- (9)Signed 7/02/19
- (10)Signed 8/29/19
- (11)Signed 6/10/19
- (12)Signed 6/20/19
- (13)Signed 6/23/19
- (14)Signed 6/25/19
- (15)Signed 6/27/19
- (16)Signed 7/25/19
- (17)Signed 9/06/19
- (18)Signed 9/07/19
- (19)Signed 9/11/19

## INFORMATION ONLY

### X-4. Local Labor Market Information

#### **Labor Market Intelligence Update**

The August 2019 unemployment rate for the Coastal Bend region decreased -0.2% over the month to 4.4%. This is also a decrease of -0.6% from August 2018. All 11 of the Coastal Bend counties experienced decreases over the month.

It should be noted that the Civilian Labor Force (CLF) in the Coastal Bend region has gradually increased over the last year with the number of unemployed workers decreasing by approximately 1,500 workers over the time frame.

The regional economy remains strong as evidence with more than 8,600 jobs currently available in WorkInTexas.com. With many of these in-demand jobs in *Construction, Production, and Health Care Occupations*, the need remains high for skilled and trade occupations for the foreseeable future.

The Corpus Christi Metropolitan Statistical Area (MSA) increased by 0.7% Total Nonfarm jobs over the month with *Professional and Business Services* experiencing the greatest increase at 3.2%.

## BACKGROUND

Local labor market information for August 2019 is included on the following pages.

# Coastal Bend Workforce Area

(Not Seasonally Adjusted Unemployment Rates by WDA, MSA, & County)

Area	Area Type	Latest Monthly Data August 2019						Previous Monthly Data July 2019				Year Ago August 2018			
		Labor Force	Employment	Unemployment	Rate	M+-	Y+-	Labor Force	Employment	Unemployment	Rate	Labor Force	Employment	Unemployment	Rate
United States	Nation	163,922,000	157,878,000	6,044,000	3.7	0.0	-0.1	163,351,000	157,288,000	6,063,000	3.7	161,802,000	155,604,000	6,197,000	3.8
Texas	State	14,032,284	13,560,414	471,870	3.4	0.0	-0.3	14,018,764	13,542,973	475,791	3.4	13,860,971	13,344,054	516,917	3.7
Corpus Christi	MSA	207,238	198,128	9,110	4.4	-0.1	-0.6	206,838	197,514	9,324	4.5	206,691	196,409	10,282	5.0
Coastal Bend	WDA	263,935	252,273	11,662	4.4	-0.2	-0.6	263,371	251,387	11,984	4.6	262,649	249,555	13,094	5.0
Aransas	County	10,146	9,729	417	4.1	-0.3	-1.1	10,111	9,667	444	4.4	10,158	9,627	531	5.2
Bee	County	9,759	9,304	455	4.7	0.0	-0.3	9,734	9,280	454	4.7	9,869	9,380	489	5.0
Brooks	County	2,508	2,378	130	5.2	-1.5	-0.7	2,550	2,380	170	6.7	2,444	2,301	143	5.9
Duval	County	5,200	4,966	234	4.5	-0.1	-0.6	5,180	4,944	236	4.6	5,065	4,806	259	5.1
Jim Wells	County	17,822	17,016	806	4.5	-0.2	-0.9	17,820	16,976	844	4.7	16,977	16,067	910	5.4
Kenedy	County	259	250	9	3.5	-0.1	-0.5	249	240	9	3.6	251	241	10	4.0
Kleberg	County	13,126	12,503	623	4.7	-0.2	-0.4	13,018	12,381	637	4.9	13,097	12,430	667	5.1
Live Oak	County	4,907	4,733	174	3.5	-0.3	-0.3	4,885	4,700	185	3.8	5,120	4,925	195	3.8
Nueces	County	166,943	159,951	6,992	4.2	-0.1	-0.6	166,708	159,531	7,177	4.3	166,497	158,588	7,909	4.8
Refugio	County	3,116	2,995	121	3.9	-0.1	-0.5	3,097	2,972	125	4.0	3,135	2,996	139	4.4
San Patricio	County	30,149	28,448	1,701	5.6	-0.1	-0.5	30,019	28,316	1,703	5.7	30,036	28,194	1,842	6.1

(M+-) Change in unemployment rate from last month (Increase) (Decrease)

(Y+-) Change in unemployment rate from last year (Increase) (Decrease)

- Earnings for all occupations Coastal Bend, expressed as hourly rate (TWC):

<b>Coastal Bend</b>	<b>All Occupations-</b>	<b>Average \$18.35/hr.</b>	<b>Entry level \$8.58/hr.</b>	<b>Experienced workers \$23.24/hr.</b>	<b>Top 10% \$33.56/hr.</b>
<b>Texas</b>	<b>All Occupations-</b>	<b>Average \$20.97/hr.</b>	<b>Entry level \$8.88/hr.</b>	<b>Experienced workers \$ 27.02/hr.</b>	<b>Top 10% \$39.64/hr.</b>

- Educational Attainment for population 25 years of age and older - Corpus Christi (Census American Fact Finder/American Community Survey):

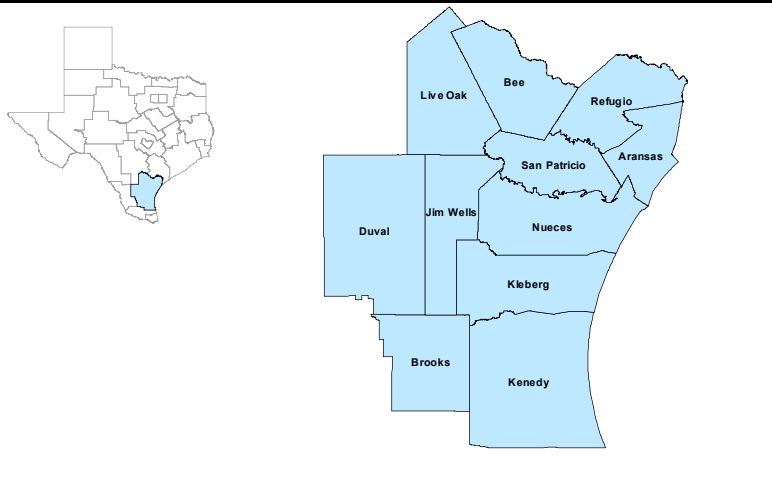
<b>Less than 9<sup>th</sup> grade</b>	<b>8.7%</b>	<b>12<sup>th</sup> grade &amp; GED</b>	<b>27.7%</b>	<b>Associates degree</b>	<b>7.0%</b>	<b>Graduate or Professional degrees</b>	<b>8.4%</b>
<b>9<sup>th</sup> thru 11<sup>th</sup> grade</b>	<b>9.3%</b>	<b>Some College</b>	<b>25.1%</b>	<b>Bachelors degree</b>	<b>13.8%</b>		

- Median earnings Corpus Christi by education for persons 25 years of age & up (Census AFF/ACS): **\$27,211** (\$36,380 male/ \$22,328 female)

<b>Less than High School</b>	<b>\$15,437</b>	<b>Some College or Associates</b>	<b>\$28,739</b>	<b>Graduate or Professional</b>	<b>\$56,681</b>
<b>High School &amp; GED</b>	<b>\$26,818</b>	<b>Bachelor's</b>	<b>\$44,078</b>		

## Coastal Bend Workforce Development Area

August 2019



WDA Labor Force Statistics				
	Aug-19	Jul-19	Aug-18	Yearly Change
Civilian Labor Force	263,935	263,371	262,649	1,286
Employed	252,273	251,387	249,555	2,718
Unemployed	11,662	11,984	13,094	-1,432
Unemployment Rate	4.4%	4.6%	5.0%	-0.6%

Texas Labor Force Statistics				
	Aug-19	Jul-19	Aug-18	Yearly Change
Civilian Labor Force	14,015,573	14,063,720	13,768,541	247,032
Employed	13,508,756	13,539,870	13,222,420	286,336
Unemployed	506,817	523,850	546,121	-39,304
Unemployment Rate	3.6%	3.7%	4.0%	-0.4%

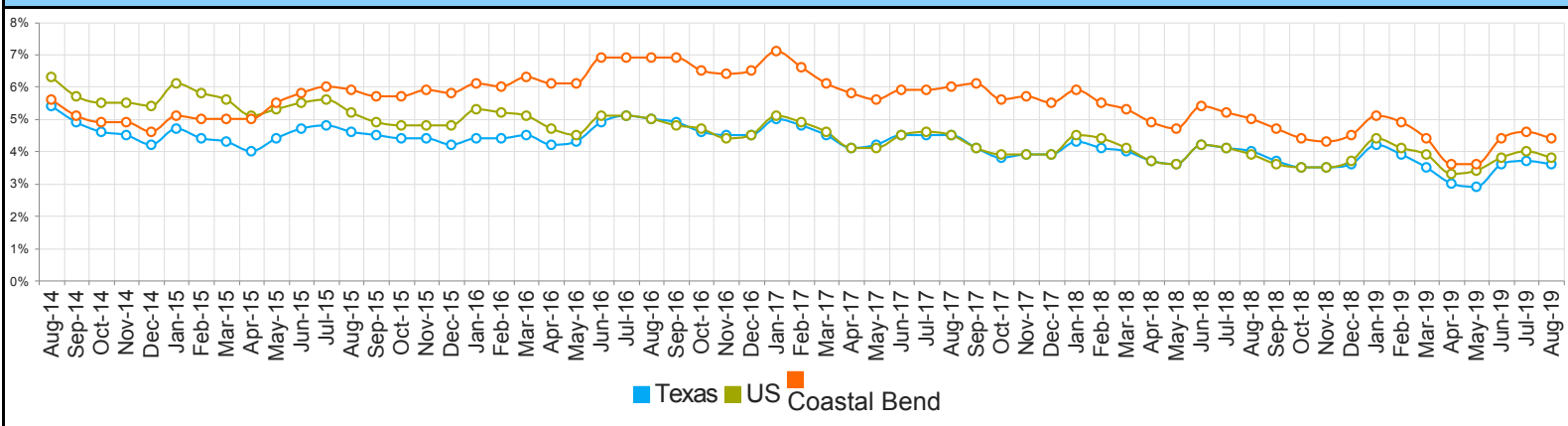
  

US Labor Force Statistics				
	Aug-19	Jul-19	Aug-18	Yearly Change
Civilian Labor Force	164,019,000	164,941,000	161,909,000	2,110,000
Employed	157,816,000	158,385,000	155,539,000	2,277,000
Unemployed	6,203,000	6,556,000	6,370,000	-167,000
Unemployment Rate	3.8%	4.0%	3.9%	-0.1%

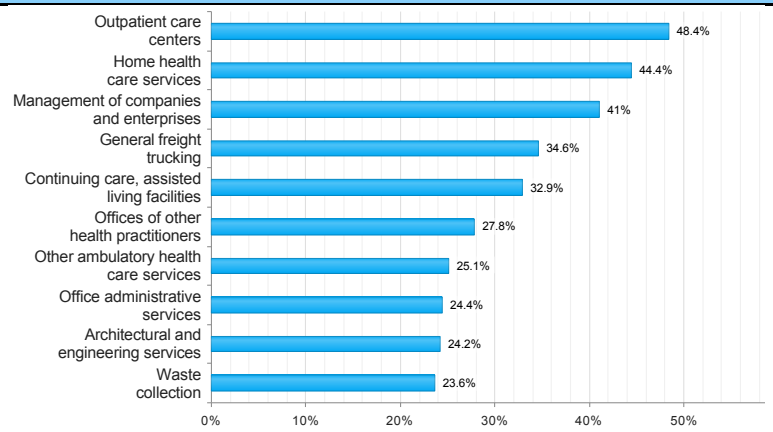
  

Continued Claims for the Week of the 12th				
	Aug-19	Jul-19	Aug-18	Yearly Change
WDA	2,304	2,547	2,185	119
Texas	94,100	104,088	93,251	849

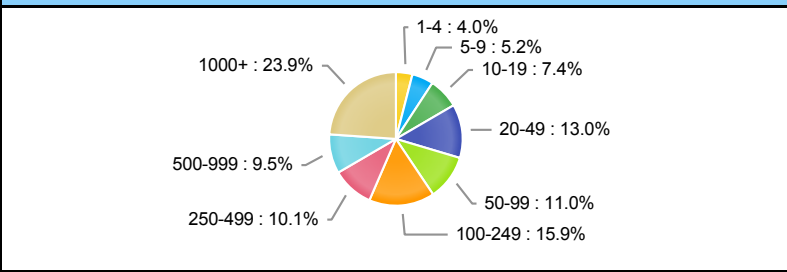
## Historical Unemployment Rates



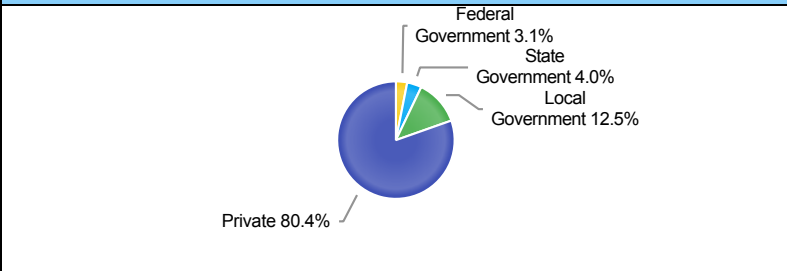
## Projected Top Ten Fastest Growing Industries in WDA (% Growth 2016-2026)



## Employment by Size Class (1st Quarter 2019)



## Employment by Ownership (1st Quarter 2019)



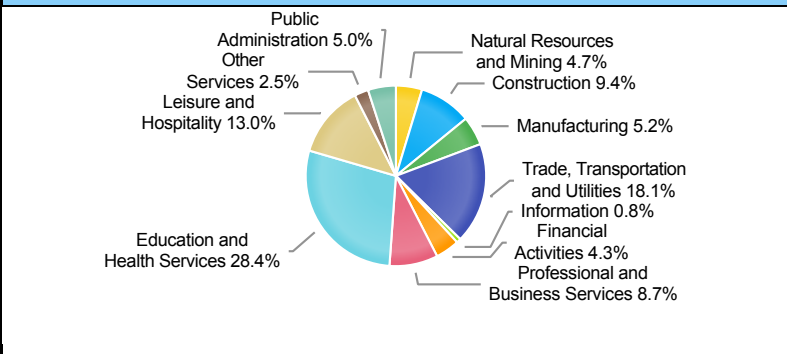
## Average Weekly Wage (1st Quarter 2019)

	Q1 2019	Q4 2018	Q1 2018	Quarterly Change	Yearly Change
WDA	\$924	\$933	\$899	\$-9	\$25
Texas	\$1,204	\$1,148	\$1,168	\$56	\$36
US	\$1,184	\$1,144	\$1,152	\$40	\$32

## Employment by Industry (1st Quarter 2019, Percent Change)

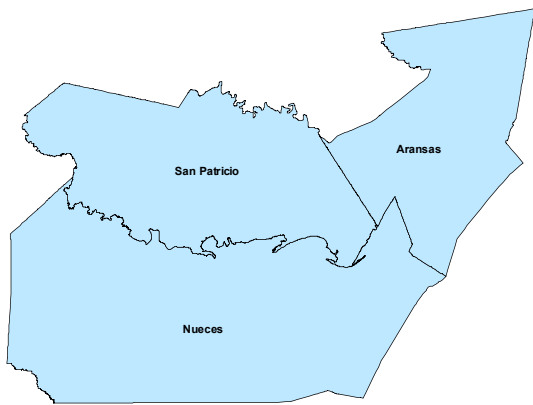
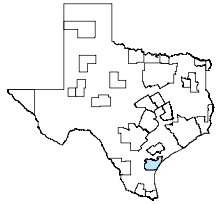
Industry	Employment	% of Total	% Quarterly Change	% Yearly Change
Natural Resources and Mining	11,075	4.7%	-2.2%	5.5%
Construction	22,308	9.4%	-5.7%	-8.9%
Manufacturing	12,175	5.2%	-2.9%	-1.3%
Trade, Transportation and Utilities	42,677	18.1%	-1.9%	0.1%
Information	1,904	0.8%	-1.1%	-3.4%
Financial Activities	10,081	4.3%	0.7%	4.2%
Professional and Business Services	20,674	8.7%	-2.6%	2.8%
Education and Health Services	67,036	28.4%	0.0%	1.6%
Leisure and Hospitality	30,820	13.0%	0.5%	1.8%
Other Services	5,834	2.5%	-1.0%	1.4%
Public Administration	11,746	5.0%	-1.6%	-0.6%

## Employment by Industry (1st Quarter 2019)



## Corpus Christi MSA

August 2019



MSA Labor Force Statistics				
	Aug-19	Jul-19	Aug-18	Yearly Change
Civilian Labor Force	207,238	206,838	206,691	547
Employed	198,128	197,514	196,409	1,719
Unemployed	9,110	9,324	10,282	-1,172
Unemployment Rate	4.4%	4.5%	5.0%	-0.6%

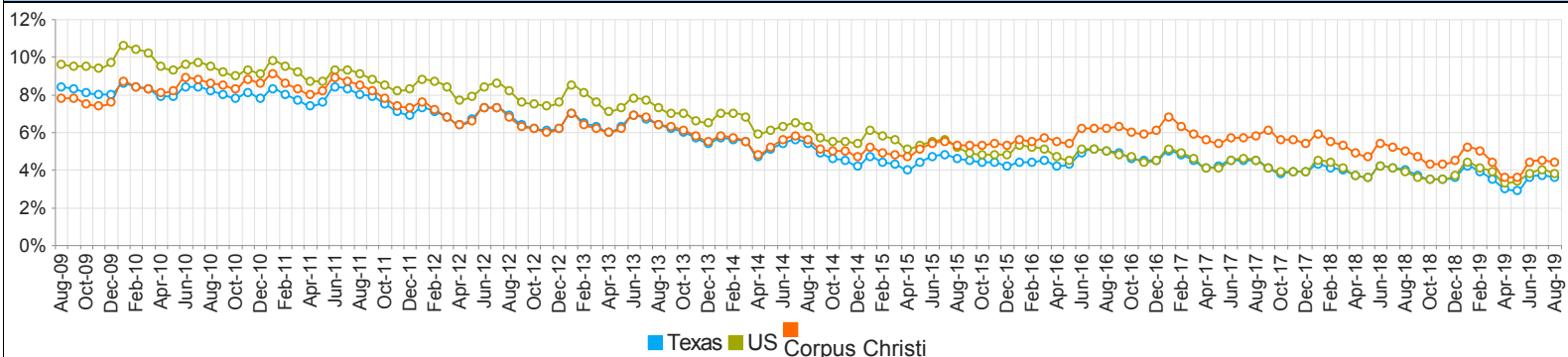
  

Texas Labor Force Statistics				
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Civilian Labor Force	14,015,573	14,063,720	13,768,541	247,032
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Unemployed	506,817	523,850	546,121	-39,304
Unemployment Rate	3.6%	3.7%	4.0%	-0.4%

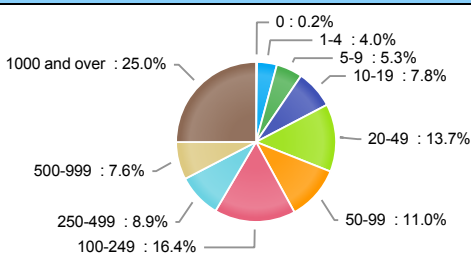
  

US Labor Force Statistics				
	Aug-19	Jul-19	Aug-18	Yearly Change
Civilian Labor Force	164,019,000	164,941,000	161,909,000	2,110,000
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Unemployed	6,203,000	6,556,000	6,370,000	-167,000
Unemployment Rate	3.8%	4.0%	3.9%	-0.1%

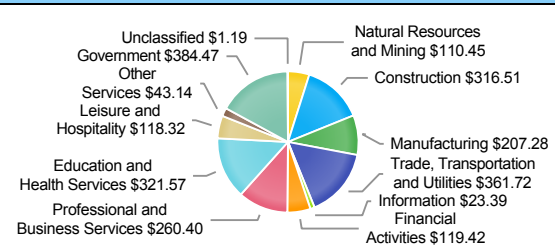
### Historical Unemployment Rates



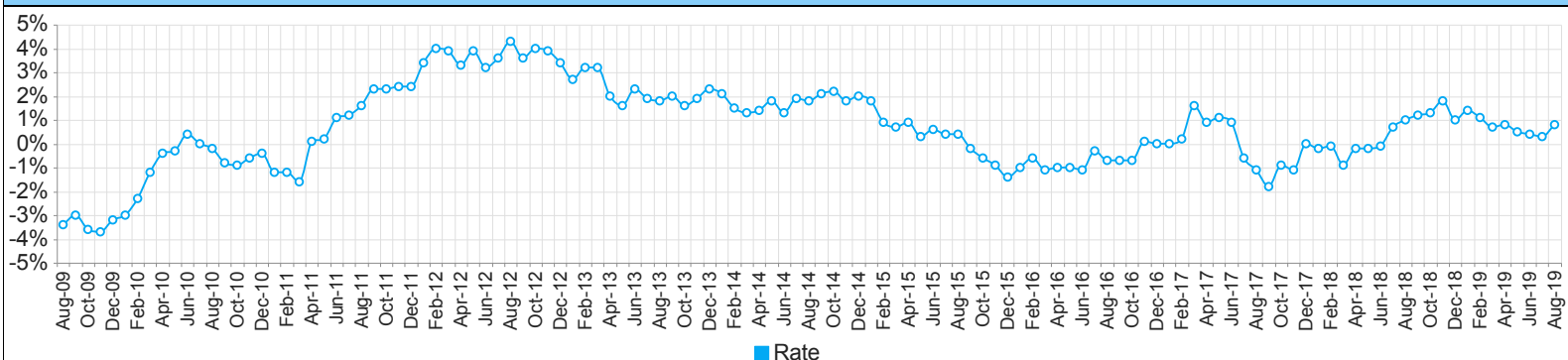
### Employment by Size Class (1st Quarter 2019)



### Wages by Industry (in millions) (1st Quarter 2019)



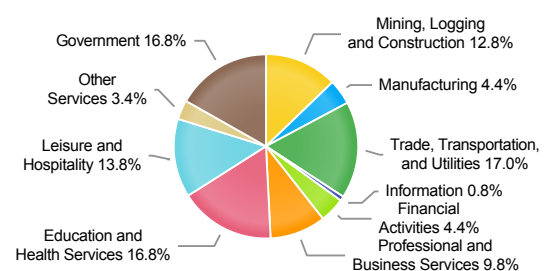
### Annual Growth Rate Total Non-agricultural employment



### Employment by Industry (August 2019)

Industry	Current Month Employment	% Monthly Change	% Yearly Change
Total Nonfarm	194,600	0.7%	0.8%
Mining, Logging and Construction	25,000	1.6%	2.5%
Manufacturing	8,600	0.0%	3.6%
Trade, Transportation, and Utilities	33,000	0.6%	-0.6%
Information	1,600	0.0%	0.0%
Financial Activities	8,600	0.0%	2.4%
Professional and Business Services	19,100	3.2%	1.6%
Education and Health Services	32,700	0.6%	2.2%
Leisure and Hospitality	26,800	-1.1%	-0.7%
Other Services	6,600	0.0%	3.1%
Government	32,600	0.9%	-0.9%

### Employment by Industry (August 2019)





## INFORMATION ONLY

### X-5. Performance Measure Update

## BACKGROUND INFORMATION

### Performance Update (June 2019 Final Release)

#### Summary

March 2019 Final Release Monthly Performance Report (MPR) has Workforce Solutions of the Coastal Bend exceeding five (5) measures, meeting twelve (12).

Board Contract Year 2019, seventeen (17) of the seventeen (17) measures are meeting or exceeding on a Year-to-Date Performance Period. The measure criteria for BCY19 incentives have not been published. **Quartile 3**

#### Background

Listed below are the TWC Performance Measures definitions and an indication of whether the individual measures are attained or not, Target % and Current %. The percentages of target attained are represented by the following:

Non-WIOA Measures	WIOA Measures
<b>+P</b> - Meeting performance at <b>&gt;= 105% of target</b>	<b>+P</b> - Meeting performance at <b>&gt;= 110% of target</b>
<b>MP</b> - Meeting performance at <b>&gt;=97.5% of target or better</b>	<b>MP</b> - Meeting performance at <b>&gt;=90% of target or better</b>
<b>MP</b> - Meeting performance but at risk by TWC on the TWC Board Summary Report-Contracted Measures” - <b>95% to less than 97.5% of target.</b>	<b>MP</b> - Meeting performance but at risk by TWC on the TWC Board Summary Report-Contracted Measures” <b>&lt;95% of target</b>
<b>-P</b> - Not meeting performance at <b>&lt;95% of target</b>	<b>-P</b> - Not meeting performance at <b>&lt;90% of target</b>
<b>N/A</b> – The Median Earning measures for AD/DW continue to be reviewed by TWC Performance Department and targets will be forthcoming.	

### Reemployment and Employer Engagement Measures

#### **+P** Claimant Reemployment Within 10 Weeks

The percent of monetarily eligible, registered initial claimants subject to work search reemployed within 10 weeks.

#### **+P** # of Employers Receiving Workforce Assistance

The number of employer reporting units served.

### Program Participation Measures

#### **+P** Choices Full Work Rate

The % of Employment Expected Choices Families that meet their Participation Goal exclusively thru paid employment (or school for teens) supplemented by Employment Preferred Families and those in the 2 month Ramp Up phase who meet participation exclusively thru paid employment (or school for teens)

**MP Average Number Children Served Per Day - Combined**

The number of customers receiving qualifying services during the performance period.

**WIOA Outcome Measures**

**MP Employed/Enrolled Q2 Post Exit – All Participants**

The percent of Exiting Program Participants (Exiters) Employed or Enrolled in Education or Training IN the 2nd Calendar Quarter after Exit

**MP Employed/Enrolled Q2-Q4 Post Exit – All Participants**

The percent of Exiting Program Participants (Exiters) Employed or Enrolled in Education/Training IN the 2nd Quarter after Exit who are ALSO Employed or Enrolled in Education/Training IN BOTH the 3rd and 4th Calendar Quarters after Exit.

**MP Median Earnings Q2 Post Exit – All Participants**

The Median Earnings in the 2nd Calendar Quarter after Exit for Participants Employed in the 2nd Calendar Quarter after Exit

**+P Credential Rate – All Participants**

The percent of Exiting Program Participants (Exiters) who were in Training/Education other than OJT or Employer Customized Training and who achieved a Recognized Credential within 1 Year of Exit

**MP Employed Q2 Post Exit – Adult**

The percent of Exiting Program Participants (Exiters) Employed IN the 2nd Calendar Quarter after Exit

**MP Employed Q4 Post Exit – Adult**

The percent of Exiting Program Participants (Exiters) Employed IN the 4th Calendar Quarter after Exit

**N/A Median Earnings Q2 Post Exit – Adult**

The Median Earnings in the 2nd Calendar Quarter after Exit for Participants Employed in the 2nd Calendar Quarter after Exit

**MP Credential Rate – Adult**

The percent of Exiting Program Participants (Exiters) who were in Training/Education other than OJT or Employer Customized Training and who achieved a Recognized Credential within 1 Year of Exit

**MP Employed Q2 Post Exit – DW**

The percent of Exiting Program Participants (Exiters) Employed IN the 2nd Calendar Quarter after Exit

**MP Employed Q4 Post Exit – DW**

The percent of Exiting Program Participants (Exiters) Employed IN the 4th Calendar Quarter after Exit

**N/A Median Earnings Q2 Post Exit – DW**

The Median Earnings in the 2nd Calendar Quarter after Exit for Participants Employed in the 2nd Calendar Quarter after Exit

**MP Credential Rate – DW**

The percent of Exiting Program Participants (Exiters) who were in Training/Education other than OJT or Employer Customized Training and who achieved a Recognized Credential within 1 Year of Exit

**MP Employed/Enrolled Q2 Post Exit – Youth**

The percent of Exiting Program Participants (Exiters) Employed or Enrolled in Education or Training IN the 2nd Calendar Quarter after Exit

**MP Employed/Enrolled Q4 Post Exit – Youth**

The percent of Exiting Program Participants (Exiters) Employed or Enrolled in Education/Training IN the 4th Calendar Quarter after Exit

**+P Credential Rate – Youth**

The percent of Exiting Program Participants (Exiters) who were in Training/Education other than OJT or Employer Customized Training and who achieved a Recognized Credential within 1 Year of Exit

# BOARD SUMMARY REPORT - CONTRACTED MEASURES

Year-to-Date Performance Periods\*

BOARD NAME: **COASTAL BEND**

**FINAL RELEASE**  
As Originally Published 8/7/2019  
**JUNE 2019 REPORT**

Status Summary		With Positive Performance (+P):	Meeting Performance (MP):	With Negative Performance (-P):	% +P & MP											
Contracted Measures		5	12	0	100.00%											
Source	Measure	Status	% Current Target	Current Target	EOY Target	Current Perf.	Prior Year End	2 Years Ago YE	YTD Num	YTD Den	QTR 1	QTR 2	QTR 3	QTR 4	From	To
Notes																

## Reemployment and Employer Engagement Measures

TWC	Claimant Reemployment within 10 Weeks	+P	120.29%	54.61%	54.61%	65.69%	63.81%	57.28%	4,746	7,225	67.70%	63.04%	66.34%		7/18	3/19
TWC	# of Employers Receiving Workforce Assistance	+P	113.14%	2,709	3,136	3,065	3,603	3,305	----	----	2,054	1,933	1,821		10/18	6/19

## Program Participation Measures

TWC	Choices Full Work Rate - All Family Total	+P	123.50%	50.00%	50.00%	61.75%	54.02%	52.28%	71	115	62.18%	60.44%	62.62%		10/18	6/19
TWC	Avg # Children Served Per Day - Combined (Discrete Month)	MP	95.00%	3,060	3,060	2,907	n/a	n/a	58,140	20	n/a	n/a	n/a	n/a	6/19	6/19
TWC	Avg # Children Served Per Day - Combined	n/a	n/a	n/a	n/a	2,837	2,302	2,076	553,246	195	2,648	2,904	2,963		10/18	6/19

1. TWC modified child care measure status methodology effective with the February MPR to be more consistent with the historic methodology. Generally, <95% of Target is -P, >=105% of Target is +P (unless service level is unsustainable), or else MP. This methodology is applied to the monthly Ramp-up Target if the Board has not yet hit their Combined Target or against the Combined Target itself once the Board has fully ramped up.

## WIOA Outcome Measures

LBB-K	Employed/Enrolled Q2 Post Exit – C&T Participants	MP	99.96%	69.00%	69.00%	68.97%	68.48%	68.10%	10,092	14,633	68.12%	67.93%	68.72%	71.21%	7/17	6/18
LBB-K	Employed/Enrolled Q2-Q4 Post Exit – C&T Participants	MP	101.32%	84.00%	84.00%	85.11%	84.35%	82.49%	9,986	11,733	84.25%	85.08%	87.01%	84.10%	1/17	12/17
TWC	Median Earnings Q2 Post Exit – C&T Participants	+P	106.16%	\$5,338.00	\$5,338.00	\$5,666.91	\$5,514.25	\$5,274.38	n/a	9,484	\$5,491.81	\$5,505.55	\$5,603.90	\$6,132.64	7/17	6/18
LBB-K	Credential Rate – C&T Participants	MP	101.73%	60.00%	60.00%	61.04%	54.88%	51.25%	94	154	74.29%	74.36%	54.90%	37.93%	1/17	12/17
DOL-C	Employed Q2 Post Exit – Adult	MP	94.07%	78.80%	78.80%	74.13%	80.52%	79.76%	278	375	77.84%	67.61%	67.12%	79.69%	7/17	6/18
DOL-C	Employed Q4 Post Exit – Adult	MP	95.31%	80.10%	80.10%	76.34%	83.19%	80.82%	284	372	71.43%	77.65%	82.04%	64.79%	1/17	12/17
DOL-C	Median Earnings Q2 Post Exit – Adult	---	-----	-----	-----	\$7,948.25	\$7,880.54	\$7,279.98	n/a	274	\$12,559.23	\$5,019.47	\$4,525.44	\$6,376.25	7/17	6/18
DOL-C	Credential Rate – Adult	MP	91.93%	65.80%	65.80%	60.49%	44.27%	55.77%	49	81	80.00%	75.00%	45.83%	35.71%	1/17	12/17
DOL-C	Employed Q2 Post Exit – DW	MP	106.14%	75.10%	75.10%	79.71%	82.16%	76.82%	165	207	79.63%	73.68%	88.37%	79.25%	7/17	6/18
DOL-C	Employed Q4 Post Exit – DW	MP	98.92%	80.30%	80.30%	79.43%	83.24%	67.95%	166	209	81.13%	75.56%	87.04%	73.68%	1/17	12/17
DOL-C	Median Earnings Q2 Post Exit – DW	---	-----	-----	-----	\$7,726.88	\$8,383.75	\$6,634.93	n/a	163	\$8,213.74	\$7,963.36	\$6,224.95	\$7,606.03	7/17	6/18
DOL-C	Credential Rate – DW	MP	91.57%	77.70%	77.70%	71.15%	74.00%	70.83%	37	52	82.35%	50.00%	77.78%	54.55%	1/17	12/17

Note: In some cases historic data not available at time of original publication (such as when a new measure is created) has been added to the MPR retroactively to allow trend analysis.

# BOARD SUMMARY REPORT - CONTRACTED MEASURES

Year-to-Date Performance Periods\*

BOARD NAME: **COASTAL BEND**

*FINAL RELEASE*  
As Originally Published 8/7/2019

**JUNE 2019 REPORT**

Source	Measure	Status	% Current Target	Current Target	EOY Target	Current Perf.	Prior Year End	2 Years Ago YE	YTD Num	YTD Den	QTR 1	QTR 2	QTR 3	QTR 4	From	To
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## WIOA Outcome Measures

DOL-C 2	Employed/Enrolled Q2 Post Exit – Youth	MP	100.28%	68.30%	68.30%	68.49%	68.18%	69.00%	<u>150</u> 219		62.20%	76.67%	73.47%	68.97%	7/17	6/18
DOL-C 2	Employed/Enrolled Q4 Post Exit – Youth	MP	102.93%	67.30%	67.30%	69.27%	66.12%	73.05%	<u>133</u> 192		66.67%	77.97%	59.76%	80.00%	1/17	12/17
DOL-C 2	Credential Rate – Youth	+P	120.77%	41.40%	41.40%	50.00%	55.13%	65.88%	<u>10</u> 20		33.33%	80.00%	50.00%	0.00%	1/17	12/17

2. <90% of Target is -P and >= 110% of Target is +P.

3. Targets will be negotiated late in BCY19 when casemix data is available.

Note: In some cases historic data not available at time of original publication (such as when a new measure is created) has been added to the MPR retroactively to allow trend analysis.

# AT-A-GLANCE COMPARISON - BOARD CONTRACTED MEASURES

Percent of Target (Year-to-Date Performance Periods)

**FINAL RELEASE**  
As Originally Published 8/7/2019

**JUNE 2019 REPORT**

Green = +P    White = MP    Yellow = MP but At Risk    Red = -P

Board	Reemployment and Employer Engagement		Participation		WIOA Outcome Measures															Total Measures					
			Choices Full Work Rate-All Family Total	Avg # Children Svd Per Day-Comb (Discr. Mo)	C&T Participants				Adult				DW				Youth			+P	MP	-P	% MP & +P		
	Empl/ Enrolled Q2 Post-Exit	Empl/ Enrolled Q2-Q4 Post-Exit			Median Earnings Q2 Post-Exit	Credentia Rate	Employ- ed Q2 Post-Exit	Employ- ed Q4 Post-Exit	Median Earnings Q2 Post-Exit	Credentia Rate	Employ- ed Q2 Post-Exit	Employ- ed Q4 Post-Exit	Median Earnings Q2 Post-Exit	Credentia Rate	Empl/ Enrolled Q2 Post-Exit	Empl/ Enrolled Q4 Post-Exit	Credentia Rate								
	Clmnt ReEmpl within 10 Weeks	Emplrs Rcvg Wkfc Assist																							
Alamo	115.09%	98.76%	126.62%	111.86%	103.17%	101.80%	110.12%	119.85%	101.64%	99.19%	n/a	89.90%	101.27%	98.91%	n/a	105.66%	100.23%	93.15%	129.55%	5	10	2	88%		
Borderplex	109.90%	108.49%	113.48%	99.07%	97.87%	100.85%	107.28%	114.00%	98.23%	106.07%	n/a	100.34%	99.87%	97.55%	n/a	94.38%	95.87%	97.96%	133.43%	6	11	0	100%		
Brazos Valley	119.19%	93.81%	76.66%	96.52%	101.38%	98.50%	111.60%	111.12%	109.04%	103.86%	n/a	98.70%	90.79%	96.50%	n/a	89.37%	102.98%	94.98%	69.45%	3	10	4	76%		
Cameron	114.56%	100.69%	97.60%	101.53%	110.71%	101.21%	116.85%	145.00%	95.10%	91.10%	n/a	104.11%	107.88%	105.16%	n/a	106.92%	106.59%	99.86%	106.43%	4	13	0	100%		
Capital Area	111.54%	101.64%	95.84%	94.93%	102.88%	104.11%	118.92%	113.02%	96.87%	100.42%	n/a	100.00%	93.95%	102.27%	n/a	105.94%	107.54%	109.53%	111.42%	4	12	1	94%		
Central Texas	111.55%	95.46%	117.48%	101.91%	93.64%	99.61%	104.34%	98.40%	99.41%	105.35%	n/a	111.98%	105.32%	97.78%	n/a	92.02%	109.21%	98.60%	133.56%	4	12	1	94%		
Coastal Bend	120.29%	113.14%	123.50%	95.00%	99.96%	101.32%	106.16%	101.73%	94.07%	95.31%	n/a	91.93%	106.14%	98.92%	n/a	91.57%	100.28%	102.93%	120.77%	5	12	0	100%		
Concho Valley	114.34%	102.36%	99.86%	94.52%	106.91%	100.27%	108.18%	127.60%	104.93%	114.94%	n/a	82.40%	114.51%	96.30%	n/a	97.58%	100.37%	116.53%	111.94%	8	7	2	88%		
Dallas	107.19%	100.53%	99.90%	114.02%	101.77%	100.95%	109.77%	124.17%	97.22%	96.26%	n/a	97.56%	100.50%	101.41%	n/a	89.02%	106.82%	97.94%	101.58%	4	12	1	94%		
Deep East	117.83%	101.03%	106.80%	102.57%	103.46%	100.65%	110.01%	119.50%	103.32%	91.12%	n/a	108.11%	92.24%	95.26%	n/a	100.19%	93.76%	102.15%	130.06%	5	12	0	100%		
East Texas	112.92%	124.27%	95.30%	108.49%	98.54%	100.37%	108.60%	106.52%	99.29%	98.33%	n/a	90.01%	103.62%	97.79%	n/a	102.28%	90.34%	99.20%	101.52%	5	12	0	100%		
Golden Cresce	112.99%	92.76%	131.06%	92.65%	109.97%	102.39%	121.29%	120.65%	118.18%	110.47%	n/a	108.28%	105.19%	93.09%	n/a	101.91%	126.10%	130.76%	133.38%	10	5	2	88%		
Gulf Coast	111.69%	91.10%	97.94%	102.62%	96.61%	99.07%	110.59%	101.18%	99.36%	100.80%	n/a	98.25%	84.75%	96.23%	n/a	96.31%	107.25%	108.94%	156.01%	3	12	2	88%		
Heart of Texas	116.62%	121.85%	102.55%	102.37%	103.16%	100.02%	108.51%	136.15%	109.50%	94.22%	n/a	114.42%	116.01%	124.07%	n/a	41.67%	103.07%	102.34%	104.70%	7	9	1	94%		
Lower Rio	120.72%	99.06%	116.96%	102.32%	109.96%	100.68%	114.37%	132.50%	99.25%	102.53%	n/a	100.06%	104.68%	101.01%	n/a	102.57%	98.93%	105.68%	106.24%	5	12	0	100%		
Middle Rio	106.59%	100.00%	105.04%	99.81%	101.88%	95.20%	106.56%	150.17%	100.70%	89.27%	n/a	95.34%	107.33%	111.11%	n/a	111.11%	107.89%	91.91%	119.56%	7	9	1	94%		
North Central	103.50%	118.10%	114.28%	86.25%	98.23%	102.10%	112.16%	116.37%	104.19%	102.25%	n/a	96.75%	100.67%	92.90%	n/a	94.68%	102.70%	98.72%	96.72%	4	12	1	94%		
North East	111.56%	99.61%	100.10%	115.98%	99.35%	101.48%	104.44%	87.98%	100.48%	98.12%	n/a	93.49%	108.40%	118.31%	n/a	84.66%	89.23%	111.61%	107.59%	3	10	4	76%		
North Texas	112.11%	97.51%	93.16%	99.53%	103.45%	102.30%	107.69%	142.60%	99.71%	108.92%	n/a	110.34%	114.59%	101.44%	n/a	108.84%	99.80%	106.35%	107.87%	5	11	1	94%		
Panhandle	124.90%	108.95%	132.66%	99.74%	104.87%	102.01%	108.83%	121.12%	104.68%	110.53%	n/a	88.99%	104.60%	90.96%	n/a	103.67%	96.43%	118.16%	84.61%	7	8	2	88%		
Permian Basin	122.96%	99.64%	98.76%	94.02%	108.03%	102.51%	112.46%	125.35%	89.86%	85.42%	n/a	98.51%	113.24%	103.18%	n/a	82.43%	119.76%	107.23%	144.93%	7	6	4	76%		
Rural Capital	108.14%	96.19%	102.22%	98.87%	105.12%	105.40%	114.00%	123.45%	102.97%	109.21%	n/a	83.49%	104.67%	107.89%	n/a	111.11%	97.58%	102.43%	126.63%	7	9	1	94%		
South Plains	116.13%	98.82%	109.52%	107.03%	101.99%	98.37%	109.26%	119.80%	91.60%	106.47%	n/a	91.14%	97.30%	92.59%	n/a	93.68%	99.80%	119.57%	115.77%	7	10	0	100%		
South Texas	109.33%	113.72%	108.32%	102.67%	101.51%	99.79%	110.04%	146.15%	107.69%	102.63%	n/a	107.88%	102.37%	111.73%	n/a	136.67%	107.64%	127.36%	110.96%	9	8	0	100%		
Southeast	121.46%	97.44%	95.36%	102.75%	105.16%	100.76%	106.89%	102.97%	103.86%	109.57%	n/a	106.77%	91.97%	102.25%	n/a	103.11%	93.44%	99.82%	93.95%	3	14	0	100%		
Tarrant	106.08%	98.74%	100.10%	94.75%	101.99%	101.55%	112.20%	114.48%	101.32%	99.25%	n/a	90.65%	100.58%	97.78%	n/a	93.62%	90.38%	95.60%	69.51%	3	12	2	88%		
Texoma	117.46%	94.39%	109.12%	102.88%	105.97%	101.12%	111.64%	123.53%	104.93%	100.06%	n/a	91.45%	114.42%	111.11%	n/a	80.01%	99.80%	106.21%	100.42%	7	8	2	88%		
West Central	119.68%	98.62%	94.86%	103.34%	97.91%	98.55%	105.49%	113.10%	101.51%	101.67%	n/a	96.54%	89.51%	91.25%	n/a	111.11%	106.49%	104.47%	80.51%	4	10	3	82%		
+P	27	7	13	3	8	1	26	23	1	3	0	3	5	5	0	4	2	6	14	151					
MP	1	17	12	17	19	27	2	4	26	23	0	21	21	23	0	18	25	22	10	288					
-P	0	4	3	8	1	0	0	1	1	2	0	4	2	0	0	6	1	0	4	37					
% MP & +P	100%	86%	89%	71%	96%	100%	100%	96%	96%	93%	N/A	86%	93%	100%	N/A	79%	96%	100%	86%	92%					
From	7/18	10/18	10/18	6/19	7/17	1/17	7/17	1/17	7/17	1/17		1/17	7/17	1/17		1/17	7/17	1/17	1/17	From					
To	3/19	6/19	6/19	6/19	6/18	12/17	6/18	12/17	6/18	12/17		12/17	6/18	12/17		12/17	6/18	12/17	12/17	To					

## Glossary of Terms

Program Title	Program Characteristics
<b>Child Care</b>	Helps employers retain qualified workers with families by providing subsidized child care to low-income parents, children of teen parents, and children with disabilities.
<b>Non-Custodial Parent (NCP) Choices</b>	Targets low-income, unemployed, or underemployed NCPs who are behind on child support payments and whose children are current or former recipients of public assistance. Involves working in tandem with the Office of the Attorney General (OAG) and the local court system to help NCPs with substantial barriers to employment and career advancement, become economically self-sufficient while also making consistent child support payments.
<b>Supplemental Nutrition Assistance Program Employment and Training (SNAP E&amp;T)</b>	Designed to assist SNAP recipients in obtaining employment through participation in allowable job search, training, education, or workforce activities that promote long-term self-sufficiency. SNAP recipients are referred by the Texas Health and Human Services Commission (HHSC).
<b>Temporary Assistance for Needy Families (TANF)/Choices</b>	The goal of Choices services is to end the dependence of needy parents on public assistance by promoting job preparation, employment, and job retention with a “Work First” service delivery design. TANF recipients are referred by the Texas Health and Human Services Commission (HHSC).
<b>Trade Act Services</b>	Provides employers with skilled workers. Moves trade-affected workers into new jobs as quickly and effectively as possible.
<b>The Workforce Information System of Texas (TWIST)</b>	TWIST is a centralized point of reporting intake, case management, and service delivery for customers. Intake information is submitted just once for multiple employment and training programs, and can be retrieved statewide. TWIST also allows staff to query and retrieve information from the legacy systems - Employment Services (ES), Unemployment Insurance (UI), SNAP E&T, Temporary Assistance to Needy Families (TANF), SSI (Supplemental Security Income), and the Texas Department of Criminal Justice (TDCJ).
<b>Veterans Employment Services</b>	Employers have quick access to the talents and expertise of veterans and eligible persons, e.g., spouses of deceased/disabled/MIA veterans, to fill job openings.
<b>Wagner-Peyser Employment Services (ES), Agricultural Services and Migrant and Seasonal Farm Worker Services</b>	Acts as liaison between employers and job seekers to ensure employers have access to qualified workers. Provides job matching and recruitment services to employers and job seekers.
<b>Workforce Innovation and Opportunity Act (WIOA)</b>	WIOA helps job seekers and workers access employment, education, training, and support services to succeed in the labor market; and matches employers with the skilled workers they need to compete in the global economy.